

Emergency Medical Assistants Licensing Board

EMALB 2016-15 EMA First Responder Licensing Examinations – Roles for Practical Examiners Responsible Branch: Emergency Medical Assistants (EMA) Licensing Branch Contact: Exam Coordinator getanexam@gov.bc.ca	Reference Information (Manual, page number, chapter):
	Replaces former policy: n/a
	Date Effective: September 1, 2016
	Last Update: April 30, 2021
	Next Review Date: January 2022
Keywords	E.g. examinations, regulation, licensure etc.

1. Policy Rationale & Purpose:

The purpose of this policy is to describe the roles and responsibilities of those administering EMA first responder (EMA FR) licensing examinations on behalf of the EMA Licensing Board.

The Licensing Board has the statutory responsibility to ensure that all EMA FR candidates possess the necessary knowledge, abilities, skills, aptitudes, and judgements required for entry to practice and for licence renewal in British Columbia (BC).

Training institutions offering Board-recognized EMA first responder training programs, individual fire departments, or other individuals or organizations, may administer first responder licensing practical examinations.

This policy describes the duties of those individuals that are designated to conduct practical examinations.

2. Policy Scope

This policy applies to the evaluators/examiners of EMA FR practical examinations.

Please Note: [Policy EMALB 2011-01 Candidate Code of Conduct](#) must also be adhered to by all EMA FR candidates.

3. Policy Statement:

EMA FR Practical Examinations

EMA FR practical examinations must be evaluated by an EMA that holds a valid EMA licence in the EMA FR licence category or higher which has no restrictions on their practice.

EMAs that have a current patient care complaint before the Board are prohibited from evaluating examinations until the patient care complaint is complete.

4. Legal Authority:

[Emergency Health Service Act Section 6\(5\)\(a\)](#)

[Emergency Medical Assistants Regulation Section 2\(ii\)](#)

[Emergency Medical Assistants Regulation Section 9.1](#)

5. Key Stakeholders:

- *EMA Licensing Board Recognized Training Institutions*
- *BC Fire Departments and Fire Rescue*

6. Definitions:

Evaluator/Examiner – A subject matter expert that evaluates the practical performance of a candidate’s application of skills required for an EMA entering practice in BC.

Reviewed by the EMA Licensing Branch Director on: August 22, 2016

Approved: 

Date approved: August 22, 2016

Drafted by: Kim Fiege

Change Index

Date	Author	Details
April 30, 2021	Kfiege	Removed proctor requirements for written exams as they are no longer proctored examinations.