



Proposal for Designation:

- Order-in-Council Reserve (SEC 15)
- Withdrawal from disposition (SEC 16)
- Conditional Withdrawal (SEC 17)
- Notation of Interest
- Transfer of Administration (SEC 106)
- Transfer of Administration & Control (SEC 31)
- Prohibition of Use (SEC 66)

New **Amendment** (File No. _____)

Agency name designation will be established in, if approved:		
Agency Address:		
Land Purpose:		
Land Location:	Land District:	Area (ha):

CROWN LAND IS:

<input type="checkbox"/> SURVEYED (provide Legal Description)	<input type="checkbox"/> UNSURVEYED (must submit spatial file)
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Term Required

1 YEAR 2 YEARS 3 YEARS 4 YEARS 5 YEARS OTHER

REQUIREMENTS:

- Maps as described on [Site Map Samples page](#):**
 - a) General Location Map(s)
 - b) Site Plan(s)
- A digital spatial file** of the outer boundary of your proposed application area (.kml, .kmz, .shp or other commonly used format). All spatial files must be submitted as a polygon (not a point or a line). If desired, you may include spatial files of proposed infrastructure. **Area of Interest must not include private land or parks.**
- Provide a written description of your proposal which must include:
 - rationale
 - impact on existing or potential land use
 And is recommended to include:
 - activities you consider compatible or incompatible within the requested area
 - mitigation strategies for conflicts discovered during preliminary research
 - for proposals for Transfers, all items listed in the applicable [Program Specific Application Requirements](#)

RECOMMENDATIONS:

- Results of [Information Sharing/Consultation](#)** with First Nations
- Results of Preliminary Research/Statusing.** Include the results of your research, and discussions with provincial and local agencies. (a simple option for preliminary research is [Explore by Location](#))

Requested by:

Agency Contact (print): _____	Phone #: _____
Agency Contact Title: _____	
Agency Contact Email: _____	

Date Received: _____ Tracking/ATS: _____