



Communication Site Application Requirements List

The following requirements are part of the application and must be provided. Incomplete applications will be returned to the applicant.

In addition to the General Application Requirements included on the Application Form, the following items are required for all Communication Site applications.

- A Site Plan of the entire application area, drawn to scale with a north arrow, identifying the location of all improvements (buildings, structures, roads, powerlines, fences, etc.) in relation to the boundaries of the tenure area and other legal boundaries.
- Completed Communications Site Inventory, signed and dated by the tenure holder, listing all communications users on the tenure area.
- Side view (tower profile) showing the location and elevation of all antennae on the tower; these are to be cross-referenced with the Communication Site Inventory form using "communication use number".
- MOF Communications Site Questionnaire..
- A copy of the sub-tenure agreement for each third party using the site. The sub-tenure agreement should contain the following:
 - o names of the parties involved;
 - o the proposed term of the sub-tenure. Note all sub-tenures must expire at least one day prior to the absolute expiry of the head tenure;
 - o the sub-tenure consideration (fee, rental, etc.) paid to the tenure holder; and
 - o an updated site plan if the additional facilities are not shown on the original site plan.
- Copies of federal government radio licences for all communication uses on the tenure.

AND

- A Management Plan, signed and dated, which includes the project overview, project description and additional information as necessary. Specific information required is listed below. The template can be found here:
<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/management-plans>

Section B – Project Description

I. Background

- Proposed method of disposal for environmentally hazardous material;
- Construction details, such as type of foundation, building(s), power source, tower(s), guy wires, exterior finishing, materials to be used, etc.

Note: Applicants should restrict management plan content to information that is directly relevant to the proposed project. Management Plans should not contain statements that are biased or judgmental or which may be harmful to other applicants, other licensed users of Crown land and resources, the general public, or businesses operating on private land.