

Project Tracking Checklist

Use this checklist to prepare a paper trail of key outputs prepared by consultants and sign-offs by the BCTS/Timber Pricing and Operations Division

Element Being Reviewed & Results Achieved	Date of FLNR sign-off	
<i>ROAD AND STRUCTURE MAINTENANCE PLAN</i>		
Ensured that road users were notified about proposed significant changes to road access and to solicit input	YES NO N/A	-----
For FSRs deactivated by the District, ensured that deactivation was carried out in accordance with the ministry's funding policy	YES NO N/A	-----
Ensured that the CM who prepared a deactivation prescription signed and sealed (where appropriate) the final deactivation prescription for the project. If YES, Professional's Name and Company: _____	YES NO N/A	-----
Ensured that the deactivation prescription will not result in sediment transport that will impact user safety or have a material adverse effect on forest resources	YES NO N/A	-----
Ensured that the deactivation prescription was approved by the BCTS/District engineering specialist	YES NO	-----
Ensured that revegetation was applied to the deactivation areas as appropriate	YES NO N/A	-----
Ensured that hazard warning signs were placed on the road to warn users of the ongoing deactivation works	YES NO N/A	-----
Road Project Assurance Statement (see Schedule 8.1) signed off by CM. If YES, Professional's Name and Company: _____	YES NO N/A	-----

Where potential risk to other resources was considered high, ensured that the deactivated road was field inspected by the BCTS/District engineering technician for acceptability	YES NO N/A	-----
Ensured that the as-built prescription information was placed on the file, and incorporated into the applicable database	YES NO N/A	-----