



Retailer	Date (YYYY / MM / DD)	Time
Site Address, City, Postal Code		
<input type="checkbox"/> Retailer closed or no longer sells tobacco <input type="checkbox"/> Application or Information Sheet attached		

ACTIVITIES

Section 2.0 Sales to Minors

- | | | |
|---|--|--|
| <input type="checkbox"/> Admin Check - overtime | <input type="checkbox"/> Sales to Minors | <input type="checkbox"/> Compliance Promo - General |
| <input type="checkbox"/> Admin Check - regular | <input type="checkbox"/> Sell Cigs from Open Package | <input type="checkbox"/> Compliance Promo - Specific |
| <input type="checkbox"/> Retail Inspection | <input type="checkbox"/> Verbal Warning | <input type="checkbox"/> Prosecution - Major |
| <input type="checkbox"/> Complaint Follow Up | <input type="checkbox"/> Warning Letter | <input type="checkbox"/> Referral from HC |
| <input type="checkbox"/> Enforcement Check - overtime | <input type="checkbox"/> Enquiry | <input type="checkbox"/> Surveillance |
| <input type="checkbox"/> Enforcement Check - regular | <input type="checkbox"/> Retailer Ed Events | <input type="checkbox"/> Admin Hearing |
| <input type="checkbox"/> Ticketing/Report to Admin | | |

Section 2.0 Prohibited Display/Promotion

- | | | |
|---|---|--------------------------------------|
| <input type="checkbox"/> Admin Check - overtime | <input type="checkbox"/> Prosecution/Ticket Dispute | <input type="checkbox"/> Retailer Ed |
| <input type="checkbox"/> Complaint | <input type="checkbox"/> Referral to Administrator | <input type="checkbox"/> Ticketing |
| <input type="checkbox"/> Enforcement Check | <input type="checkbox"/> Referral to HC | <input type="checkbox"/> Enquiry |
| <input type="checkbox"/> Violation - Inspection | | |

Section 2.1 Prohibited Display/Promotion

- | | | | | |
|------------------------------------|----------------------------------|-------------------------------------|------------------------------------|---|
| <input type="checkbox"/> Complaint | <input type="checkbox"/> Enquiry | <input type="checkbox"/> Inspection | <input type="checkbox"/> Ticketing | <input type="checkbox"/> Retailer Ed Events |
|------------------------------------|----------------------------------|-------------------------------------|------------------------------------|---|

Other

- | | | | | |
|------------------------------------|--|--------------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Follow Up | <input type="checkbox"/> Admin Check - regular | <input type="checkbox"/> Partnership | <input type="checkbox"/> MTS Training | <input type="checkbox"/> Tobacco Act Referral |
|------------------------------------|--|--------------------------------------|---------------------------------------|---|

Code	Comments

ACTION TAKEN

- | | | | |
|--|---|---------------------------------------|---|
| <input type="checkbox"/> To Be Determined | <input type="checkbox"/> Voluntary Correction | <input type="checkbox"/> Meeting | <input type="checkbox"/> Ticket # |
| <input type="checkbox"/> Provide Information | <input type="checkbox"/> Compliance Plan | <input type="checkbox"/> Seizure | <input type="checkbox"/> Ticket to Smoker |
| <input type="checkbox"/> Warning Letter | <input type="checkbox"/> Referral | <input type="checkbox"/> Presentation | <input type="checkbox"/> Ticket to Administration |

Recipient Name	Time Spent
TEO	TEO Contact Info

CODE	OBSERVATION
Prohibition Sales to Minors	
70125	Do not sell tobacco to minors. Confirm age with ID
70130	Ensure clerks know requirements for requesting ID
70135	Cigarettes must be sold in packages of at least 20 cigarettes. Destroy open packages of cigarettes
Prohibition Display / Promotion of Tobacco Products	
70120	Provided signs and/or information on compliance
70140	Post decals/signs as directed
70145	Ensure vending machine is marked with prescribed decal
70150	Ensure signs/decals are not obscured
70170	Ensure tobacco cannot be handled before purchase
70175	Product identified to be in violation by TEO has been seized and removed from the premises
70180	Dispensing device is accessible to minors. Restrict access and/or add a prescribed security mechanism
70195	Promotion of tobacco products is prohibited. Remove all promotional material in violation
70210	Product identified by TEO has been seized and may not be sold until released from seizure
70215	Delivery or mailing of tobacco products to anyone other than a manufacturer or retailer outside BC is prohibited. Advertising such service is also prohibited.
70230	Advertising that depicts or evokes an image of a tobacco product is prohibited. Remove all such advertising
70235	Advertising that depicts a tobacco package is prohibited. Remove all such advertising
70240	Advertising that depicts or evokes an image of a tobacco-related brand element is prohibited. Remove all such advertising
70285	Do not display tobacco products
Prohibition – Tobacco Not Sold In Certain Places	
70245	No sale of tobacco products is permitted when a prohibition order applies
70250	Tobacco sales or distribution are prohibited where health care services are available
70255	Tobacco sales or distribution are prohibited on campus of a public university or public post-secondary institution
70260	Tobacco sales or distribution are prohibited in a building primarily used for athletic or recreational purposes
70270	Tobacco sales or distribution are prohibited in a building owned or leased by government or crown corporation or agency
Prohibition – No Smoking In or Near Certain Places	
70275	No smoking of tobacco or holding of lighted tobacco is permitted in a building, vehicle or any other place that is fully or substantially enclosed and publicly accessible, or is a workplace, or is a prescribed place
70280	No smoking of tobacco or holding of lighted tobacco is permitted within 3m of a doorway, window, or air intake for a building, vehicle or any other place that is fully or substantially enclosed and publicly accessible, or is a workplace, or is a prescribed place