

## Emergency Medical Assistants Licensing Board

<b>EMALB 2016-05 First Responder (EMA FR) Initial, and Renewal Licensing Requirements</b>  Responsible Branch: Emergency Medical Assistants (EMA) Licensing Branch  Contact: Exam program area <a href="mailto:getanexam@gov.bc.ca">getanexam@gov.bc.ca</a>	<b>Reference Information (Manual, page number, chapter): N/A</b>
	<b>Replaces former policy: N/A</b>
	<b>Date Effective: April 1, 2016</b>
	<b>Last Update: November 3, 2023</b>
	<b>Next Review Date: January 2025</b>
<b>Keywords</b>	<b>Examinations, EMA FR licensure</b>

### 1. Policy Rationale & Purpose:

An EMA First Responder (EMA FR) licence is valid for 3 years. Every three years, an EMA FR is required to complete the exam(s) approved by the EMA Licensing Board (Board) to renew their licence. This policy clarifies the initial/renewal exam and licensing requirements for EMA FRs.

### Jurisprudence Examination

The jurisprudence assesses a candidate’s knowledge of the legislation, regulations, and policies pertinent to EMA practice in BC.

### Written Examination

The written examination assesses a candidate’s knowledge, abilities, and skills for a category of licence.

### Practical Examination

EMA licensing practical examinations assess candidates’ proficiency for a category of licence, that is, candidates must demonstrate that they possess sufficient skills, knowledge, and judgement to enter practice safely in the licence category they apply for.

Candidates are required to successfully complete two practical scenarios, which consist of one medical and one trauma call. All candidates have three attempts to successfully pass the practical examination. When a candidate is unsuccessful in a practical scenario, **only one** remedial exam will be assigned as follows:

When a candidate fails...	The candidate is assigned...
1. a practical medical scenario	➤ another medical scenario
2. a practical trauma scenario	➤ another trauma scenario

### 2. Policy Scope

This policy applies to all applicants seeking an initial EMA FR licence, and all existing licensed EMA FRs seeking licence renewal.

### 3. Policy Statement:

All applicants for an EMA licence must complete the Board approved examinations in addition to any examination required as part of their training program.

### **EMA FR Initial Licensing**

To become eligible for an initial EMA FR licence, a candidate is required to:

1. Successfully complete an EMALB recognized EMA FR program.
2. Successfully complete the Board practical exams, consisting of 2 practical scenarios.
3. Complete and submit an [Application for Licence](#) form.
4. Successfully complete the Board online written exam and online jurisprudence exam.
5. Undergo a [criminal record check](#) within 12 months of the licence application.

Please note: A candidate has **three attempts** at each of the required exams. If a candidate is unsuccessful after the third attempt in any exam, the candidate must retake the EMA FR program in order to be eligible for the exam and licensure processes.

### **EMA FR Licence Renewal**

To renew an EMA FR licence, a licensee is required to:

1. Complete and submit an [Application for Licence Renewal](#) form
2. Successfully complete the Board **online** EMA FR written exam. A licensee has 3 attempts at the written exam, if they are unsuccessful after the third attempt, the candidate must complete the EMA FR initial licensing process in order to qualify for licence renewal.

### **Legal Authority:**

[Emergency Health Service Act Section 6\(5\)\(a\)](#)  
[Emergency Medical Assistants Regulation Section 2\(ii\)](#)  
[Emergency Medical Assistants Regulation Section 9.1](#)

### **4. Key Stakeholders:**

- Potential and current EMA FR licence holders.
- Fire departments
- Training providers with recognized EMA FR programs
- Third party sub-contractors providing recognized programs

**Reviewed by the EMA Licensing Board on:** December 17, 2015

**Approved:** Richard Simpson



**Date approved:** December 17, 2015

**Drafted by:** Kim Fiege

## Change Index

Date	Author	Details
2021-08-11	Kim Fiege	Updated the CRC requirement to be 12 months
2022-12-15	Kim Fiege	Removed requirements for jurisprudence exam for licence renewal and removed the exam blueprint as it is no longer the blueprint for the exam.
2023-11-03	Screamer	Policy reviewed and updated application links