MINISTRY OF FORESTS & RANGE
Engineering Equipment and Services List (MFR – EES)

ONLINE REGISTRATION INFORMATION
STEP 1

Go to: http://www.bcbid.gov.bc.ca/open.dll/welcome

Logon (if an existing client) OR Register as a new supplier.
Existing suppliers – log on like this:

**e-Procurement in B.C.**

*BC Bid®*

Access, create, browse and compete on public sector opportunities anytime.

Login to BC Bid®

User ID:
Password:
Account Type: 

- BC Bid Account

Do you have a BC Bid ID or a BCeID? Select appropriate account type.

Hit submit

User ID and password created by supplier
Welcome to BC Bid®

Hello Linda Susan

The last time you logged onto the system was: 2009/05/14 12:53

You are registered with the Ministry of Forests and Range (MFR) Engineering Equipment and Services registration system. To add or update equipment information, or to add or update engineering services information, please click on the Review MFR Info selection on the left.

Click here
New suppliers: after you select ‘Supplier Registration’ from the main BC Bid Screen, you will arrive at the following screen.
Click "I Agree" to continue.
STEP 3

1) Complete the Required (*) Fields

2) Select “Yes” for Equipment Registration

3) Click “Submit and Continue”
1a) Enter Code

OR

1b) Click on small box indicating you are not currently a MFR registered equipment owner
(You will receive a message Click "OK" on pop-up window to continue)

2) Click "Submit"
New Suppliers follow instructions below:

1) Complete all Required Fields

Scroll Down
STEP 5b

“SAFE” Certification

Currently only BC Timber Sales (BCTS) requires companies to be “SAFE” certified by the BC Forest Safety Council (BCFSC). However, commencing April 1, 2017, all other FLNRO branches will also require “SAFE” certification by BCFSC, for contractors working on most types of projects.

EMS Ready

Only BCTS requires companies to be EMS ready.

2) Select "Yes" for all that apply
- EMS Ready refers to BC Timber Sales Environment Management System Training.
- “SAFE Company” refers to the BC Forest Safety Council Registration and Certification.

3) Click “Submit and Continue”
STEP 6

1) Click "Add Equipment" to insert equipment

2) Ensure you read all text and

3) Ensure all data is correct
   - Equipment Type, Make, Model, Year, Serial Number
   - List all attachments, capacities FWHP, etc. that will affect the determination of the Equipment Rate.

NOTE: Equipment not listed correctly will not be found in an equipment search.

4) Once you have added all equipment, click "Finish"
**MFR Equipment (Declaration)**

All machines listed for rental purposes must be owned or on a lease-to-purchase agreement to the registrant. Firms or individuals may be requested to provide proof of ownership to the Ministry representative prior to being hired.

**Equipment Type:**
- EX2 - Excavators - Hydraulic over 21,000 LBS and up to 58,999 LBS

**Make:**
- Hitachi

**Model:**
- EX200LC-5

**Year:**
- 2007

**Serial Number:**
- 8904758493758902

* indicates a required field

By clicking on the "SAVE" button below, I certify that the statements made by me on this registration form are true and correct. I understand that I can only have my equipment registered in one area in any one year. I understand that, if any of these statements are found to be untrue, this registration form may be rejected and I may be excluded from this District’s hiring.

[Save]
1) Enter Equipment Attachment
2) Click “Add Equipment Attachment”
3) Click “Close and Refresh” to continue
Once you have entered all your equipment
Click "Finish"
Your equipment is now registered.

For future additions or updates, select “Review MFR Info” from left menu.