

**Draft Terms of Reference
For the EBM Work Group Work Plan Subcommittee**

Date: February 28, 2007

** These terms of reference approved by the EBMWG on February 15, 2007**

These terms of reference are subject to the EBM Work Group *Terms of Reference* document and do not contradict or amend it.

The EBM Work Group has given the Sub-Committee the following direction:

a. **Coordinator:** Executive Director (Lee Failing as Interim Executive Director)

b. **Members:**

Amy Beetham

Bill Beese / Shannon Janzen

Dan Cardinall

Wally Eamer

Jody Holmes / Audrey Roburn

Dorthe Jakobsen

Grant Scott

c. **Goal: To develop an EBMWG work plan for 2007-08**

d. **Tasks**

1. Based on the Transition and Implementation Plan developed by the LRFs, develop a draft work plan(s) for review by the EBMWG, which may include:

- Scope and key elements (outline) of a work plan
- Preliminary objectives and measures of performance
- Key program areas and candidate projects
- Criteria and a process for selecting projects

2. Iteratively revise the plan based on feedback from the EBMWG

3. Deliver a complete work plan by March 31, 2007, consisting of:

- A detailed work plan for 2007-08
- A longer term outlook for 2008-09 (provisional, subject to subsequent review)

4. Manage the implementation of projects approved under the 2006-07 work plan.

e. **Budget**

None

f. **Timeline**

- Draft plans submitted for review by the Work Group in advance of scheduled Work Group meetings
- Final work plan delivered by March 31, 2007
- The EBMWG will review the status of the subcommittee at March 31, 2007, and determine whether there is a need for it to continue.

Signed

EBMWG FN Co-Chair

EBMWG Provincial Co-Chair