



Streamlining Special Authority requests with eForms

1. What is a Special Authority eForm?

- A digital version of the Special Authority request form that can be completed and submitted online

2. Advantages of eForms vs. faxed requests

- Faster processing times and decisions
- Fewer requests returned to prescribers for more information (27% returned → 1% with eForms)
- Automatic adjudications for some medications (i.e., immediate coverage decisions, including on weekends)
- Easy to see and fill in criteria
- Many form fields auto-complete (e.g., prescriber information)
- More secure and accurate
- Patients can track status in [Health Gateway](#)
- Available for all drugs on the Special Authority [drug list](#)

3. How to enrol: community prescribers

Prescribers working in private practice and pharmacists acting as a prescriber (e.g., adapting) can enrol in eForms.

- Step 1: Get the [BC Services Card app](#) – you'll need this to log in and enrol, and you'll use it every time you access eForms.
- Step 2: Enrol in the [Provider Identity Portal \(PIDP\)](#). Watch the PIDP enrolment [video tutorial](#).
- Step 3: Watch the eForms [video tutorial](#).
- Step 4: Log in to [SA eForms](#) using the BC Services Card app and begin submitting Special Authority requests!

4. How to enrol: health authority prescribers

Clinicians or pharmacists associated within a health authority can also use eForms. Ask your supervisor about enrolment procedures specific to your health authority.

- Watch the eForms [video tutorial](#). Log in to [SA eForms](#) using your Health Authority account.

5. Contacts & support

- SA eForms: SATransformation@gov.bc.ca
- Provider Identity Portal: provideridentityportal@gov.bc.ca

6. Resources

- BC Services Card app: <https://id.gov.bc.ca/account/>
- PIDP: <https://healthprovideridentityportal.gov.bc.ca/auth/login>
- eForms: <https://www.eforms.healthbc.org/login>
- Health Gateway: <https://www.healthgateway.gov.bc.ca/>
- PharmaCare Special Authority: www.gov.bc.ca/pharmacarespecialauthority