



Individuals who are receiving benefits covered by MSP should first ask for clarification from their practitioner with regards to the charges for the service(s) received. If you believe that you have been charged inappropriately for any matter related to an insured benefit, you can request an investigation by submitting this form by mail to the address indicated below, and including the required documentation outlined on this form.

A. BENEFICIARY INFORMATION

Last Name First Name Personal Health Number (PHN) Date of Birth (YYYY / MM / DD)

Mailing Address (include postal code)

B. SERVICE DESCRIPTION - PLEASE PROVIDE A DETAILED DESCRIPTION OF THE SERVICE(S) RECEIVED, INCLUDING THE REQUESTED MANDATORY DETAILS

Date of Service Amount Paid Name of Medical Practitioner

Name of Medical Clinic (if applicable)

Description of service(s) received

What is your concern regarding the charges for the service(s) received?

Response from Medical Practitioner/Clinic regarding the charges for the service(s) received

C. REQUIRED ATTACHMENTS

Please attach all supporting documentation with your submission, including invoice(s), receipt(s) and copies of medical records. This documentation is required and an investigation will not be initiated until received.

- Invoice Receipt(s) Copies of medical record(s) Other (specify)

D. DECLARATION - MUST BE SIGNED

I declare that all information provided on this application is true and accurate, and I authorize the Ministry of Health to verify this information, as appropriate. I understand that this may involve notifying the physician and/or clinic regarding the service(s) received. Signature of Beneficiary Date (YYYY / MM / DD)

Send to: (Mail) Administrator - Extra Billing Beneficiary Services and Strategic Priorities Branch PO Box 9649 STN PROV GOVT Victoria BC V8W 9P4 (Fax) (250) 952-3268

The personal information you provide on this form is collected by the Ministry of Health for the purposes of extra billing investigation. Personal information is collected by the Ministry of Health under section 26 (c) and (e) of the Freedom of Information and Protection of Privacy Act for the purposes of MSP extra billing investigations. If you have any questions about the collection of this information, please contact the Administrator for extra billing via the contact information listed above.