



APPLICATION FOR CHANGE OF NAME

UNDER THE PROVISIONS OF THE BRITISH COLUMBIA NAME ACT

A legal change of name may take **up to 16 weeks** to process. **Incomplete applications may take longer.**

Newly Married or Divorced?

You do **NOT** need to complete a legal change of name to use your spouse's surname or to return to the surname on your Canadian birth certificate.

To update identification documents such as a driver's licence (ICBC), passport, or services card (HIBC) etc., you need to contact the responsible agency directly and ask them what is required to change your surname as a result of marriage or divorce.

If you were born outside of Canada, contact Immigration, Refugees and Citizenship Canada to find out if you require a legal change of name.

Take into consideration that if you were born and/or married in B.C., changing your surname legally will change your surname on your birth record and/or your current marriage record. If you were born and/or married outside of B.C. but within Canada, contact your birth/marriage province to find out how it will affect your records.

Eligibility

- Age 19 or older. **Note:** If you are under 19 but are a parent with custody of your child, you may apply to change your child's name and your own name (if applicable), without consent from your parent(s).
- Changing your own name, and/or are a parent changing the name of your minor child(ren) (18 years of age or younger).
- Resident of B.C. for **at least three (3) months immediately before** applying.
- Have not been convicted of a prescribed offence (see Schedule 1 of this form), been found a Dangerous Offender, Long-Term Offender, or found Not Criminally Responsible Due to a Mental Disorder.

IMPORTANT INFORMATION FOR PARENTS CHANGING THE NAME OF CHILDREN (18 OR YOUNGER)

Who Can Apply as a Parent?

A person who is legally documented on a birth certificate as a parent of the child. Legal guardianship is not sufficient.

Consent of the Other Parent/Guardian(s) When Changing the Name of Children 18 Years of Age and Younger

If the other parent/guardian(s) will not or cannot provide consent, you must request that Vital Statistics waive their consent.

Review *Obtaining a Waiver of Parental Consent* on pages [12](#), [13](#) and [14](#) and [15](#) for information about requesting a waiver.

To Avoid Delays

- Read instructions carefully and submit **all** required **documentation**.
- For your new name, ensure you have included **both** a first name **and** a surname.
- Use the fill, save and print feature using the free [Adobe Acrobat Reader](#), or use **black or blue ink only**. Do not use a pencil.
- Write your initials next to any changes you make. Do not use white out.
- **Print** clearly and ensure your contact information is correct.
- Include the correct payment amount in [Canadian](#) funds. Payment and fee details are on [page 5](#).
- Select the pages you need to complete using the table below as a guide.
- If you are including more than one child in your application, photocopy or print additional copies of the applicable pages in [Part 2A](#) and [Part 2B](#).
- If you require more than one birth or marriage search, print additional copies of the application page on [page 5](#).

If you are...	Complete...
An adult (19 years of age or older) changing your name only	<ul style="list-style-type: none"> • Part 1A (pg 7 and 8) and Part 1B (pg 9). • Fees section (pg 5). • Search Application (pg 5) only if missing a B.C. birth or marriage certificate.
A parent changing BOTH your name AND the name of your child(ren) – OR – A parent changing ONLY your child(ren)'s names 18 years of age or younger	<ul style="list-style-type: none"> • Part 1A (pg 7 and 8) and Part 1B (pg 9) with your information – not your child's. • Part 2A (pg 11) and 2B (pg 12). Complete a separate Part 2A and 2B for each child in this application. • Pages 12, 13, 14 and 15 (if you are requesting a waiver of parental consent). Complete a separate page 12 and 13 for each parent or guardian whose consent you are requesting to waive. • Fees section (pg 5). • Search Application (pg 5) only if missing a B.C. birth or marriage certificate.



After Your Change of Name is Registered

- Each person changing their name will receive a change of name certificate by standard mail. Certificates issued in B.C. are printed in UPPERCASE lettering only.
B.C. birth and current B.C. marriage records are updated with your new name.
Notification of the change of name is sent to the Vital Statistics office of the birth province/territory; however, you are responsible for notifying ALL other agencies.
If you were born outside of Canada, please contact Immigration, Refugees and Citizenship Canada (IRCC) to determine their requirements for updating your record.
You will NOT receive a new birth and/or marriage certificate as part of this application.
If you were born and/or married in Canada contact your birth/marriage province/territory to order new certificates.
B.C. certificates: https://ecos.vs.gov.bc.ca/
Other Canadian Vital Statistics offices: https://www.statcan.gc.ca/eng/about/relevant/vscc/organisations

REQUIRED DOCUMENTATION CHECKLIST (Check all applicable sections below)

Birth – For ALL Adults and Children Who Are Changing Their Name

IF BORN IN CANADA MUST INCLUDE:

ALL original VALID birth certificates with a registration number.

– OR –

Born in B.C. and do not have a birth certificate:
\$27.00 search fee (per search) and complete birth details on page 5.



Note: Birth Certificates showing parentage are required for all children born outside of B.C.

IF BORN OUTSIDE OF CANADA MUST INCLUDE:

Certified copies of BOTH sides of your most recently issued VALID Permanent Resident Card in your current legal name.

– OR –

Certified copies of BOTH sides of your most recently issued VALID Canadian Citizenship Card/Certificate in your current legal name.

– OR –

Certified copies of BOTH sides of your most recently issued VALID Work Permit, Study Permit or Refugee Protection Claimant Document in your current legal name.



IF YOUR CHILD WAS BORN OUTSIDE OF CANADA MUST ALSO INCLUDE:

Certified copies of Child's original birth certificate showing parentage.

– AND –

Certified copies of adoption papers, if applicable.

– AND –

Certified copies of English translation of birth certificate and/or adoption papers (if not in English).

Note: Translation must be completed by an accredited translation agency.

Table with 2 columns: DOCUMENTS and NOT RETURNED. Rows include B.C. and other Canadian birth certificates (Destroyed) and Certified documents (Kept on File).



Previous Change of Name – For ALL Adults and Children Who Are Changing Their Name

IF YOU'VE PREVIOUSLY CHANGED YOUR NAME IN CANADA:

ALL original Canadian change of name certificate(s), for each person changing their name, must be surrendered.

– OR –

If you do not have any original certificate(s), include a letter with the following details:

- The year the change of name(s) occurred
• The province or territory where the change of name(s) occurred
• The previous and new name(s) listed on the certificate(s)
• Why you no longer have the certificate(s)



Table with 2 columns: DOCUMENTS, RETURNED. Row 1: Previous change of name certificate(s), ✓ Stamped "historical document"

Note: Current legal name(s) must be listed on VALID Canadian Birth Certificate, Immigration or Citizenship document(s).

Marriage

IF CURRENTLY MARRIED IN B.C. (Not applicable if divorced or widowed):

ALL original B.C. marriage certificate(s) with registration number.

– OR –

Married in B.C. and do not have a marriage certificate: \$27.00 search fee and complete marriage details on page 5.



IMPORTANT NOTES:

- Submit a copy if you are married, changing your child's name and not your own name.
• Submit a copy when the certificate lists your EXACT new name.
• Submit a copy of any previous marriage certificates to explain other surnames used in this application or documents provided.
• We CANNOT accept marriage licences, commemorative certificates or certificates issued by churches.

Table with 2 columns: DOCUMENTS, NOT RETURNED. Row 1: Current B.C. marriage certificate(s), × Destroyed

How to Get a Document Certified

Take the ORIGINAL document to a Commissioner for Taking Affidavits, practicing lawyer, articulated law student, notary public or to the Vancouver Vital Statistics office located at 250-605 Robson Street. The designated official will photocopy the original document and place their official stamp or seal next to their signature to certify the copy.

TIP: The same person who certifies your documents can witness your signature on the statutory declaration(s) on page 10 and/or page 14. They can also witness the other parent/guardian(s) signature(s) on Part 2B on page 12.

Note: Signatures are valid for six (6) months only.





Criminal Record Check – Anyone Who is BOTH 12 Years or Older AND Changing Their Name

A CRIMINAL RECORD CHECK MUST BE OBTAINED (SECTION 4.1 OF THE NAME ACT)

Where can a Criminal Record Check be obtained?

- Most RCMP detachments (Visit <https://www.rcmp-grc.gc.ca/detach/en> for detachment locations)
- Local police departments
- Any RCMP-accredited criminal record check company or its affiliate who submit fingerprints electronically for the purpose of a criminal record check. For a list of accredited companies, visit <http://www.rcmp-grc.gc.ca/en/where-do-get-a-criminal-record-check>



→ IMPORTANT NOTES:

- **PARENTS** – If you are changing the name of your child(ren) only and not your own name, you are required to obtain a criminal record check for all your child(ren) 12 to 17 years of age. Children who are 11 years old or younger do not require a criminal record check.
- Criminal record check fees may vary.
- Criminal record check results are returned to:
 - **Adults (18 years and older)** – directly to the Vital Statistics Agency
 - **Youth (12–17 years old)** – directly to the applicant of the Criminal Record Check and must be submitted along with the Change of Name application form VS529
- Criminal record checks are only used for the purpose required by the *Name Act*.
- **IMPORTANT** – When attending a policing agency to obtain a criminal record check, take the Requesting a Criminal Record Check for Change of Name in BC information sheet (see [page 17](#)) and provide to the policing agency.

DOCUMENTS	NOT RETURNED
Criminal Record Check results	✓ Kept on file



If you do not have an original B.C. birth or marriage certificate, complete the applicable section(s) below. Include a \$27 payment for each search. Print additional copies of this page if you require more than one B.C. Birth or Marriage Search.

B.C. Birth Search

Full name of person as currently listed on birth record (NOT by marriage)
Surname First Name Middle Name(s)
Date of Birth Month (e.g. Feb) Day Year Place of Birth City/Town/Village Province BRITISH COLUMBIA Sex

Father/Parent Information

Surname as currently listed on the child's birth record First Name Middle Name(s)
Place of Birth (City, Province/State, Country)

Mother/Parent Information

Surname as currently listed on the child's birth record (NOT by marriage) First Name Middle Name(s)
Place of Birth (City, Province/State, Country)

B.C. Marriage Search

Date of Marriage Month (e.g. Feb) Day Year Place of Marriage City/Town/Village Province BRITISH COLUMBIA
Provide your SPOUSE'S information below:
Spouse's Surname (at the time of marriage) Spouse's First Name Spouse's Middle Name(s)
Spouse's Place of Birth (City, Province/State, Country)

Payment Details

Submit payment in Canadian funds using the table below to calculate the amount owed. Fees below do not include the cost of obtaining certified copies or translations, having your signature witnessed on a statutory declaration, or replacing documents following the change of name.
Table with 2 columns: Description, Amount
- Adult (19 years of age or older): \$137 Name Change Fee
- Adult (19 years of age or older) with child(ren) (18 years of age or younger): \$137 Name Change Fee \$ 27 for each child
- Child(ren) only (18 years of age or younger): \$137 Name Change Fee for first or only child \$ 27 for each additional child
- Birth Search (Complete section above): \$ 27 For each search (B.C. births only)
- Marriage Search (Complete section above): \$ 27 For each search (B.C. marriages only)
Amount Enclosed: \$

Payment Method (Indicate one)

Interac/Cash payment may be made in person at any Service BC office (www.servicebc.gov.bc.ca) and at the Vancouver Vital Statistics office located at 250-605 Robson Street.
Certified Cheque or Money Order payable to the Minister of Finance (Personal or postdated cheques are not accepted)
Credit Card, please bill my: Visa MasterCard American Express
Note: Credit card information is not retained. Upon authorization of the payment request, all credit card information is destroyed.

Card Holder Name (PRINT as on credit card) Card Number Expiry Date Signature

IMPORTANT NOTE: A letter will be sent for applications missing information or documentation. If you do not respond to this request within 90 days, your file will be cancelled and the fee of \$137 will be retained to cover administrative costs.

Information in this application is collected by the Vital Statistics Agency under section 7 of the Name Act and will be used to fulfill the requirements of the Name Act for the release of change of name information. Should you have any questions about the collection of this personal information, please contact: Manager, Vital Statistics Agency, 250 952-2681, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3.



Submit Your Application

PLACE ALL DOCUMENTS ALONG WITH THE COMPLETED APPLICATION FORM, IN A SUITABLY SIZED ENVELOPE AND SUBMIT IT WITH PAYMENT:

1. **IN PERSON** at the **Vancouver** Vital Statistics office at 250–605 Robson Street, Vancouver or any Service BC Centre; locations are listed at www.servicebc.gov.bc.ca.

Note: The Vancouver Vital Statistics office and Service BC offices can accept applications and payment; however, they cannot confirm if your application is complete and ready for processing.

– OR –

2. **BY MAIL** to:

Vital Statistics Agency

ATTENTION: CONFIDENTIAL SERVICES

PO Box 9657 Stn Prov Govt

Victoria, BC V8W 9P3



PARENTS – Enter your information in Part 1A and 1B even if you are only changing your child’s name and not your own. Provide your child’s information in Part 2A (pg 11).

Check this box if you are not changing your name

OFFICE USE ONLY:

AFS #
REG #

Identification

Adult’s full name as currently listed on VALID birth certificate, most recently issued immigration/citizenship document, or change of name certificate. Surname (NOT by marriage) First Name Middle Name(s)

Full name as you would like it to appear following the legal change of name (Leave blank if you are not changing your name) Surname First Name Middle Name(s)

Date of Birth Sex Place of Birth Province/State, Country Personal Health Number (PHN) (To confirm residency in B.C.)

Proof of Current Residential Address A copy of the front and back of your picture ID. The address on your ID must match the residential address on your application form. If your current residential address is not listed on your ID, a copy of a recent utility bill/banking/government correspondence in your name.

Indicate what identification you have enclosed (Only required if you are changing your name) Born in Canada: VALID original Canadian birth certificate – OR – \$27.00 Search fee (I was born in British Columbia but I do not have a birth certificate. I have completed a Search Application on page 5) Born outside of Canada: Certified copies of BOTH sides of your most recently issued VALID Permanent Resident Card or Canadian Citizenship Card/Certificate, Study/Work Permit or Refugee Protection Claimant Document

Have you previously had a legal change of name in Canada? You must choose an option. No Yes – ALL original Canadian change of name certificates are enclosed. Certificate(s) will be stamped “Historical Document. Not to be accepted as proof of current legal name” and returned to you upon completion of this application. Note: Submit a copy if you are not changing your name. Yes – I do NOT have ANY original Canadian change of name certificate(s) AND I have included a letter indicating the year the change of name(s) occurred, the province or territory where the change of name(s) occurred, the previous and new name(s) listed on the certificate(s) and why I no longer have the certificate(s). Note: Your current legal name must be listed on your VALID Canadian Birth Certificate, Immigration or Citizenship document.

Proof of Criminal Record Check A copy of the receipt for your payment for a Criminal Record Check Enclosed – the date on the receipt must be within 30 days of the date your application is received by our office. N/A – I am not changing my own name.

Marital Status

Marital Status You must choose an option Date of Marriage Spouse’s Surname Before Marriage Place of Marriage (City/Town) Province/State, Country Married Divorced Widowed Never Married I understand my Canadian birth record and/or current B.C. marriage record WILL change. Is this application changing your surname to the surname of your spouse? Note: You may assume your spouse’s surname without completing a legal change of name.

Proof of Marriage Original Enclosed (I am changing my name, am currently married and my marriage took place in BC) \$27 Search Fee (I am changing my name, am currently married, my marriage took place in BC, and I do not have an original certificate) Copy Enclosed (My certificate lists my EXACT new name or explains other surnames used in my application or my child(ren) is taking my spouse’s surname)



Residential and Mailing Address

Place(s) of Residence for Last Three Months (ALL fields must be completed)

Form row for first residence: Suite/Apt No., Street Address, From: MMM DD YYYY

Form row for first residence: City/Town, Province (B.C.), Postal Code, To: PRESENT

Form row for second residence: Suite/Apt No., Street Address, From: MMM DD YYYY

Form row for second residence: City/Town, Province (B.C.), Postal Code, To: MMM DD YYYY

Mailing Address for Letter(s) and Certificate (If different than your current residential address)

Form row for mailing address: Name/Organization, Suite/Apt No., Street Address

Form row for mailing address: City/Town, Province/State, Country, Postal/Zip Code

Contact Information

Preferred Contact Method

Form row for contact method: Telephone, Mail, Email, consent question, Yes/No options

Form row for signature: If Yes, signature is required, Signature field with pencil icon

Contact Numbers

Form row for contact numbers: Preferred Phone Number, Alternate Phone Number, Email Address



THE STATUTORY DECLARATION BELOW MUST BE SIGNED IN FRONT OF ONE OF THE DESIGNATED OFFICIALS LISTED BELOW:

- Our Vancouver Vital Statistics office located at 250-605 Robson Street can witness your signature on the statutory declaration and certify original documents for a fee of \$17(CAD)
• a Commissioner for Taking Affidavits
• a practicing lawyer or articulated law student
• a notary public

Please note:

- These individuals charge for their services and their fees vary.
• Signature dates must match.
• Signatures are valid for six (6) months only.

Statutory Declaration

Check Applicable: I am applying to change my name only. Complete Section 2.
I am a parent applying for myself and my child(ren)'s name change(s). Complete Sections 1 & 2 below.
I am a parent applying on behalf of my child(ren) only. I am not changing my name. Complete Sections 1 & 2 below.

Section 1: MUST be completed by the applicant parent

Only a parent listed on the child's birth record or immigration documentation can apply to change a child's name. Legal guardianship is NOT sufficient. However, ALL OTHER PARENTS and/or OTHER GUARDIANS must sign consent to a child's name change by completing Part 2B.

Write your INITIALS beside any/all situations that apply to you:

- I have included all guardianship court order(s) for my child(ren) within this application.
The court order(s) included is(are) a final order OR the court order(s) included is(are) still valid and in effect.
List any future court dates:

- OR -

- I do not have any guardianship court order(s) for my child(ren).
The other parent was not recorded on the child(ren)'s birth registration(s) and there is no custodial/guardianship court order in place for my child(ren).
The other parent that is recorded on the child(ren)'s birth registration is deceased and there is no custodial/guardianship court order in place for my child(ren).
The other parent and I are still married and there is no custodial/guardianship court order in place for my child(ren).
The other parent and I were married but no longer live together, and there is no custodial/guardianship court order in place for my child(ren).
The other parent and I were never married and there is no custodial/guardianship court order in place for my child(ren).



Statutory Declaration (Continued)

Section 2: MUST be completed by ALL applicants

I _____ Applicant's full name

have read the application and to the best of my knowledge, information and belief, the statements made are true in substance and in fact.

AND I understand that any documentation submitted to support this application, including any criminal record check results, may be verified for validity and/or authenticity with the issuing authority and I provide my consent to the Vital Statistics Agency to receive any information or documentation in order to complete this verification.

AND I am not changing my name, or the name of anyone named in this application, to avoid criminal or civil liabilities.

AND I understand that if a criminal record exists for anyone in this application, who is 12 years old or older, their new name (in this application) will be cross-referenced to their criminal record.

AND I understand that anyone changing their name in this application is not eligible to legally change their name if any of the following apply to them. This applies only when the conviction or finding happened after they were 12 years old and sentenced as an adult.

- Been convicted of an offence described in the Name Regulation;
• Been convicted of an offence described in section 239 [attempt to commit murder] of the Criminal Code;
• Been convicted of the offences described in sections 463 [attempts, accessories] and 465 [conspiracy] of the Criminal Code, but only in relation to an offence described in the Name Regulation;
• Been convicted of an offence in a previous version of the Criminal Code that was substantially similar to that described in section 239 of the Criminal Code;
• Been convicted of an offence in a previous version of the Criminal Code that was substantially similar to one described in section 463 or 465 of the Criminal Code, but only in relation to an offence described in the Name Regulation;
• Found to be a dangerous offender under section 753 of the Criminal Code;
• Found to be a long-term offender under section 753.1 of the Criminal Code;
• Found not criminally responsible due to a mental disorder under section 672.34 of the Criminal Code and the act or omission that formed the basis of the offence charged was an offence prescribed in the Name Regulation.

AND I understand that the Vital Statistics Agency must use the exact name recorded on my birth certificate, immigration or citizenship document, or change of name certificate, and if I record a name other than that name on my application form the Vital Statistics Agency will amend my application to match.

AND I have enclosed all original Canadian birth certificates, B.C. marriage certificates and change of name certificates in my possession and I understand that any Canadian birth certificates and B.C. marriage certificates will not be returned on completion of the change of name.

AND I understand that all previously issued birth certificates, B.C. marriage certificates and change of name certificates will be cancelled under Section 40.1(1)(h) of the Vital Statistics Act, and that to use any cancelled certificates may constitute a fraudulent action.

AND I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Signature of Applicant [Signature Line] * Month (e.g. APR) Day Year

Declared before me at _____ City in the Province of British Columbia.

Signature of Commissioner for Taking Affidavits, Lawyer, Articled Law Student, or Notary Public [Signature Line] (Note: Authorized individuals charge a fee for witnessing your signature.) * Month (e.g. APR) Day Year * Dates must match



Designated Official's Information

Table with 4 columns: Surname, First Name, Middle Name(s), Phone Number (Include Area Code)

Business/Organization Details - OR - Business/Organization Address Stamp

Table with 2 columns: Business/Organization Details (Name, Suite/Unit No./Street Address, City/Town/Village, Province/State, Country, Postal/Zip Code) and Business/Organization Address Stamp



If more than one child is included in the change of name application, print additional copies of this page. Signatures are valid for six months only.

Identification

Child’s full name as currently listed on VALID birth certificate, most recently issued immigration or citizenship document, or change of name certificate
Surname First Name Middle Name(s)

Child’s full name as you would like it to appear following the legal change of name (Child’s new name on Part 2A and Part 2B must match exactly.)
Surname First Name Middle Name(s)

Date of Birth Sex Place of Birth
MMM DD YYYY City/Town Province/State, Country

Has your child previously had a legal change of name in Canada? You must choose an option.
No Yes – ALL original Canadian change of name certificates are enclosed. Certificate(s) will be stamped “Historical Document. Not to be accepted as proof of current legal name” and returned to you upon completion of this application.
Yes – I do NOT have ANY original Canadian change of name certificates AND I have included a letter indicating the year the change of name(s) occurred, the province or territory where the change of name(s) occurred, the previous and new name(s) listed on the certificate(s) and why I no longer have the certificate(s).
Note: Your current legal name must be listed on your VALID Canadian Birth Certificate, Immigration or Citizenship document.

Indicate what identification you have enclosed to prove your child’s parentage

Child born in Canada: VALID original Canadian birth certificate showing parentage (For children born in B.C. only, an individual sized birth certificate is acceptable) – OR – \$27.00 Search fee (My child was born in British Columbia but I do not have their birth certificate. I have completed a Search Application on page 5)
Child born outside of Canada: Certified copies of BOTH sides of your child’s most recently issued VALID Permanent Resident Card or Canadian Citizenship Card/Certificate, Study/Work Permit or Refugee Protection Claimant Document – AND – Certified copies of your child’s original birth certificate showing parentage Certified copies of adoption papers if applicable Certified copies of English translation of birth certificate and/or adoption papers (if not in English)

CHILD’S PROOF OF CRIMINAL RECORD CHECK (12-17 YEARS OF AGE ONLY)

If your child is aged 12-17 years of age, provide a copy of the Criminal Record Check results you received (results are mailed directly to the applicant for individuals aged 12-17 years old).
Enclosed - the date on the results must be within 30 days of the date your application is received by our office.

CHILD’S CONSENT – Children 12 to 18 years of age MUST provide [X] Letter [X] Signature

I hereby give my consent to change my name as stated in this application.
Signature of Child: *Date: Month (e.g. APR) Day Year
Signature of Witness: *Date: Month (e.g. APR) Day Year
Note: Witness must be 19 years of age or older
Enclosed – Handwritten letter by child. The letter is in black or blue ink, dated and signed by child.

CONSENT OF OTHER PARENT/GUARDIAN(S)

If the other parent/guardian(s):
• consents to the change of name, they must complete Part 2B - “Consent of Other Parent/Guardian(s)” on page 12.

Other Parent is Not Listed

No other parent is registered on the birth record of the child whose name is to be changed.
Signature of Applicant: Date: Month (e.g. APR) Day Year

CONSENT OF SPOUSE OF APPLICANT (Only if Child’s surname is changing to that of the Applicant’s Spouse.)

I, Spouse of Applicant hereby give my consent for the above-listed child to change their surname to be the same as mine.
Signature of Applicant’s Spouse: *Date: Month (e.g. APR) Day Year
Signature of Witness: *Date: Month (e.g. APR) Day Year
Note: Witness must be 19 years of age or older



PART 2B – CONSENT OF OTHER PARENT/GUARDIAN(S) APPLICATION FOR CHANGE OF NAME

If more than one child is included in the change of name application and/or if there is more than one other parent/guardian, print additional copies of this page.

Signatures are valid for six months only.

Form sections for parent/guardian information and child information, including fields for name, address, date of birth, and sex.

CONSENT OF OTHER PARENT/GUARDIAN

I, _____ Other Parent/Guardian's Full Name
have read the information provided on this page and to the best of my knowledge, information and belief, the statements made are true in substance and in fact.
AND I understand that any documentation submitted to support this application may be verified for validity and/or authenticity with the issuing authority and I provide my consent to the Vital Statistics Agency to complete this verification.
AND I have enclosed all original birth certificates and change of name certificates in my possession for the child named in this application. I understand that any Canadian birth certificates will not be returned on completion of the change of name.
AND I understand that all previously issued birth certificates and change of name certificates for the child named in this application will be cancelled under Section 40.1 (1)(h) of the Vital Statistics Act, and that to use any cancelled certificates may constitute a fraudulent action.
AND I understand that by consenting to change the name for my child, I will remain listed as a parent on my child's birth record, if I am currently listed.
AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signature of Other Parent/Guardian
* Month (e.g. APR) Day Year

Declared before me at _____ City in the Province of British Columbia.

Signature of Commissioner for Taking Affidavits, Lawyer, Articled Law Student, or Notary Public
(Note: Authorized individuals charge a fee for witnessing your signature.)
* Month (e.g. APR) Day Year
* Dates must match



Designated Official's Information

Form sections for Designated Official's Information, including fields for name, business/organization details, and address stamp.

REQUIRED DOCUMENTATION OF OTHER PARENT/GUARDIAN
A copy of the front and back of their picture ID. The address on their ID must match the residential address on the application form listed above. If their current residential address is not listed on their ID, a copy of a recent utility bill/banking/government correspondence in their name.



Request for Waiver of Parental Consent

Complete the section below if you wish to request a waiver of the other parent/guardian(s) consent because they are listed on the birth record or a custody/guardianship court order, but you have a valid reason to waive their consent.

Request for Waiver (A - E) See pages 14 and 15 for reasons to waive consent and what to submit with your request. You must choose an option below.

I request that the consent of the other parent/guardian(s): _____ Name of the Other Parent/Guardian(s) be waived for the following reason(s):

- A The other parent/guardian(s) cannot be located after a reasonable, diligent and adequate search has been conducted as demonstrated by statutory declaration and supporting evidence provided in the change of name file. A custody or guardianship order is required for this option. Obtain an order prior to applying. - OR -
B The other parent/guardian(s) is/are deceased, proven by a copy of a government-issued death certificate provided in the change of name file. - OR -
C The other parent/guardian(s) is/are unreasonably withholding consent to the change of name. A custody or guardianship order is required for this option. Obtain an order prior to applying. - OR -
D The other parent/guardian(s) is/are mentally disordered, as demonstrated by statutory declaration and supporting evidence provided in the change of name file. A custody or guardianship order is required for this option. Obtain an order prior to applying. - OR -
E Exceptional circumstances make it unreasonable to seek the consent of the other parent/guardian(s). (1) You have a court order granting you sole guardianship AND all parental responsibilities of your child OR (2) a custody/guardianship court order AND one of the following: a VALID no contact/restraining/protection order prohibiting the other parent's contact with the child or a letter from the police indicating attempted contact with the other parent would pose a risk to the safety of the child.

Signature of Applicant: _____

Date: _____ Month (e.g. APR) Day Year



Statutory Declaration

This statutory declaration MUST be completed if the applicant is requesting to waive the consent of the other parent/guardian(s) unless the other parent/guardian(s) is(are) deceased. See pages 13 and 15 for further details. Your Statutory Declaration must include ALL of the following information, if you require more space attach a separate sheet of paper.

- 1. Explain in detail all attempts that have been made to gain the consent of the other parent/guardian(s), including contact with relatives, friends. Provide proof of attempted contact or conversation threads regarding the change of name through social media (e.g. Facebook), texting, email threads etc.
2. When was your last contact with the other parent/guardian(s) AND when was your child(ren)'s last contact with the other parent/guardian(s)?
3. What is the last known contact information you have for the other parent/guardian(s)? (Include full addresses, phone numbers, email addresses, or state that all address, phone numbers and email information is unknown.)
4. Do you receive child support from the other parent/guardian(s)?
5. Are you registered with the BC Family Maintenance Agency (BCFMA)? If yes, submit a copy of the most recent statement.
6. Outline any reasons why you feel the change of name is in your child(ren)'s best interest. If your child(ren) is currently using the new name, provide copies of documents listing their new name(s) such as school records, sport enrollment, awards, social media/library accounts etc.
7. If the custody/guardianship order submitted with your application is not a final order, state whether or not it is still valid and in effect. As well, include any future court dates.

IMPORTANT - You must select an option:

I authorize or I do not authorize the Vital Statistics Agency to use the contact information provided within my application and/or supporting documentation to contact the other parent/guardian(s) to seek approval for the change of name.

CANADA: Province of British Columbia. To Wit: } In the Matter of

I, _____ of _____
Applicant's Full Name City

in the Province of British Columbia, do solemnly declare that

- 1.
2.
3.
4.
5.
6.
7.

I verify that all supporting documents represent current circumstances and are in effect as of this date. And I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Signature of Applicant



* Month (e.g. APR) Day Year

Declared before me at _____

City

in the Province of British Columbia.

Signature of Commissioner for Taking Affidavits, Lawyer, Articled Law Student, or Notary Public



(Note: Authorized individuals charge a fee for witnessing your signature.)

* Month (e.g. APR) Day Year

* Dates must match

Note: Signatures are valid for six(6) months only.

OFFICIAL STAMP/SEAL



REQUEST TO WAIVE CONSENT OF OTHER PARENT/GUARDIAN(S) UNDER THE BRITISH COLUMBIA NAME ACT

The following is a list of grounds on which a waiver of parental/guardian consent may be approved and the information and documentation required. Choose the one that best applies to your situation and provide ALL of the requested information. If the information or documentation cannot be provided, include a letter of explanation.

NOTE: Requirements identified in this information sheet are a guide only and the Registrar General of the Vital Statistics Agency has the authority to ask for additional information and documentation.

Statements made in a statutory declaration are considered the equivalent of statements made in a Court of Law and may provide the basis for action against the applicant if they are proven to be fraudulent.

Table with 5 rows (A-E) detailing grounds for waiving consent, including: A) cannot be located after search, B) deceased, C) unreasonably withholding consent, D) mentally disordered, E) exceptional circumstances.



Prescribed Offences as per Name Regulation

SCHEDULE 1

(section 1)

Prescribed offences (current Criminal Code)

- 1 For the purposes of section 1 of this regulation, the offences described under the following provisions of the *Criminal Code* are prescribed:
- (a) section 151 [sexual interference];
 - (b) section 152 [invitation to sexual touching];
 - (c) section 153 [sexual exploitation];
 - (d) section 153.1 [sexual exploitation of person with disability];
 - (e) section 155 [incest];
 - (f) section 160 [bestiality];
 - (g) section 162 [voyeurism];
 - (h) section 162.1 [publication, etc., of an intimate image without consent];
 - (i) section 163.1 [child pornography];
 - (j) section 170 [parent or guardian procuring sexual activity];
 - (k) section 171 [householder permitting prohibited sexual activity];
 - (l) section 171.1 [making sexually explicit material available to child];
 - (m) section 172.1 [luring a child];
 - (n) section 172.2 [agreement or arrangement – sexual offence against child];
 - (o) section 173 [indecent acts, exposure];
 - (p) section 177 [trespassing at night];
 - (q) section 235 [murder];
 - (r) section 236 [manslaughter];
 - (s) section 245 [administering noxious thing];
 - (t) section 246 [overcoming resistance to commission of offence];
 - (u) section 264 [criminal harassment];
 - (v) section 271 [sexual assault];
 - (w) section 272 [sexual assault with a weapon, threats to a third party or causing bodily harm];
 - (x) section 273 [aggravated sexual assault];
 - (y) section 273.3 [removal of child from Canada];
 - (z) section 279 [kidnapping];
 - (aa) section 279.01 [trafficking in persons];
 - (bb) section 279.011 [trafficking of a person under the age of eighteen years];
 - (cc) section 279.02 [material benefit – trafficking];
 - (dd) section 279.03 [withholding or destroying documents – trafficking];
 - (ee) section 280 [abduction of person under age of 16];
 - (ff) section 281 [abduction of a person under age of 14];
 - (gg) section 286.1 [obtaining sexual services for consideration];
 - (hh) section 286.2 [material benefit from sexual services];
 - (ii) section 286.3 [procuring];
 - (jj) section 346 [extortion];
 - (kk) section 348 [breaking and entering].

Prescribed offences (Criminal Code before 1983)

- 2 For the purposes of section 1 of this regulation, the offences described under any of the following provisions of the *Criminal Code*, R.S.C. 1970, c. C-34, as they read from time to time before January 4, 1983, are prescribed:
- (a) section 144 [rape];
 - (b) section 145 [attempt to commit rape];
 - (c) section 149 [indecent assault on female];
 - (d) section 156 [indecent assault on male];
 - (e) section 246 (1) [assault with intent], if the intent is to commit an offence referred to in any of the provisions referred to in paragraphs (a) to (d) of this section.

Prescribed offences (Criminal Code as amended in 1983)

- 3 For the purposes of section 1 of this regulation, the offences described under the following provisions of the *Criminal Code*, R.S.C. 1970, c. C-34, as enacted by an Act to amend the *Criminal Code* in relation to sexual offences and other offences against the person and to amend certain other Acts in relation thereto or in consequence thereof, S.C. 1980-81-82-83, c. 125, s. 19, are prescribed:
- (a) section 246.1 [sexual assault];
 - (b) section 246.2 [sexual assault with a weapon, threats to a third party or causing bodily harm];
 - (c) section 246.3 [aggravated sexual assault].

Prescribed offences (Criminal Code before 1988)

- 4 For the purposes of section 1 of this regulation, the offences described under the following provisions of the *Criminal Code*, R.S.C. 1970, c. C-34, as they read from time to time before January 1, 1988, are prescribed:
- (a) section 146 (1) [sexual intercourse with a female under the age of fourteen];
 - (b) section 146 (2) [sexual intercourse with a female between ages of fourteen and sixteen];
 - (c) section 153 [sexual intercourse with a step-daughter];
 - (d) section 157 [gross indecency];
 - (e) section 166 [parent or guardian procuring defilement];
 - (f) section 167 [householder permitting defilement].

Prescribed offences (Criminal Code before 2014)

- 5 For the purposes of section 4.1 (a) of the Act, the offences described under the following provisions of the *Criminal Code*, as they read from time to time before December 6, 2014, are prescribed:
- (a) section 212 (1) (i) [stupefying or overpowering for the purpose of sexual intercourse];
 - (b) section 212 (2) [living on the avails of prostitution of person under 18 years];
 - (c) section 212 (2.1) [aggravated offence in relation to living on the avails of prostitution of person under 18 years];
 - (d) section 212 (4) [prostitution of person under 18 years].



Requesting a Criminal Record Check for Change of Name in BC

The Name Amendment Act (No. 2), 2024 became effective September 1, 2024 and establishes new requirements for a legal Change of Name in BC. All applicants for a legal Change of Name in BC aged 12 years and older are now required to obtain a criminal record check (CRC), authorize a CRC to be obtained by the Registrar General, and authorize the Registrar General to verify the results. These requirements must be met within 30 days before a legal change of name application is filed with the Vital Statistics Agency.

The required criminal record check for individuals aged 18 years and older is separate from the criminal record check for youth aged 12 to 17 years old.

For the purposes of a Criminal Record Check, "Adult" and "Young Persons" (Youth) are defined in the Youth Criminal Justice Act.

A criminal record check is mandatory for all individuals aged 12 years or older who are applying for a legal change of name in BC.

The information below outlines the necessary details to be provided when attending an RCMP detachment or a RCMP accredited private fingerprinting company to request a Criminal Record Check.

INFORMATION TO PROVIDE WHEN REQUESTING A CRIMINAL RECORD CHECK

Adult (aged 18 years and older) – Results returned directly to the Vital Statistics Agency

Table with 2 columns: Field Name, Value. Fields include Application Type, Application Type Specifics, Individual Contributor Reference Number, Send Results, and Return mailing address.

*** Do not use application type "Name Change – British Columbia or Other" or "Criminal Record Check for Personal Use – Other (Provide Details)"***

The results of your RCMP Certified Criminal Record Check may include findings of not criminally responsible on account of a mental disorder, which is required per section 4.1(1)(b).

Note: Results of a criminal record check for individuals aged 18 years and over will be provided directly to the Vital Statistics Agency.

Youth (aged 12 to 17 years old) – Results returned directly to the applicant

Table with 2 columns: Field Name, Value. Fields include Application Type, Application Sub-type, Individual Contributor Reference Number, Send Results, and Return mailing address.

Do not use the application types "Name Change – British Columbia or Other" or "Criminal Record Check for Personal Use – Other (Provide Details)"

The results of the RCMP Certified Criminal Record Check for the purpose of a name change in the Province of British Columbia will only include youth records where the court imposed an adult sentence, in which case the record is treated as an adult record and the rules applicable to adult records apply per section 117 of the Youth Criminal Justice Act.

Note: Results of a criminal record check for youth 12-17 years old will be provided to the applicant directly. The applicant of a Change of Name must provide these results with their application package.