

**HOSPITAL-BASED LOCUM SERVICES ONLY – PLEASE COMPLETE IN FULL**

LOCUM FULL NAME (FIRST, LAST)	LOCUM MSP PRACTITIONER NUMBER	DO YOU HAVE AN ADDITIONAL PAYMENT NUMBER FOR RGPALP? <input type="checkbox"/> YES <input type="checkbox"/> NO	YOUR CURRENT RGPALP PAYMENT NUMBER
ADDRESS	CITY	PROVINCE	POSTAL CODE
PHONE NUMBER (INCLUDE AREA CODE)	EMAIL ADDRESS	WEB/TELEPLAN (IF APPLICABLE): data centre number (when joining existing site)	
DATES OF LOCUM ASSIGNMENT FROM (EFFECTIVE DATE - MM/DD/YYYY):	TO (CANCEL DATE - MM/DD/YYYY):	NAME OF COMMUNITY WHERE LOCUM IS BEING PROVIDED	

**TERMS AND CONDITIONS (SIGN BELOW)**

<p><b>I AGREE TO:</b></p> <ul style="list-style-type: none"> <li>Notify Rural Practice Programs in writing immediately upon becoming unavailable to provide locum services.</li> <li>Submit all fee-for-service claims to MSP using the additional payment number designated to me.</li> <li>Be the responsible physician for this additional payment number and will only use for the purpose of on call RGPALP locum assignments.</li> </ul>	<p><b>I UNDERSTAND:</b></p> <ul style="list-style-type: none"> <li>I will receive 100 percent of paid claims over and above the applicable daily rate (averaged over the length of the assignment).</li> <li>Top up adjustments will be calculated and paid 90 days after the end of the locum assignment.</li> <li>I will receive the on-call payments from the health authority / host physicians.</li> </ul>
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**OFFICE-BASED LOCUM ASSIGNMENT ONLY – PLEASE COMPLETE IN FULL**

I, \_\_\_\_\_, *Locum Physician's Full Name*, \_\_\_\_\_, *Locum Physician's MSP Practitioner Number*,  
 hereby assign to \_\_\_\_\_, *Host Physician's Full Name*, \_\_\_\_\_, *Host Physician's MSP Payment Number*, \_\_\_\_\_, *City*,  
 40 percent of all fee-for-service billings paid by the Medical Services Commission under the Terms and Conditions of the  
 Locum Agreement bearing my personal practitioner number, \_\_\_\_\_, *Locum Physician's MSP Practitioner Number*, and the Host  
 Physician's Payment Number \_\_\_\_\_, *Host Physician's MSP Payment Number*.  
 The Commission is hereby authorized to pay all such sums directly to \_\_\_\_\_, *Host Physician's MSP Payment Number*  
 at any address the host physician may from time to time designate, with payment of any such sum to be sufficient  
 discharge to the Commission of and from any indebtedness in that amount to me, my heirs, executors, or administrators.  
 THIS AGREEMENT is to remain in full force and effect for all claims submitted with the Host Physician's Payment Number,  
 \_\_\_\_\_, *Host Physician's MSP Payment Number*, and my practitioner number, \_\_\_\_\_, *Locum Physician's MSP Practitioner Number*,  
 from \_\_\_\_\_, *Effective Date (MM/DD/YYYY)* to \_\_\_\_\_, *Cancel Date (MM/DD/YYYY)*.

**TERMS AND CONDITIONS (SIGN BELOW)**

<p><b>I AGREE TO:</b></p> <ul style="list-style-type: none"> <li>Notify Locums for Rural BC in writing immediately upon becoming unavailable to provide locum services.</li> <li>Submit all fee-for-service claims to MSP using the host physician's payment number.</li> </ul>	<p><b>I UNDERSTAND:</b></p> <ul style="list-style-type: none"> <li>I will receive the greater of 60 percent of paid claims or applicable daily rate (averaged over the length of the assignment) paid semi-monthly.</li> <li>Adjustments will be calculated and paid quarterly.</li> <li>I will receive the on-call payments from the health authority / host physician.</li> </ul>
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Locums for Rural BC administers the Rural Locum Programs on behalf of the Ministry of Health and Doctors of BC.

**Please mail or fax applications to:**  
 Renfrew Centre, 300 – 2889 East 12th Avenue,  
 Vancouver, BC V5M 4T5  
 Phone: 1 877 357-4757 Fax: 1 877 387-4757

The information on this form is collected under s.26(c) & (e) of the *Freedom of Information and Protection of Privacy Act* and will be used to place locum physicians as needed and to ensure continuous care for rural communities. The Ministry of Health is collecting this information for the purposes of administering and evaluating the program. If you have any questions about the collection and use of this information, please contact the Locum Program Officer at 1-877-357-4757, or by mail at Locums for Rural BC, Renfrew Centre, 300 – 2889 East 12th Avenue, Vancouver BC V5M 4T5.

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*Signature of Locum Physician*

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 Date