

Project Tracking Checklist

Use this checklist to prepare a paper trail of key outputs prepared by consultants and sign-offs by the Ministry

Element Being Reviewed & Results Achieved

Date of FLNR sign-off

ROAD LAYOUT

Ensured that the road location was selected in accordance with any approved access plan

YES
NO
N/A

Ensured that the centreline was flagged with appropriate chainages and control points indicated

YES
NO
N/A

Did an appropriately qualified person carry out the field reconnaissance? If YES, **Person's Name and Company:**

Ensured that stream crossing data was collected at the time of the road layout

YES
NO
N/A

Ensured that a Reconnaissance Report (including design specifications) was prepared

YES
NO
N/A

Ensured that road locations were:

- >100m from springs or licensed waterworks in community watersheds and outside of riparian management areas
- or if NO: such locations were in accordance with the regulatory exemptions

YES
NO

Carried out a road layout field review and ensured that professional measures based on assessments were incorporated into the road layout.

YES
NO
N/A

Person's Name and Company:

<p>Determined that an archaeological impact (cultural heritage) assessment was required</p>	<p>YES NO N/A</p>	<p>-----</p>
<p>Did an appropriately qualified licensed professional carry out an archaeological impact assessment? If YES, Professional's Name and Company:</p> <p>_____</p>	<p>YES NO N/A</p>	<p>-----</p>
<p>Determined that a terrain stability assessment was required</p> <p>Did an appropriately qualified licensed professional carry out a terrain stability assessment? If YES, Professional's Name and Company:</p> <p>_____</p>	<p>YES NO N/A</p>	<p>-----</p>
<p>Determined that a fan stability/gully assessment was required</p> <p>Did a n appropriately qualified licensed professional carry out a fan stability/gully assessment? If YES, Professional's Name and Company:</p> <p>_____</p>	<p>YES NO N/A</p>	<p>-----</p>
<p>Road Project Assurance Statement signed off [and sealed as appropriate] (P.Eng, RPF, RFT)(see Appendix 8.1)</p>	<p>YES NO</p>	<p>-----</p>