

# PharmaNet Cheat Sheet: COVID-19 Vaccines



## IMPORTANT:

- Record immunizations in PharmaNet **on the day** given
- PharmaNet data is extracted by the Provincial Immunization Registry (PIR) every day at **9 pm**
- If you need to make a change to a claim, do this **before the next 9 pm extract**. Only change a claim outside of this time frame if the wrong PIN was used, and back-date to the service date (if it is not backdated, a second record is made in PIR)
- Prescriber should be the administering pharmacist
- Use the **PIN** assigned by PharmaCare

## Before administration

- Read the COVID-19 Immunization Guide for Pharmacies at [bcpharmacy.ca](http://bcpharmacy.ca)
- Verify patient ID. Update patient demographics in PharmaNet if needed
- If you have CareConnect, check PIR for prior dose before administering a vaccine
- Patient interviews are not 100% reliable

## CareConnect and PIR

To access PIR, you need CareConnect. It's anticipated all pharmacists will need to access the PIR to administer dose 2.

### Getting CareConnect access

- Corporate and small groups: contact your head office
- Independent pharmacies:  
email [Private.Careconnect@phsa.ca](mailto:Private.Careconnect@phsa.ca)

Sig field	Example
<i>Immunization dispense</i>	
Lot_SITE	4120Z003_LEFT
<i>Received inventory</i>	
Received_Lot	Received_4120Z003
<i>Wastage of inventory (choose one)</i>	
Wastage_CCI: Handling Error_Lot (for cold chain incident)	Wastage_CCI: Handling Error_4120Z003
Wastage_Damage to Product_Lot	Wastage_Damage to Product_4120Z003
Wastage_Expired Product_Lot	Wastage_Expired Product_4120Z003
<i>Stock transfer (use PEC of store you are transferring from or to)</i>	
Received_Lot_(from)PEC	Received_4120Z003_A01
Transfer_Lot_(to)PEC	Transfer_4120Z003_ZBA
<i>Return</i>	
Return_Lot_BCCDC	Return_4120Z003_BCCDC

Anyone in B.C. during the pandemic can receive the COVID-19 vaccine. They do not need to be a B.C. resident or have MSP coverage. They do not need to be a Canadian citizen or permanent resident.

COVID-19 Vaccine PINs:  
[gov.bc.ca/pharmacare/publiclyfundedvaccines](http://gov.bc.ca/pharmacare/publiclyfundedvaccines)

## Directions for Use (Sig) field

### Immunization dispense

Enter lot number and injection arm (either RIGHT or LEFT) separated by an underscore \_\_\_\_

Do not enter other characters or "Lot", "Arm", expiry, IM, etc.

**Note:** When you submit a claim, PharmaNet will indicate that it is **not** a benefit and will reject the claim. This is expected. You will still be reimbursed for the service. Do not reverse the claim.

### Inventory received, wasted, transferred, or returned

Use your O-Med PHN and submit under the vaccine PIN.

Record on the day received or wasted.

Quantity = total volume in mL. Should be a multiple of the vaccine dose (e.g. 2 doses of 0.5 mL = 1mL wasted)

Follow Sig field entry instructions in table.

### Wastage

To minimize wastage, at end of day, vaccinate age-eligible patients with remaining doses. See table for entry options.

### Transfer

For transferring product between stores, use the 3-character PEC (e.g. A01) of the store you are transferring to, or the PEC of the store you are transferring from. See table for entry options.

**Your O-Med PHN** is in your PharmaCare provider welcome email along with your site ID. If you can't find your O-Med PHN, call the PharmaNet Help Desk:

604-682-7120 (Lower Mainland)

1-800-554-0225 (rest of B.C.)