

Valued Customers... Exciting times at DCV and how we provide services to you!

So what has **changed**?

DCV now manages the contract for “**office products**” supply

You might have noticed over the last few months, we have been actively transitioning customers over to the new office products business model with Staples Advantage Canada. 

There has been some learning as we have transitioned to a new office provider for government. We are confident in our partnership with Staples Advantage and their abilities to serve our customers as you have been accustomed to over the years. We continue to work closely with Staples Advantage ensuring product, pricing and service delivery standards are maintained or surpassed throughout the term of the contract.

Management and Staff
Distribution Centre Victoria

Some interesting facts about our **new supplier**...

As DCV is now managing the Master Standing Agreement, we wanted to report out on some key figures for the first quarter of this year (January, February and March). These stats will show noteworthy facts about how our new agreement with Staples Advantage is working:

Spend:	Order Size (total of 4,061 orders)
<ul style="list-style-type: none">• 31% on Staples brand name products <i>** Staples name brand products provide the same quality as other name brands at a fraction of the cost. ** Check out the Staples Brand Products “Shopping List” at www.eway.ca</i>• 51% on Eco friendly products• 51% strictly office supplies• 27.4% paper• 14.3% toner	<ul style="list-style-type: none">• \$250 + 1,525 orders• \$200 - \$249.99 276 orders• \$150 - \$149.99 404 orders• \$100 - \$149.99 508 orders• \$50.00 - \$99.99 1,053 order• < \$50 295 orders
	Sales by Region
	<ul style="list-style-type: none">• Vancouver Island 43%• Mainland 31%• Interior 8%• Northern 18%

So what has **not changed**?

Warehousing and Asset Management Services, Storage and Distribution, Government Forms

While the office products model has changed, all our other lines of business remain. The Distribution Centre will continue to provide Warehousing and Asset Management, Distribution Services and Government Forms Storage.

Warehousing and Asset Management Services is a cost, time and space-efficient solution to all your storage, management and distribution needs. Our service is unrivalled and allows organizations to minimize their own storage/warehousing requirements and streamline services while continuing to take advantage of large volume purchasing.

Storage – With 47,000 square feet of storage and offsite options, we can accommodate all your storage requests, including secure storage services.

Management – Inventory Management is much more than just storage; we manage time and date sensitive materials, including batch dates, revisions and re-order points. Clients receive monthly (or on demand) inventory reports which include detailed history of your product movement.

Distribution – Geared towards the end-user, we pick, pack and ship our client's products ensuring on-time arrival. Ordering can be done via-email or integrated with online order forms.

So what's **new**?

Working in collaboration with iStore, the DCV is carrying the products previously available through iStore. These Items include keyboards, mice, docking stations, cables, adapters, flash drives geared specifically to meet the needs of government users. This model will support continuing and future government workstation refresh projects and provide end-users with ease of ordering, standardized product selection and delivery times more conducive to your needs.

Please visit the DCV on line cart at www.dcv.gov.bc.ca/ for further information.

Computer and Laptop Accessories

- » Keyboards
- » Mice
- » Cables
- » Docking Stations
- » Laptop Security / Locks
- » Adapters
- » Laptop Batteries
- » Video Adapters/Cables
- » Flash Drives
- » Cases/Bags
- » + Much More!!



Lenovo Laser Wireless Mouse
2.4 GHZ WIRELESS TECHNOLOGY
0A36188

Compatible with all workstations.

Product: #[7045041031](#)

Price: \$34.00



Microsoft Natural Ergonomic USB Keyboard 4000
B2M-00013

According to some studies, ergonomic keyboard designs, such as the Microsoft Natural line, have been associated with significant reduction of carpal tunnel syndrome symptoms. Rest your wrists against the plush palm rest in a relaxed, natural angle with this keyboard's curved key bed, ergonomic arc, and reversed slope. Apart from comfort and support, enjoy quick, customizable way to reach files, folders, and web pages with handy hot keys. For close-in tasks, use the Zoom Slider, located in the middle of the keyboard, to zoom in and out with the touch of a finger. Works with all workstations with a USB connector. Compatible with WIN 7/8. 1 Year Warranty.

Product: #[7045041042](#) Price: \$47.77

Record Storage Accessories and Filing Products

Ensure your record storage needs are met! DCV will carry government standardized record storage accessories, including filing products, for your record storage management requirements.

Please visit the DCV on line cart at www.dcv.gov.bc.ca/ for further information.

Records Storage Accessories

- » Records Storage Boxes
- » Records Storage Labels



Records Storage Box

Records Storage Box, corrugated cardboard, Kraft single wall, 200 lb, hinged top, hand holds at ends, printed on one side, black ink, numbered for assembly,

stores letter or legal size files, 15" x 12" x 10". Tested and approved by CIMB, 25 per bundle.

Product: [#7520121002](#)

Price: \$3.50

Filing Products

- » File Backers
- » Lateral File Folders (letter/legal size, 14 pt, with/without clips, various materials)
- » Datafile Labels (numerical/alpha, 15/16", 1/2")
- » Fasteners
- » Vinyl Letter Size Outguides



Filebacker, Letter Size ARC's LETTER

Filebacker, letter size, for use with ARCS and ORCS filing systems, includes heat sealed fastener at top, 100 per box.

Product: [#7530242001](#)

Price: \$27.60 BOX

FAQs

How do I place an order on the DCV shopping cart?

To place an order on our website, use your DCV Customer number that you previously placed orders with. If you don't have a customer number, please contact us at DCVCustomerSer@gov.bc.ca or call 250 952-4460 for assistance.

Where do I order government forms now?

The DCV will continue to provide Forms Management Services for ministries and government funded agencies through the Distribution Centre Victoria at www.dcv.gov.bc.ca/.

Will Staples Advantage be offering an Employee Purchase program?

Yes, the Employee Purchase Program (EPP) should be available in May 2015. Messaging will be communicated out when the site is ready.

Why are some items restricted on the Staples Advantage Eway site www.eway.ca/?

Not all items on the Staples Advantage Eway shopping cart will be available for government purchase as per the negotiated agreement. Products not available through Staples Advantage Canada can be found on the Corporate Supply Arrangements (CSA) at www.pss.gov.bc.ca/.

Protocol & Recognition

Do you need **branded products** for a conference or an event?

We can help! Consult with our team to create a wide variety of custom products including lanyards, mugs, water bottles, pens, apparel, padfolios, or the perfect item for a conference, trade mission, or special recognition event.

Call Jacquie at 250-356-6183, Linda at 250-356-5827, or email us at ProtocolRecognition@gov.bc.ca

As a reminder, our recognition products for your business and personal needs will continue to be available on the DCV Shopping cart. *"It's business as usual"* for Protocol and Recognition!!

[Browse here!](#)

NEW SPRING ITEMS, Perfect for employee recognition, order today!



A Wood Pen in Matching Wood Box

Smart looking pen with snazzy brass accents!

This NEW product can be engraved! To add that personalized touch; email ProtocolRecognition@gov.bc.ca to reach a representative who can process your engraving order.

Product: [#9999847400](#) Price: \$21.95



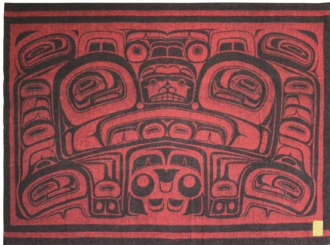
Gathering Ladle, Raven

Beautiful silver plated serving ladle with a raven design by Corey Bulpitt of the Haida.

This NEW product can have an engraved plate added- silver plate seen in picture!

To add that personalized touch; email ProtocolRecognition@gov.bc.ca to reach a representative who can process your engraving order.

Product: [#9999700059](#) Price: \$89.95



Blanket, Tsimshian

Beautiful wool blend woven blanket.

Size: 50" X 67"

Absolutely splendid Jacquard woven wool blend blanket. "Celebration", by Cory W. Moraes of the Tsimshian.

Product: [#9999847395](#) Price: \$89.95



Hummingbird Shawl

Simply a stunning shawl!! Super soft viscose acrylic blend.

In a sensational design by Doug Horen of the Coast Salish.

Size: 72" X 28"

Product: [#9999847383](#) Price: \$32.95

**** New employee recognition items! Log on to order today at www.dcv.gov.bc.ca ****

Contact Information

toll free 1 800 282-7955 | tel 250 952-4460 | Online www.dcv.gov.bc.ca

fax 250 952-4431 | email DCVCustomerSer@gov.bc.ca

If you do not wish to receive future newsletters from us please click [unsubscribe](#)



DISTRIBUTION
CENTRE VICTORIA
A BRANCH of SHARED SERVICES BC