



Private Moorage Application Requirements List - Marine

The following requirements are part of the application and must be provided. Incomplete applications will be returned to the applicant.

In addition to the General Application Requirements included on the Application Form, the following items are required for all Private Moorage applications in marine waters.

NOTE: In marine environments docks are limited to a single elevated pier leading to a ramp and one moorage float.

- Site Plans A, B and C of the entire application area, drawn to scale with a North arrow, identifying the location of all improvement (buildings, structures, roads, powerlines, fences, etc.) in relation to the boundaries of the tenure area the delineation of riparian rights and other legal boundaries. More information on the specific standards in **Appendix 4** of the Land Use Operational Policy – Private Moorage:
http://www.for.gov.bc.ca/Land_Tenures/documents/policies/private_moorage.pdf
- . A side profile plan D must be provided for any improvements (i.e. docks, stiff-legs, anchor lines, pilings, log booms, floating storage sheds, fish pens, submarine cables) in the water or crossing the foreshore. The side profile drawing must illustrate the improvements, the average high and low water marks, the profile of the ocean or lake bed underneath the improvements.
More information on the specific standards in **Appendix 4** of the Land Use Operational Policy – Private Moorage:
http://www.for.gov.bc.ca/Land_Tenures/documents/policies/private_moorage.pdf
- Three photographs to provide a view of the site that the dock will occupy as well as a view of the shoreline in both directions.
- Proof of adjoining upland ownership or leasehold tenancy must be provided, such as a State of Title Certificate or a copy of Land Title System title search displaying the full legal description of the adjoining upland parcel and the full legal name(s) of the registered owner. In the case of upland tenancy, a copy the Lease page(s) displaying lessee name and description of the land must be submitted. In cases where the applicant is not the registered owner(s) as shown on the document provided, a Letter of Consent from the registered owner must also be submitted.
- Written confirmation from local government that the proposal complies with the existing zoning bylaws (based on a review by the local government of the application or development plan).
- Statement by the applicant describing any contact they may have had, including the name of the First Nation(s) and individuals contacted. Please consult the Consultative Area Data Base (CAD) Public Map Service for First Nations contact information Instructions on how to access CAD as well as supporting documentation is located at:
ftp://ftp.geobc.gov.bc.ca/pub/outgoing/CAD/CAD_Public_Map_Service-User_Guidance-Technical_Instructions.pdf

AND

A Management Plan, signed and dated, which includes the following:

Section A - Project Overview

- Project and purpose;
- Location, size and main features of project;
- Access plans; and,
- Construction schedule.

Section B – Project Details

Site Details

Explain the proposed use of the site including details about the site (using text and the Detailed Site Map(s)) as listed below:

- Description of existing structures such as type (dock, wharf, etc.), construction (pilings, floats, etc.) and materials (include any preservatives);
- Size and dimensions of planned (and/or existing) improvements including floating docks, wharves, boathouses, retaining walls, pilings or areas to be filled or dredged as well as construction material used;
- Include dimensions and distances from property lines
- If other docks are located within 25 meters of the site plan, please include these docks on the site sketch;
- Indicate how public access is maintained along the beach;
- Type of use - number of boats, seasons, etc., and
- All other relevant details of the proposal.

Section C – Additional Information

Where the following information is relevant to your application and has been investigated, please provide details on how you are addressing these issues.

You may be requested to provide a Baseline Marine Habitat Assessment upon review of your application. It must be signed by a qualified registered professional acceptable to MFLNRO. A listing of Registered Professional Biologists may be found at <https://professionalbiology.com/>

The applicant may have to hire an archaeologist to assess potential impacts on archaeological values.

I. Environmental

a. Land Impacts

Describe impacts to the land (surface disturbance, clearing or logging required, buildings or infrastructure, visual impacts, etc.) and please explain status of land and landscape features, documented archaeological sites, types of materials used, construction methods, means to minimize adverse impacts, etc.

b. Atmospheric Impacts

Describe impacts to the atmosphere (sound, odor, gas or fuel emissions, etc.), and please explain current conditions, source, type and range of emission, means to minimize adverse impacts, etc.

c. Aquatic Impacts

Describe impacts to the water or land covered by water (drainage effect, sedimentation, water diversion, water quality, public access, etc.) and please explain type of adjacent or nearby water body and riparian areas, flood potential, means to minimize adverse impacts, etc.

d. Fish and Wildlife Habitat

Describe if the proposed project will affect fish and/or wildlife (disturbance to wildlife habitat, disturbance to fish habitat or marine environment) and please explain current status of fish or wildlife habitat, threatened or endangered species in the area, seasonal considerations, means to minimize adverse impacts, etc.

II. Socio-Community

a. Land Use

Describe how the proposed project will affect existing land uses in the area (zoning, land management plans, relationship to adjacent land use, public recreation areas) and please explain current zoning, land and resource management plan areas, levels and types of public recreational use, means to minimize adverse impacts, etc.

b. Socio-Community Conditions

Describe how the proposed project will affect or influence existing community services or infrastructure (water supply, transportation, fire protection or emergency services, etc.) and please explain area demographics, current status of services, anticipated transportation or access road changes, etc.

c. Public Health

Describe if your proposed project is going to affect public Health (waste disposal, site contamination) and please explain current health services available, method and level of proposed sewage disposal, etc.

d. First Nations

Describe any contact you may have had, including the name of the First Nation(s) and individuals contacted. Provide copies of or a description of any information you may have acquired from or provided to the First Nation(s) (potential benefits, partnership opportunities, special interests, concerns, etc.) and any information regarding archaeological resources and areas of cultural significance you are aware of in the vicinity of the proposed project.

Additional information may be required depending on the consultations that will occur as a result of your application.

Note: Applicants should restrict management plan content to information that is directly relevant to the proposed project. Management Plans should not contain statements that are biased or judgmental or which may be harmful to other applicants, other licensed users of Crown land and resources, the general public, or businesses operating on private land.