



Land Policy Fee Refunds

NAME OF POLICY:	Fee Refunds
APPLICATION:	Applies to all land applications processed under the Crown Land Fees Regulation.
ISSUANCE:	Assistant Deputy Minister Reconciliation, Lands and Natural Resource Policy
IMPLEMENTATION:	Ministry of Water, Land and Resource Stewardship
REFERENCES:	<i>Land Act</i> (Ch. 245, R.S.B.C, 1996)
RELATIONSHIP TO PREVIOUS POLICY:	This procedure replaces the previous Fee Refunds Policy in effect August 16, 2004

Colin Ward, ADM
Reconciliation, Lands and Natural Resource Policy
Ministry of Water, Land and Resource Stewardship

May 9, 2024

Date:

APPROVED AMENDMENTS:		
Effective Date	Briefing Note /Approval	Summary of Changes:
June 1, 2011	BN 175892	Policy and Procedure update to reflect reorganization of resource ministries April 2011
May 23, 2014	BN 192691	Housekeeping amendments and removal of pre-application stage fee refund
May 9, 2024	BN CLIFF 41581	Updated cover page to reflect the transfer of administration of the <i>Land Act</i> from the Ministry of Forests to the Ministry of Water, Land and Resource Stewardship. No amendments to the policy.

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1. PURPOSE

These procedures apply to all land applications processed under the Crown Land Fees Regulation, and replace any previous refund policy or procedures.

2. REFUNDS

Applications for Crown land are submitted electronically through FrontCounterBC.

Applications must be complete and comply with specific program requirements as found in the applicable Land Use policy. Once an application fee has been submitted with an application, the refund percentages indicated in section 2.1 below apply.

2.1 Application Fee Refunds

Item / phase	Refund amount
Application fee of \$250 or less is submitted with application	No refund
Application is withdrawn by the applicant prior to notification of a disallowance or offer of a tenure ¹	Refund 50 percent of the application fee
Application is disallowed by Authorizing Agency	Refund 20 percent of the application fee
An offer of disposition is made by Authorizing Agency (does not matter whether the offer is accepted or not)	No refund

2.2 Replacement/Amendment/Assignment Fees

Refunds are not available for replacement, amendment or assignment application fees.

2.3 Queuing

Some land use programs offer the opportunity for subsequent applicants to place their application in a queue. The application fee is payable if the applicant chooses to remain in a queue for the selected area. Details of the refund of application fees for queuing will be as per program specific policy.

¹ Applicants must notify the Authorizing Agency in writing of their withdrawal of their application prior to notification of a decision by the Authorizing Agency in order to be eligible to receive a 50% refund.