



## Roadways Application Requirements List

The following requirements are part of the application and must be provided. Incomplete applications will be returned to the applicant.

**In addition to the General Application Requirements included on the Application Form, the following items are required for all Roadways applications.**

- A Site Plan of the entire application area, drawn to scale with a north arrow, identifying the location of all improvements (buildings, structures, roads, powerlines, fences, etc.) in relation to the boundaries of the tenure area and other legal boundaries. *The Site Plan must include:*
  - where the proposed road will connect with which existing public or forest service service road and where;
  - Length/width of road in meters;
  - Road alignment (horizontal and vertical geometry);
  - Turnouts and wide areas;
  - Approximate percent slope of road grade, as well as slope of land adjacent to proposed right of way to provide impression of potential for terrain/drainage problems in road construction and maintenance;
  - Location of proposed bridging, existing and proposed fencing, cattleguards, pipelines, powerlines, etc;
  - Cut and fill slope angles;
  - Culvert drainage (type and diameter);
  
- For a Section 80 public access road or statutory right of way
  1. Three (3) copies of the preliminary subdivision design approved by the local Approving Officer of the Ministry of Transportation with a plan showing the proposed road and right of way are required; and,
  2. A survey.
  
- A copy of the State of Title Certificate of the private property that is being accessed (if applicable).

**AND**

- A Management Plan, signed and dated, which includes the project overview, project description and additional information as necessary. Specific information required is listed below. The template can be found here:  
<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/management-plans>

### Section B – Project Description

#### a. Purpose

- The rationale for the road requirement and whether alternative arrangements could be made to accommodate your needs for Crown land;
- Intended season of use, climate, volume of traffic;
- Term of the road (road life expectancy);
- Nature and intensity of existing land use in the area to gain an impression of the public and private interests which may be affected; and,
- Whether you plan to upgrade this road to Ministry of Transportation standards and prepare a gazette plan of the Right of Way.

**b. Construction**

- Clearing width;
- Ditching depth;
- Timber removal requirements;
- Method of construction;
- Estimated costs;
- Contractor;
- Construction schedule (start/stop);
- Date the road was flagged and in what manner;
- If fencing is affected, where and what will be done to restore fence integrity;
- Rock blasting required; and,
- Color of flagging tape used to mark the centerline.

**c. Materials**

- Volumes of gravel/fill and the source of the gravel;
- Soil types;
- Endhaul/disposal and borrow areas;
- Planned move and placement of materials; and,
- Slash disposal methods.

**d. Environment**

- Measures to mitigate soil erosion;
- Drainage control measures including location and direction of any drainage course;
- Other resource impacts (wildlife, riparian areas, swamp, etc.); and,
- Future deactivation requirements.

**Note:** Applicants should restrict management plan content to information that is directly relevant to the proposed project. Management Plans should not contain statements that are biased or judgmental or which may be harmful to other applicants, other licensed users of Crown land and resources, the general public, or businesses operating on private land.