



Request forms must be submitted at a minimum of 14 days prior to the start date of the clinical or practical date.

PART A: CLASS INFORMATION - all fields are mandatory

Form section for Part A: CLASS INFORMATION. Includes fields for CLASS CODE, CLASS START DATE (YYYY/MM/DD), and FIRST CLINICAL/PRACTICAL DATE (YYYY/MM/DD). Includes checkboxes for PCP, ACP, CCP, ITT, INITIAL, and EXTENSION.

PART B: CONTACT INFORMATION - all fields are mandatory

Form section for Part B: CONTACT INFORMATION. Includes fields for CONTACT FIRST AND LAST NAME, TRAINING AGENCY, TRAINING LOCATION, PHONE NUMBER, FAX NUMBER, EMAIL ADDRESS, STREET ADDRESS OR PO BOX, TOWN/CITY, PROVINCE, and POSTAL CODE.

PART C: STUDENT INFORMATION

Table with 4 columns: STUDENT LAST NAME, STUDENT FIRST AND MIDDLE NAMES, EMALB OFFICE USE ONLY (LICENCE NUMBER), and EMALB OFFICE USE ONLY (NOTES). The table contains 20 rows for student data entry.