



Private Moorage Application Requirements List - Freshwater

The following requirements are part of the application and must be provided. Incomplete applications will be returned to the applicant.

In addition to the General Application Requirements included on the Application Form, the following items are required for all freshwater Private Moorage applications.

- A Site Plan (top view and side view) of the entire application area, drawn to scale with a North arrow, identifying the location of all improvement (buildings, structures, roads, powerlines, fences, etc.) in relation to the boundaries of the tenure area and other legal boundaries.
- A side profile must be provided for any improvements (i.e. docks, stiff-legs, anchor lines, pilings, log booms, floating storage sheds, fish pens, submarine cables) in the water or crossing the foreshore. The side profile drawing must illustrate the improvements, the average high and low water marks, the profile of the ocean or lake bed underneath the improvements. Dimensions in meters are required to illustrate the high and low water levels under the improvement to the floor of the ocean or lake bed.
- Three photographs to provide a view of the site that the dock will occupy as well as a view of the shoreline in both directions.
- Proof of adjoining upland ownership or leasehold tenancy must be provided, such as a State of Title Certificate or a copy of Land Title System title search displaying the full legal description of the adjoining upland parcel and the full legal name(s) of the registered owner. In the case of upland tenancy, a copy the Lease page(s) displaying lessee name and description of the land must be submitted. In cases where the applicant is not the registered owner(s) as shown on the document provided, a Letter of Consent from the registered owner must also be submitted.

AND

- A Management Plan, signed and dated, which includes the project overview, project description and additional information as necessary. Specific information required is listed below. The template can be found here:
<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/management-plans>

Section B – Project Details

- Description of existing structures such as type (dock, wharf, etc.), construction (pilings, floats, etc.) and materials (include any preservatives);

- Size and dimensions of planned (and/or existing) improvements including floating docks, wharves, boathouses, retaining walls, pilings or areas to be filled or dredged as well as construction material used;
 - Include dimensions and distances from property lines
 - If other docks are located within 25 meters of the site plan, please include these docks on the site sketch;
 - Indicate how public access is maintained along the beach;
 - Type of use - number of boats, seasons, etc.

Note: Applicants should restrict management plan content to information that is directly relevant to the proposed project. Management Plans should not contain statements that are biased or judgmental or which may be harmful to other applicants, other licensed users of Crown land and resources, the general public, or businesses operating on private land.