

## New Products

Looking for protection for your important data?

Use the new **Kingston Encrypted Flash Drive/USB**



These new Encrypted Flash Drives are password protected, data encrypted and compatible with XP, Vista, Windows 7, and Mac.

Password protection enforces a device lockdown if a specified number of invalid access attempts are detected. These devices are rugged and waterproof with titanium coated stainless steel casings for added protection.

No application installation is required and these devices are approved for BC Government use by IT Alliance Management Office (ITAMO).

These encrypted drives come in [2GB](#), [4GB](#), [8GB](#), [16GB](#), and [32GB](#) DT4000/ DATA TRAVELLER 4000 USB [Click here to view online!](#)

### DISTRIBUTION CENTRE VICTORIA

#### Customer Service:

Phone: 250 952-4460  
Toll Free: 1 800 282-7955  
Fax: 250 952-4431  
Email: [DCVCustomerSer@gov.bc.ca](mailto:DCVCustomerSer@gov.bc.ca)

Bookmark the DCV Online Store at: [www.dcv.gov.bc.ca](http://www.dcv.gov.bc.ca)

## Rain, sleet and snow why not give these two new products a go...

Do you work out in the elements and need to keep your important papers dry and secure?

*I give these two paws up!*



### Storage Clipboard, Desk Mate 2 - letter size

This portable desktop made from propylene construction offers durability, as well as convenience. The bottom end opening allows easy access to large internal storage space for all your mobile office needs. The outside offers premium clip and built in handle which locks shut to protect materials.

Product #: [7520081050](#) Price: \$14.95



### Storage Clipboard, Ringmate - letter size

This portable desktop made from propylene construction offers durability, as well as convenience. This unit includes an internal 3 ring binder with 1" capacity, as well as a reversible clip to hold documents, business cards or writing supplies securely inside. Its locking hinge spine allows it to function as an easel stand, making it perfect for anywhere use.

Product #: [7520081051](#) Price: \$19.75

Look for them online at: [www.dcv.gov.bc.ca](http://www.dcv.gov.bc.ca)



Ralphie pick



# Be Prepared with First Aid Survival Technologies (FAST) Kits

In light of the recent events on both coasts of our continent, we are reminded that we need to be prepared in the event of an emergency. Earlier this month we participated in the [ShakeOut BC](#) event. You probably had something at your workplace as well. If you haven't got your supplies for your home and would like to get prepared, you may purchase the same high-quality FAST (First Aid Survival Technologies) kits that support your workplace. Kits from this Canadian company are available for purchase by Public Servants at the discounted Provincial Government rate from the Product Distribution Centre. [Click here to access the employee online store.](#)

## Green Tip:

Summer now seems like a distant sweet memory as we find ourselves naturally transitioning into winter mode. The leaves may have turned to splashes of oranges, reds and browns, however even in winter we can still be "green". Our thoughts turn to quiet evenings, warm foods and comfort meals but that doesn't mean we can't do it in an energy efficient way.



**COOK UP** some energy savings by using these simple tips:

1. Use smaller appliances like a toaster oven or microwave whenever possible as they use less energy than a full size oven.
2. The slow cooker or crock pot not only makes the house smell great it is energy efficient.
3. If you do use the full size oven cook several dishes at once to make full use of the energy used.
4. Thaw food in the refrigerator as this reduces energy required to run your fridge and it contributes to cooling.
5. Use the stove top element closest to pot size and keep a lid on it to retain heat.



*If you are thinking of buying a new appliance soon, choose an Energy Star appliance.*

## Recipe: Creamy Chicken/Wild Rice Crock Pot Soup

### Ingredients

- 1 lb [boneless skinless chicken thighs](#), cut into 1-inch pieces (5 thighs)
- 1/2 cup [wild rice](#), uncooked
- 1/4 cup [onion](#), chopped (fresh or frozen is fine)
- 2 (10 3/4 ounce) cans condensed cream of "something" soup
- 1 (14 ounce) can [chicken broth](#)
- 1/4 teaspoon [garlic powder](#) or go real
- 2 cups frozen or fresh sliced carrots
- 1 cup [half-and-half](#)

### Directions

1. Place pieces of chicken in the bottom of a slow cooker
2. Combine all other ingredients and pour over chicken
3. Cover and cook on low for 7 or so hours
4. Stir in half-and-half and set to high for about 15 to 30 minutes
5. Garnish with a dollop of sour cream



*Why not add some curry for a little extra zip?*

## Did you know?

We have a “**crush on**” you!!!

Did you know that simply erasing or sanitizing your hard drive does not guarantee that all of your private information is non-retrievable?

Here at Asset Investment Recovery we provide services such as secure IT Destruction. When you use our secure IT disposal process, your data is completely and securely destroyed. All media devices, such as hard drives, cell phones, Blackberries, floppy disks, CDs, DVDs, USB drives and media cards sent to our warehouse are not only shredded and destroyed beyond recovery, but the shredded material is also completely recycled! We can also provide reports verifying by serial number, that your particular device has been destroyed.



Asset Investment Recovery has two media shredders in Victoria. The larger of the two units is one of the only industrial shredders of its kind in Western Canada and breaks down electronic media, such as hard drives, to a particulate size of 3/4 of an inch. We call this particular machine EDDIE, EVIL DESTROYER of DELICATE INTERNAL ELECTRONICS.

Our second shredder (EDDIE JR.) shreds flexible media, cell phones, BlackBerry devices and jump drives to 1/4 of an inch particulate. Using either one of our shredders, you can rest assured that the security of your data is our primary concern. Every single piece of electronic media that is dropped off for shredding is completely destroyed beyond recovery!

This service is provided to provincial ministries, the broader public sectors and the general public as well. Prices vary depending on the type of secure data destruction you need and what your requirements are (serial number tracking, staging, sorting, short term storage, etc).

**\*\*Now until November 30th we are offering a TWO for ONE on Hard Drive Shredding.\*\***  
Visit [pss.gov.bc.ca/air/promo.html](http://pss.gov.bc.ca/air/promo.html) for more information

## Drop Off Locations

### Prince George

3695 Opie Crescent  
Prince George BC  
V2N 1B9

Phone: 250 565-4201

### Hours

Monday to Friday  
8:30 a.m. to 3:30 p.m.  
(Excluding Holidays)

### Surrey

8307 - 130th Street  
Surrey BC  
V3W 7X4

Phone: 604 501-8216

### Hours

Wednesday to Friday  
8:30 a.m. to 3:30 p.m.  
(Excluding Holidays)

### Victoria

4234 Glanford Road  
Victoria BC  
V8V 9V7

Phone: 250 952-5097

### Hours

Monday to Friday  
8:30 a.m. to 3:30 p.m.  
(Excluding Holidays)



Visit the website:

[pss.gov.bc.ca/air/media-destruction.html](http://pss.gov.bc.ca/air/media-destruction.html)

Be sure to check out the video of “EDDIE” in action!

# Are you a **Procurement Guru?**

Visit the new [Green Purchasing](https://pss.gov.bc.ca/psb/green-procurement/green-purchasing.html) webpage at [pss.gov.bc.ca/psb/green-procurement/green-purchasing.html](https://pss.gov.bc.ca/psb/green-procurement/green-purchasing.html)

Procurement Services Branch has a Green Purchasing webpage that is filled with advice and tools to help you buy green, from every-day purchases to larger procurements.



Did you know that Core Policy states: ***“Where feasible and cost effective, the Government of British Columbia will acquire products and services that are environmentally responsible.”***? Read the section that includes Government’s “Guidelines to Environmentally Responsible Purchasing” and tells you how green purchasing is linked to our policy manual.

In simple terms the site explains why we should be purchasing green, what to look for in environmental labels and what makes something greener if it doesn’t have a label. It talks about avoiding purchasing, considering energy costs in your initial price and about what to look for in packaging. The green attributes of purchasing through both the Distribution Centre Victoria and Queen’s Printer are also highlighted.

Procurement gurus should visit the “Buy Goods” and “Buy Services” sections to copy and paste environmental criteria into your ITQs or RFPs. The Goods section lists some typically purchased products along with clear environmental specifications, while the Services section offers criteria related to travel and transportation, equipment and supplies, reports and manuals and facilities and waste reduction.

And don’t worry about forgetting the link – just Google “green purchasing BC” and you’ll find it!

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## Procurement Services - **New Shredding Services**

This summer new CSAs (Corporate Supply Arrangements) were awarded for both off-site and on-site records destruction services (aka secure shredding of our office documents). If you order shredding for your office, please go to the CSA webpage and make sure you’re using the most recent supplier.

### *All prices are lower too!*

FYI, here are the environmental concerns for record destruction.

- On-Site Paper - records are shredded right at the truck while one of your employees watches - this is required for some high security organizations. But an on-site shredding truck idles for the duration of the shredding operation, emitting greenhouse gases and air pollution. Only use this method if your security requirements specify on-site shredding.
- Off-Site Paper - records are emptied into secure ‘tipper trucks’, hauled to secure facilities and shredded there. Off-site shredding is the environmentally preferable way to destroy your records.

Either way, all paper and cardboard are recycled after shredding.

Please check out the web pages:

[Off-site Records Destruction CSA](#)

[On-site Records Destruction CSA](#)

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### Contact Information

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fax 250 952-4431 | email [DCVCustomerSer@gov.bc.ca](mailto:DCVCustomerSer@gov.bc.ca)

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