

Emergency Medical Assistants Licensing Board

EMALB 2016-06 Licence Reinstatement Responsible Branch: Emergency Medical Assistants (EMA) Licensing Branch Contact: Exam program area getanexam@gov.bc.ca	Reference Information (Manual, page number, chapter): n/a
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1. Policy Rationale & Purpose

The purpose of this policy is to clarify the requirements for reinstating the *expired licence* of a former EMA (see [6.Definitions](#)).

If a licence is expired, the EMA is no longer licensed to practice as an Emergency Medical Assistant (EMA) in British Columbia. An EMA's licence may be reinstated if doing so would not create an undue risk to public health or safety.

2. Policy Scope

This policy applies to all former EMAs that were previously licensed in the EMA First Responder (EMA FR), Emergency Medical Responder (EMR), Primary Care Paramedic (PCP), Infant Transport Team (ITT), Advanced Care Paramedic (ACP), or Critical Care Paramedic (CCP) categories in BC.

2.1 Outside Policy Scope

The following is outside the scope of this policy:

If an EMA's licence has been revoked by the Board, the EMA is required to complete the requirements set out in [EMALB 2017-04 Revoked Licence – Reapplication](#) to have the licence reinstated.

3. Policy Statement

The process for reinstating an expired licence is dependant on whether the former EMA was in good standing at the time of licence expiry/relinquishment, is currently registered and practicing in another jurisdiction and/or the length of time a former EMA has been without an EMA licence in BC. Details on licence reinstatement processes for the following categories are provided in the sections indicated below of this Policy Statement section:

- 3.1 EMA is currently registered and practicing in another jurisdiction
- 3.2 Expired or relinquished licence for one year or less
- 3.3 Expired or relinquished licence after one year and up to three years
- 3.4 Expired or relinquished EMA FR, EMR, or PCP licence after three years
- 3.5 Expired or relinquished ACP licence after three years

All licence reinstatement applications require that the EMA was in **good standing** at the time of licence expiry/relinquishment. If an EMA's licence was not in good standing at the time of licence expiry/relinquishment and the EMA is not currently registered and practicing in another jurisdiction then an evaluation of the former EMA's full licence history and continuing competence will be required to determine eligibility and examination requirements.

Licence Reinstatement Processes:

3.1 EMA is currently registered and practicing in another jurisdiction

If a BC EMA's licence has expired or was relinquished and the EMA was in good standing in BC at the time of expiry or relinquishment, and either (1) the EMA is currently registered and practicing in another jurisdiction or (2) the EMA is a Medical Assistant or Medical Technician that is currently serving in the Canadian Armed Forces, the following is required:

- Complete Section A of the [COPR Labour Mobility form](#) (PDF, 288KB) for each province you are currently registered in and send it to your regulating body(s). The regulating body(s) will complete Section B and send it directly to our office.
- Submit a letter from a current employer verifying currency in practice with the average number of monthly patient contacts including the nature/type of contact (medical, trauma, cardiac, environmental etc.) for the last 6 months.
- Submit proof of completion of any courses you have completed in the last 12 months.
- Successfully complete the [online jurisprudence exam](#) and the requirements to [apply for a licence](#).

If a former EMA is currently registered and practicing in another jurisdiction and was in shortfall at the time the licence expired, the [EMALB 2022-01 Out of Province Assessments](#) policy will apply to have the licence reinstated.

3.2 Expired or relinquished licence for one year or less

If an EMA licence has been expired or the EMA has not practiced the profession for one year or less, the written and jurisprudence examinations are required to determine that the former EMA is safe to practice in BC. The following is required:

- Successfully complete the [written and jurisprudence examinations](#) required by the Board for your licence category.
- [Apply for and pay](#) the applicable fees for your licence category. If licence expiration < 90 days at the time of reinstatement application the Board or Board delegate **may** consider waiving the Criminal Record Check requirement.

3.3 Expired or relinquished licence after one year and up to three years

If a former EMA's licence has been expired or the EMA has not practiced the profession for greater than one year, but less than three years, the practical, written and jurisprudence examinations are required to determine that the former EMA is safe to practice in BC. The following is required:

- Successfully complete all [examinations](#) required by the Board for your licence category
- [Apply for and pay](#) the applicable fees for your licence category

3.4 Expired or relinquished EMA FR, EMR, or PCP licence after three years

If an EMA FR, EMR or PCP's licence has been expired, or the EMA has not practiced the profession for greater than three years, training and examinations are required to determine that the former EMA is safe to practice in BC. The following is required:

- Successfully complete a [Board recognized training program](#) for your licence category. All examinations must be completed within one year of training program completion.
- Successfully complete all [examinations](#) required by the Board for your licence category.
- [Apply for and pay](#) the applicable fees for your licence category

3.5 Expired or relinquished ACP licence after three years

If an ACP's licence has been expired and the EMA has not practiced the profession for greater than three years, an evaluation of the former EMAs full licence history and continuing competence will be required to determine that the former ACP is safe to practice in BC. Further training and examinations may be required.

4. Legal Authority

- Emergency Medical Assistants Regulation [Section 9.2](#)

5. Key Partners

- Former BC EMAs

6. Definitions

Expired licence: a licence in the category of EMA FR expires after 3 years, and EMR, PCP, ACP, CCP or ITT expires after five years (of its original issue or renewal date) or all licenses expire on the date they are voluntarily relinquished, whichever is earlier.

Good Standing: The EMAs licence was not revoked, restricted, suspended, or under review/investigation at the time licence expiry/relinquishment.

Practice: perform (an activity) or exercise (a skill) repeatedly or regularly to improve or maintain one's proficiency .

Reviewed by the EMA Licensing Board on: September 11, 2024

Approved:



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Drafted by: Screamer

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Date	Author	Details