

Project Tracking Checklist

Use this checklist to prepare a paper trail of key outputs prepared by consultants and sign-offs by the Ministry

Element Being Reviewed & Results Achieved

Date of FLNR sign-off

ROAD SURVEY & DESIGN

Ensured that a location survey was carried out in accordance with the field reconnaissance report and flagged road centre-line

YES
NO
N/A

Carried out field review of the accuracy of the location survey

YES
NO
N/A

Where not captured in the road site plan, ensured that the results of assessments or measures were carried out and incorporated into the road design

YES
NO
N/A

Ensured that the road design incorporated suitable specifications for alignment (including maximum grades), turnouts and clearing width

YES
NO
N/A

Ensured that a geometric design was prepared for the appropriate road sections

YES
NO

Reviewed and accepted the road plan

YES
NO
N/A

Road Project Assurance Statement signed off [and sealed as appropriate] (P.Eng, RPF, RFT)(see Appendix 8.1)

YES
NO
