



Domain Name Request

[For WOC Use Only](#)

Approved by WOC

WOC Contact Name:

Type of Request: Domain Subdomain Transfer Renewal

Ministry or Organization:

Date domain is required:

Years domain is needed:

Reason domain is needed:

Domain name requested: https://

The requested name meets these criteria:

Reflects the website purpose

Does not contain acronyms

Does not contain hyphens

Is not already in use

Primary Contact:

Phone Number:

Email:

Secondary Contact (Optional):

Phone Number:

Email:

Technical Contact:

Phone Number:

Email:

ORG code/ADMIN group who will be delegated to administer the new domain (if known). For example: GCPE, GCPE-MMI, HLTH, etc.

Requirements:

* GCPE Communications Director approval is not required for renewals *

Our ministry [GCPE Communications Director](#) is aware and approves this request

We have all the funding approvals required to pay for this

User research was used to determine its need

[BC Government's digital accessibility guidelines](#) are being followed

[Web Style Guides](#) are being followed for all written content and design

A [Privacy Impact Assessment](#) was considered and completed

A [Security Threat and Risk Assessment](#) was considered and completed

Development is following the [Digital Principles](#) for the Government of British Columbia

Direction when requirements can't be fully met:

If you are unable to meet all criteria but still need to submit a request, please provide your rationale in the **'Reason domain is needed'** section.

Please ensure that adequate time is allocated for the approval process. If a request is urgent, kindly indicate its urgency accordingly.

If you cannot meet all these criteria, follow the links provided above for more information.

Web presences that receive an exemption also typically need a unique registered domain name or friendly URL.

[Help with domain names and friendly URLs.](#)
