

Fossil Impact Assessment (FIA) Plan for Field Investigation – Template

Title Page

- Report Title with project name and location, called a Fossil Impact Assessment (FIA) Plan
- Prepared for - Name and address of the proponent for which the report was prepared
- Prepared by – Name and address of paleontology consulting company
- Date

Table of Contents

- Includes List of Maps and/or Figures, List of Tables, Appendices

Background

- Overview of investigative work to be done at the site

Locality Description

- Include a map of the site, showing the area(s) of interest
- Description of the geology and known fossil discoveries near or at the site

Personnel

- Name and qualifications of the Lead Paleontologist
- Names, roles and experience of other professionals, field supervisor, or assistants

Work Schedule

- Propose dates for field work tasks with estimate of total number of field days

Field Methodology

- Survey and/or sampling approach
- Tools and equipment to be used
- Data collection techniques
- Specimen collecting strategy
- Data recording

Site Considerations – include information under the following subheadings:

- **Safety/Hazard Plan** - Briefly describe the plan in place.
- **Site Access** - Describe how you will be accessing the site(s).
- **Temporary Structures** - Describe any temporary structures planned at the site during the fieldwork.

- **Vegetation Clearing and Working near Water Courses** - Note any need to clear trees or vegetation and if you be working near water or needing to use water?
- **Site Restoration** - Identify the clean-up or restoration that will be undertaken upon completion of the field work. The site must be restored to a condition comparable to that prior to the field investigation.

Curation

Identify arrangements made with a recognized B.C. repository for the curation of fossils collected. Include, as an Appendix, a signed copy of the written repository agreement. Please contact the FMO to discuss the appropriate institution.

Reporting

Describe the reporting needed upon completion of the field investigation. Indicate that a standardized collection data spreadsheet provided by FMO will be included to record the location of fossils sites, lists of fossils found and collected.

Closing

Include brief closing remarks and include a signature of the plan author that lists their title and organization.

References - List of sources cited