

# APPLICATION FOR MARRIAGE CERTIFICATE OR REGISTRATION PHOTOCOPY/EXTRACT

**To save time, order your marriage certificates securely online and pay with credit card. Go to: <https://ecos.vs.gov.bc.ca>.**

## MAILING ADDRESS AND CONTACT INFORMATION

**PRINT your name, address and identifying information clearly. This portion is used when mailing your certificate or correspondence.** FOR OFFICE USE ONLY: AFS#

Surname		Given Name(s)	
Residential Address		City/Town/Village, Province/State, Country	
Postal/Zip Code	Home phone (include area code)	Work phone (include extension and area code)	

I authorize the Vital Statistics Agency to mail correspondence and/or legal documents to the person/organization listed below. (Authorization required if mailing address is different from residential address.)

Signature: **X** \_\_\_\_\_

Company and/or Individual Name	Mailing Address (if different from residential address)
City/Town/Village, Province/State, Country	Postal/Zip Code

## DATE AND PLACE OF MARRIAGE

Month (e.g. FEB) <b>MMM</b>	Day <b>DD</b>	Year <b>YYYY</b>	City/Town/Village	<b>BRITISH COLUMBIA</b>
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## PARTY 1 DETAILS

Surname ( <i>before</i> marriage)	Given Name(s)
Birthplace (City/Town/Village, Province/State, Country)	

## PARTY 2 DETAILS

Surname ( <i>before</i> marriage)	Given Name(s)
Birthplace (City/Town/Village, Province/State, Country)	

## YOUR RELATIONSHIP TO THE MARRIAGE

Self

Other\* \_\_\_\_\_ (\*Requires written authorization from an eligible applicant.)

Reason Certificate Required: \_\_\_\_\_

Signature: **X** \_\_\_\_\_

## MARRIAGE CERTIFICATES AND REGISTRATION PHOTOCOPIES/EXTRACTS

Qty.	Description of Marriage Documents	Cost Based on Delivery Type		Estimated Date of Delivery (Note: Add 2-3 weeks for processing time for new marriage events.)	
		Mail	Courier	Mail	Courier†
	<b>Marriage Certificate</b> - Lists the full name, birthdate, birth place and sex of each party, the date and place of the marriage, the registration date and registration number. Size: 21.6 cm x 17.8 cm.	\$27	\$60	Prints in 2 - 5 business days; <b>add</b> mailing time from Victoria to you.	Prints next business day; <b>add</b> courier delivery time from Victoria to you.
	<b>Registration Photocopy/Extract</b> - Certified copy or extract of the marriage registration.	\$50	\$60	Prints within 20 business days; <b>add</b> mailing time from Victoria to you.	Prints next business day; <b>add</b> courier delivery time from Victoria to you.

†Courier delivery is **not** made to post office boxes, apartment complexes, homes that use Super Box (community) mailboxes, or basement suites. Instead, a delivery notice with instructions is left at the mailing address and the envelope is delivered to the nearest postal outlet. ID and signature are required upon pick up.

## PAYMENT METHOD

Cheque or Money Order payable to the Minister of Finance. (Postdated cheques are not accepted.)

Credit Card: Please bill my:  Visa  MasterCard  American Express

**Interac/Cash payments can be made in person at a Service BC Centre. Visit [www.servicebc.gov.bc.ca](http://www.servicebc.gov.bc.ca) to find a location near you.**

Card holder name: \_\_\_\_\_  
PRINT card holder name as shown on credit card

Card holder signature: **X** \_\_\_\_\_

Amount Enclosed \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiry date: \_\_\_\_\_

**Note:** Credit card information is not retained. Upon authorization of the payment request, all credit card information is destroyed.

## IMPORTANT INFORMATION



To save time, order death certificates securely online and pay with credit card. Go to: <https://ecos.vs.gov.bc.ca>.

### TO AVOID DELAY

- **Verify that you are eligible** to request a certificate (see Section 3 below).
- **Write your complete address and telephone number clearly on your application.** To authorize the Vital Statistics Agency to send correspondence and the requested documents to a mailing address that is different from your residential address, you **MUST** check the box and provide your signature beside the statement provided on page one. **Without authorization, we cannot process your request.**
- **Complete all sections in full.** If there is information you do not know, include the following three items with your application:
  1. A brief letter explaining why the information is unknown to you.
  2. Photocopies of two pieces of identification (one piece should be picture ID).
  3. Written verification of your identity on official letterhead from a physician, lawyer, notary public, or religious representative who has known you for at least two years.
- **Enclose the correct payment in Canadian funds.** Payments made by cheque or money orders should be made payable to the Minister of Finance. Do not postdate cheques or send cash by mail. A service charge of \$30.00 will be levied on all cheques not honoured by the payee's financial institution.

### 1) FEES

Fees listed on this form are determined under the *Vital Statistics Act Regulation* and are subject to change without notice.

### 2) INFORMATION PROVIDED

**Certificates** are printed in UPPERCASE and contain the full name and sex of each party, date and place of the marriage, the registration date, and registration number.

#### **Certified Electronic Extract of a Marriage Registration (Issued for all marriage events occurring on or after January 1, 2000)**

This is an extract of the marriage information on file with the Agency issued for marriage events occurring on or after January 1, 2000. This document **cannot be used for identification purposes** and is generally only required for court purposes.

#### **Certified Copy of a Marriage Registration (Issued for all marriage events occurring prior to January 1, 2000)**

This is a copy of the original marriage registration completed at the time of marriage. This document **cannot be used for identification purposes** and is generally only required for court purposes.

If you require a certified copy or certified extract of a marriage registration, visit our website at [www.gov.bc.ca/vitalstatistics](http://www.gov.bc.ca/vitalstatistics) or contact Customer Service at **250 952-2681** (Victoria & Outside B.C.) or toll-free at **1 888 876-1633** (within B.C.) for eligibility information.

### 3) WHO QUALIFIES TO APPLY FOR A MARRIAGE CERTIFICATE?

Marriage certificates may be released to:

- Either party of the marriage.
- A person who has written authorization from either party of the marriage.

#### **OTHER SERVICES - Genealogy Certificate (B.C. RECORDS ONLY)**

To obtain an application for a Genealogy Certificate, visit our website or contact us by telephone.

### CONTACT INFORMATION

**Mailing Address:** Vital Statistics Agency, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3  
**Telephone:** 250 952-2681 (Victoria & Outside B.C.), 1 888 876-1633 (within B.C.)  
**Web:** [www.gov.bc.ca/vitalstatistics](http://www.gov.bc.ca/vitalstatistics)

Apply for services in person at any Service BC Centre. Visit [www.servicebc.gov.bc.ca](http://www.servicebc.gov.bc.ca) for your nearest location.

### FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

This information is collected by the Vital Statistics Agency under section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to fulfill the requirements of the *Vital Statistics Act* for the release of marriage information. Should you have any questions about the collection of this personal information, please contact: Manager, Vital Statistics Agency, 250 952-2681, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3.