

Application for Mineral/Placer Claim Acquisition

How-To Guide

MTO 5.0.0 release: March 25th, 2025; Last updated: March 26th, 2025

As of March 26, 2025 mineral and placer claims are no longer automatically registered by Mineral Titles Online (MTO) and require the Crown to consult with First Nations prior to the Chief Gold Commissioner (CGC) deciding to register the claim. The “Mineral or Placer Claim Registration (acquisition)” function has been removed and replaced with “Application for Mineral or Placer Claim Acquisition” in MTO, to align with the [Mineral Claim Consultation Framework](#).

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Free Miner Certificate (FMC) holders can submit for an application to acquire a mineral or placer claim by using the “**Application for Mineral or Placer Claim Acquisition**” function to select the application area and pay the registration fee in MTO. Next, the Province will consult with First Nations whose traditional territory overlaps the application area, regarding how the claim application impacts their rights and title. As the application is processed its status is updated in MTO. Once consultation is complete, the CGC will register their decision to approve or deny the claim application in MTO, and the applicant(s) will be notified by email. If necessary, the claim may

be issued with accommodation measure(s).

The applicant(s) can withdraw their claim application by emailing Mineral.Titles@gov.bc.ca, and staff will register the withdraw decision in MTO and refund the registration fee.

RELATED LINKS:

- [Mineral Claim Consultation Framework](#)
- [Mining Legislation](#)
- [Mineral Titles Information Updates](#)
- [A Guide to Surface and Subsurface Rights and Responsibilities in BC](#)
- [Claims and Lease](#)
- [Frequently Asked Questions – Mineral Titles](#)

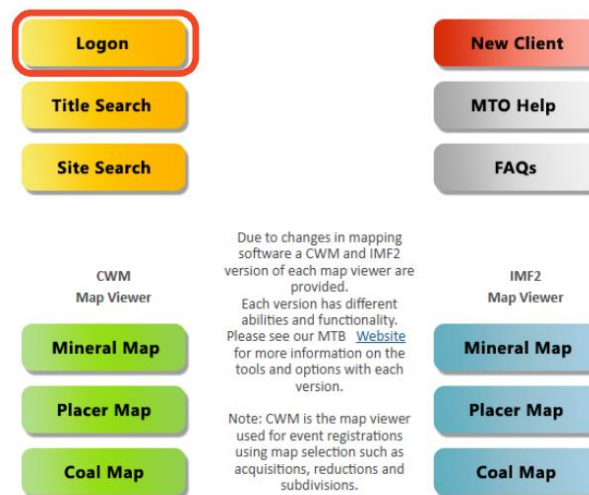
Getting Started

Step 1

Navigate to the Mineral Titles Online landing page: <https://www.mtonline.gov.bc.ca/mtov/home>.

Click **“Logon.”**

Note for agents, or users that have agents: “Application for Mineral/Placer Claim Acquisition” is a new event type in MTO. The free miner will need to log into MTO and give permission to the agent for this new event. For more information refer to the [Agent Profile Management](#) how to document.



Step 2

You will be redirected to log in with a [BCeID](#).

Fill in the **“User ID”** and **“Password”** text fields with the Business BCeID account details.

Click **“Continue.”**

Log in with BCeID

User ID
Use a Business BCeID

mineraltitlesbranch

Password

.....

Continue

[Forgot your user ID or password?](#)

Note: If you have forgotten your User ID or Password, please click on the link to reset your password or find your User ID.

Step 3

Upon successful log in, you will come to the **“Welcome!”** page.

B.C. HOME

Mineral Titles

MTO - Main Menu

- ☑ Welcome
- Mineral Claim
- Mining Lease
- Placer Claim
- Placer Lease
- FMC Client
- Reports
- Title Management
- Admin

- [Search for Mineral / Placer / Coal Titles](#)
- [Search for Reserve Sites](#)

CWM

- [View Mineral Titles](#)
- [View Placer Titles](#)
- [View Coal Titles](#)

IMF2

- [View Mineral Titles](#)
- [View Placer Titles](#)
- [View Coal Titles](#)
- [LEARN MORE about the MTO Map Viewers](#)
- [MTO Help](#)
- [Download Spatial Data](#)
- [Free Miner Landowner Notification](#)

Exit this e-service ►

Mineral Titles Online

Current time: 2025/MAR/21 10:01:05
You are logged in as: BceID\mto4t

Welcome!

Select Activity by clicking tab:



Welcome

Mineral Titles Online BC (MTO) is British Columbia's internet-based administration system of mineral and placer mineral titles, implemented on January 12, 2005. MTO provides you with access through the world wide web to updated mapping services, acquisition of mineral titles, and registration of business transactions.

There are many ways to find out how to use the MTO system. You can click the links to the MTO Help, Tutorials, Updates, or email the MTO helpdesk at Mineral.Titles@gov.bc.ca.

July 03, 2024 - **Abandonment and Reduction Events Are Now Available in MTO** - Please note that these events are now available for users in MTO. You may now abandon or reduce your claims without assistance from the Mineral Titles Branch. If assistance is required please send a request to mineral.titles@gov.bc.ca for further help.

December 05, 2016 - **Consulting with First Nations** - Links to many [proponent resources](#) including AME BC's Aboriginal Engagement Guidebook.

December 05, 2016 - **Government Systems Availability** - Please note that the user assumes any risk associated with unplanned outages or events affecting the system - for more information, please see [Information Update No. 19](#). Don't wait until the last day or minute to register maintenance!

December 05, 2016 - **Title Overlap Report** - Have you received a "Processed tenure report" email after acquiring a new claim? Do you want to learn more about the [Title Overlap Report](#)?

If you have any questions, comments or suggestions about Mineral Titles Online, please email our new Client Email account: Mineral.Titles@gov.bc.ca.

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Click on the "Mineral Claim" or "Placer Claim" tab, depending on which [mineral rights](#) you want to apply for.

Select Activity by clicking tab:



Step 4

A list of activity options will appear under each tab.

Click on the first activity option in the list: **“Application for Mineral Claim Acquisition”** or **“Application for Placer Claim Acquisition.”**

Mineral Claim Activities

Select Activity by clicking tab:



Mineral Claim

Please select one of the following options and click on the link to continue.

[Application for Mineral Claim Acquisition](#)

[Mineral Claim Exploration and Development Work/Expiry Date Change](#)

[Mineral Claim Exploration and Development Work - Upload Report](#)

[Mineral Claim Payment Instead of Exploration and Development Work](#)

[Mineral Claim Conversion](#)

[Mineral Claim Abandonment](#)

[Mineral Claim Reduction](#)

[Mineral Claim Amalgamation](#)

[Mineral Claim Subdivision](#)

Placer Claim Activities

Select Activity by clicking tab:



Placer Claim

Please select one of the following options and click on the link to continue.

[Application for Placer Claim Acquisition](#)

[Placer Claim Exploration and Development Work/Expiry Date Change](#)

[Placer Claim Exploration and Development Work - Upload Report](#)

[Placer Claim Payment Instead of Exploration and Development Work](#)

[Placer Claim Conversion](#)

[Placer Claim Abandonment](#)

[Placer Claim Reduction](#)

[Placer Claim Amalgamation](#)

[Placer Claim Subdivision](#)

Note: For simplicity, the remaining MTO instructional steps will follow an **“Application for Mineral Claim Acquisition”** activity. For a placer claim applications follow the same steps under the **“Application for Placer Claim Acquisition”** activity.

Select Input Method

Step 5

MTO will display system information based on the user signed in and the session in progress. Ensure your information, especially email address, is up to date by using the [Edit Client Information](#) feature.

Note: These instruction images of MTO follow the test scenario of a mineral claim application being submitted by a registered individual free miner in good standing with the name and client number redacted with black boxes, but with a and BCeID user ID of “mto4t.” They have full agent permissions for another individual free miner with their name and client number redacted with black boxes. In your session you should see your own information in place of the black boxes.

Mineral Titles Online

Application for Mineral Claim Acquisition

Select Input Method

Recorder: [REDACTED]

Recorded: 2025/MAR/21

D/E Date: 2025/MAR/21

Submitter: [REDACTED]

Effective: 2025/MAR/21

Definitions:

- **“Recorder”** means the MTO user registering the event.
 - **Client name** is the name on the free miner, either a company’s name or individual’s

last name, first name middle name, example Doe, John.

- **Client number** is the 6-digit unique user identifier in brackets, example (123456).
- **“Submitter”** means the user authorized to register the event; this could be an agent.
- **“Recorded”** means the date an event is recorded, in the format YYYY/MMM/DD.
- **“Effective”** means the date an event became effective, in the format YYYY/MMM/DD.
- **“D/E Date”** means the data entry date, which is the date an event was recorded and committed to by the user in MTO, in the format YYYY/MMM/DD.

Step 6

There are **two** options for how to select the application area/cell(s):

- (1) [Using Online Map Selection](#) (radio button selected by default), or
- (2) [Input Cell IDs](#).

Click to select the radio button for the option you want.

Select Cell(s) Input Method:

- Using Online Map Selection**
- Input Cell IDs**

Step 7

Read the following statement for information and context on the claim application process.

Claim registration is no longer automatic as of March 26, 2025.

Following the 2023 B.C. Supreme Court ruling in [Gitxaala v British Columbia \(Chief Gold Commissioner\)](#) the Province of British Columbia (the Province) started to develop the [Mineral Claims Consultation Framework \(MCCF\)](#). The MCCF will help ensure the Province meets its duty to consult under [section 35 of the Canadian Constitution Act, 1982](#) and, where appropriate, accommodate First Nations' concerns about staking claims. The Province released the initial draft MCCF on January 7th, 2025, with a commitment to work with First Nations and industry to provide more information and solicit feedback for continual improvement. Please share your feedback via email to MTA@gov.bc.ca.

We may use your Free Miners Certificate registration contact information (name, mailing address, phone number, and email) already entered and stored in MTO, along with application information including application area, name and ownership scheme for the purposes of:

1. Contacting you if more information is needed to process your application,
2. Sharing with impacted First Nations so they know who the applicant is, where the application is located, and should they wish to contact you regarding your application,
3. Updating you on the status of your application, and
4. Contacting you with the decision of the application.

If you have questions about our collection of your information, please contact us at Mineral.Titles@gov.bc.ca.

If you need to update or correct your information in MTO, please use the "FMC Client" tab then "Edit Client Information" feature to update mailing address, phone number, and email.

We are collecting your information under [section 26 \(a\) and \(c\) of the Freedom of Information and Protection of Privacy Act.](#)"

Here are the live links from the image above:

- [Gitxaala v British Columbia \(Chief Gold Commissioner\)](#)
- [Mineral Claims Consultation Framework \(MCCF\)](#)
- [Section 35 of the Canadian Constitution Act, 1982](#)
- MTA@gov.bc.ca
- Mineral.Titles@gov.bc.ca
- [Section 26 \(a\) and \(c\) of the Freedom of Information and Protection of Privacy Act](#)

Next, click to select the radio button on how you wish to proceed. If you select, “I have read and do not wish to continue” you will **not** be able to apply for mineral or placer claim.

- I have read and understand the above statement and wish to proceed**
 I have read and do not wish to continue

To all users: Any subsequent decisions regarding mining activity and permits authorizing exploration and development work on mineral or placer titles requires the Province of British Columbia to consult with and possibly accommodate First Nations who may be impacted by any such authorizations.

Back

Next

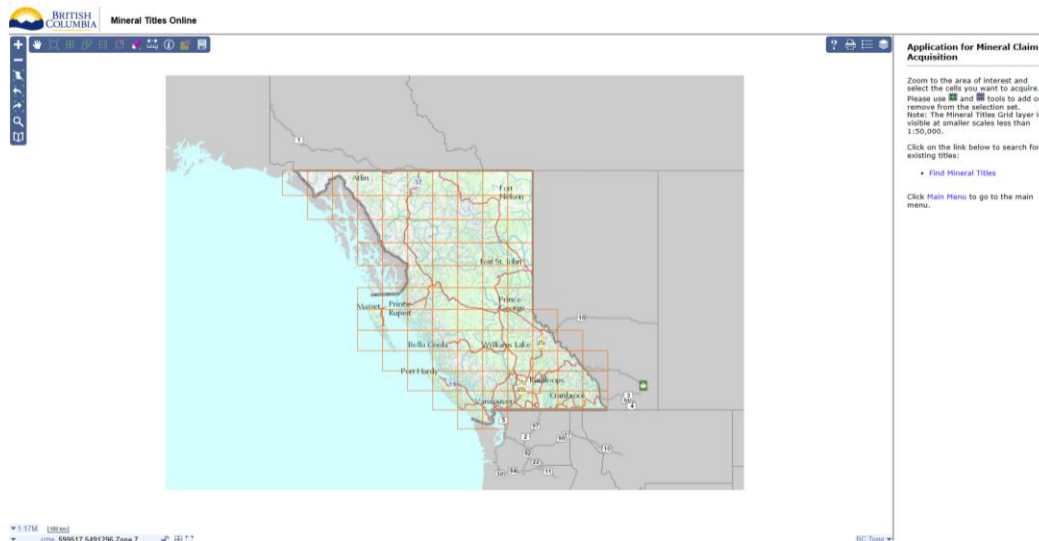
Click “Next.”

Step 8

Based on your selection in **Step 6** you will now select the application area/cell(s).

Step 8 (1) Using Online Map Selection

The Common Web Mapping (CWM) map viewer will open, with MTO running in the background.



Step 8 (1A)

Navigate to your area of interest on the map by using the following four tools:

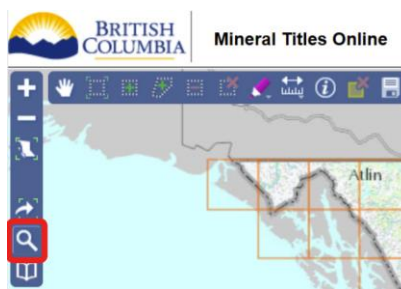
1. **“Zoom in”**



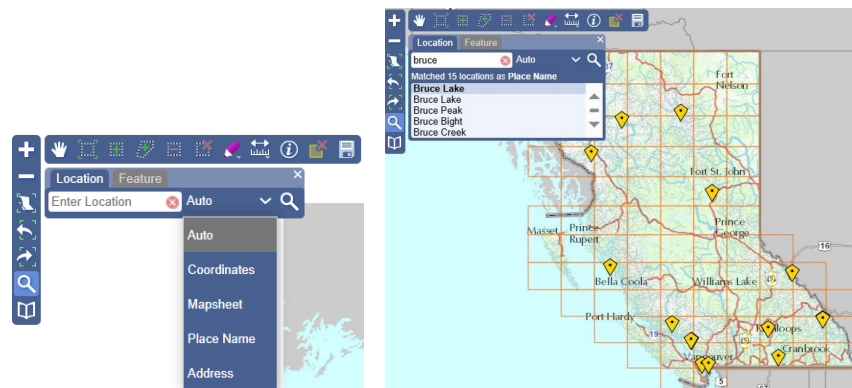
2. **“Zoom/Pan”**



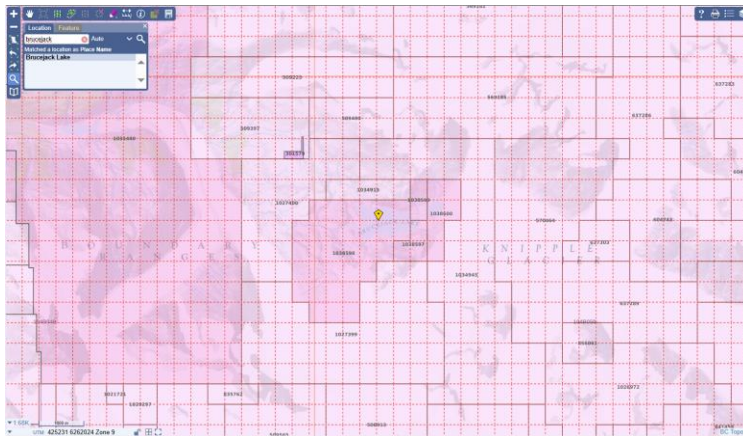
3. **Search** has two functions




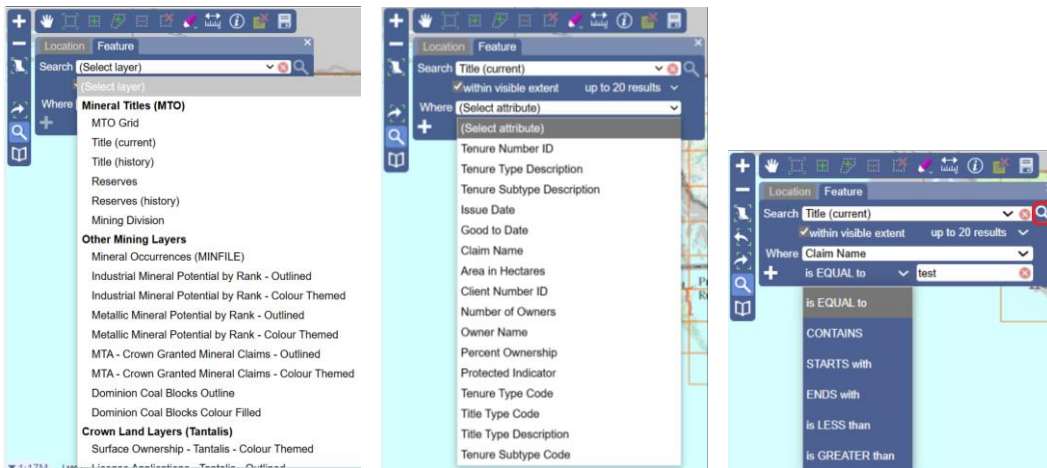
3.1 **“Search Location”** to query by coordinates, mapsheet, place name or address. The default is “Auto” which is a smart lookup based on the text you enter.



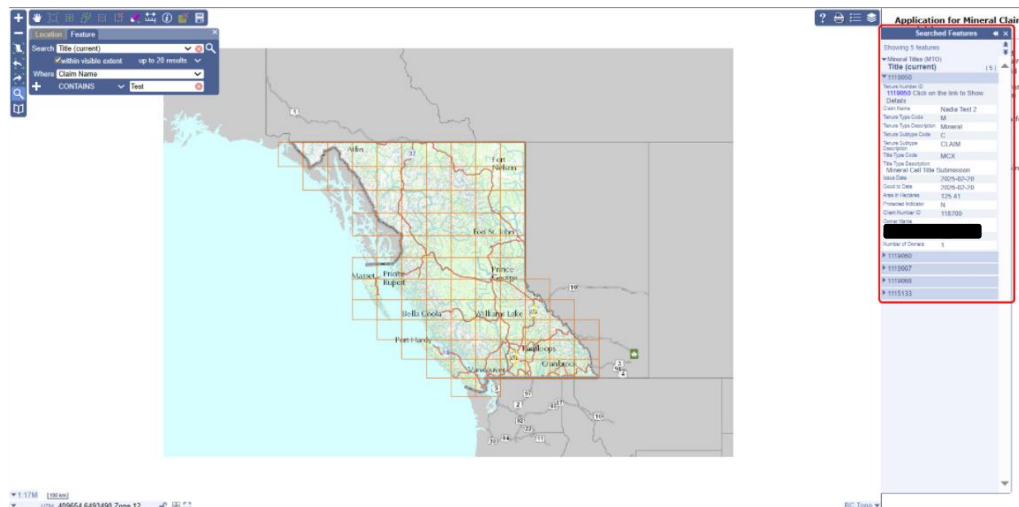
Click the relevant search result and it will zoom to that extent.



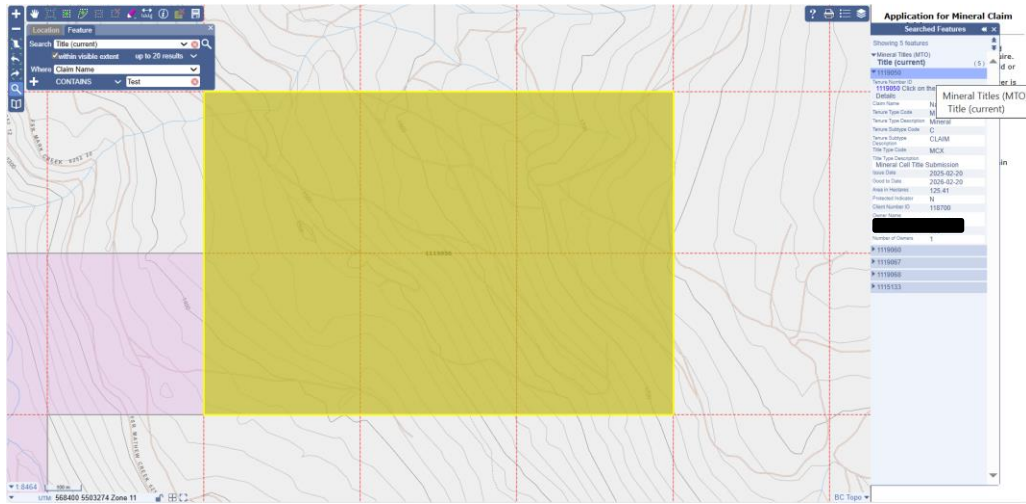
3.2 “**Search Feature**” to query spatial data layers. Select the layer, attribute and detailed search criteria you want, then click  icon.



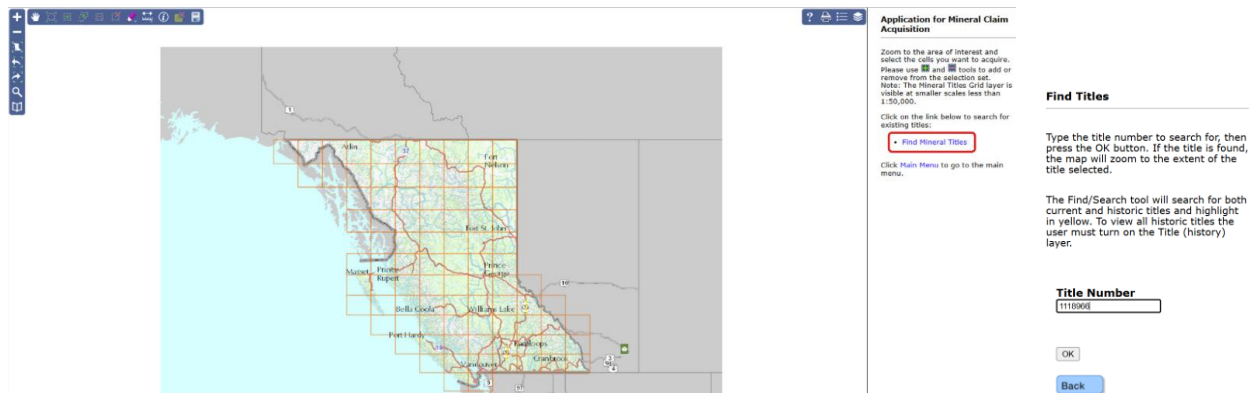
The search results will appear on the right-hand side of the screen.



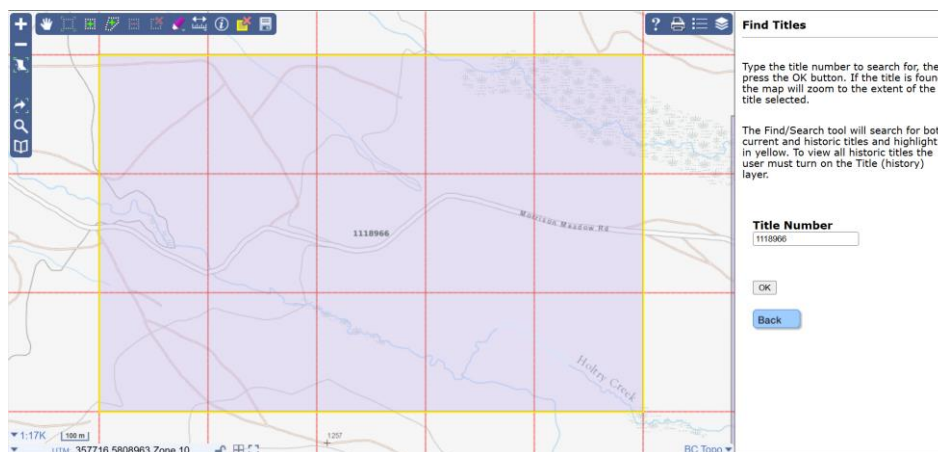
Go to the search feature it will highlight in blue, click on it, and the map will zoom to its extent, and highlight it in yellow.



4. **“Find Mineral Titles”** Click on the “Find Mineral Titles” in blue text on the right-hand on the map viewer, then type in title number you want to zoom to and click “OK.”



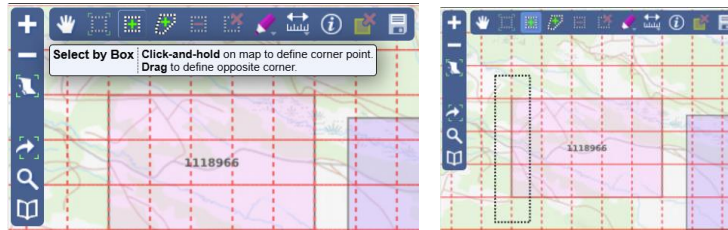
The map will zoom to the extent of the title.



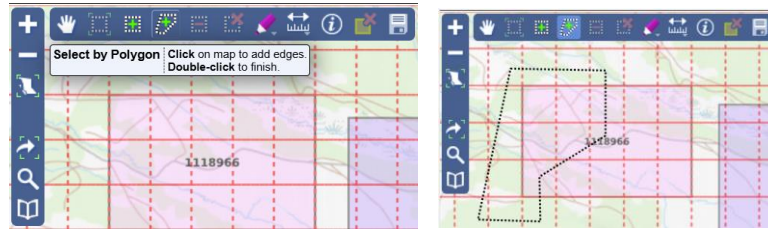
Step 8 (1B)

Select the area for the application with two tools:

1. Select by Box

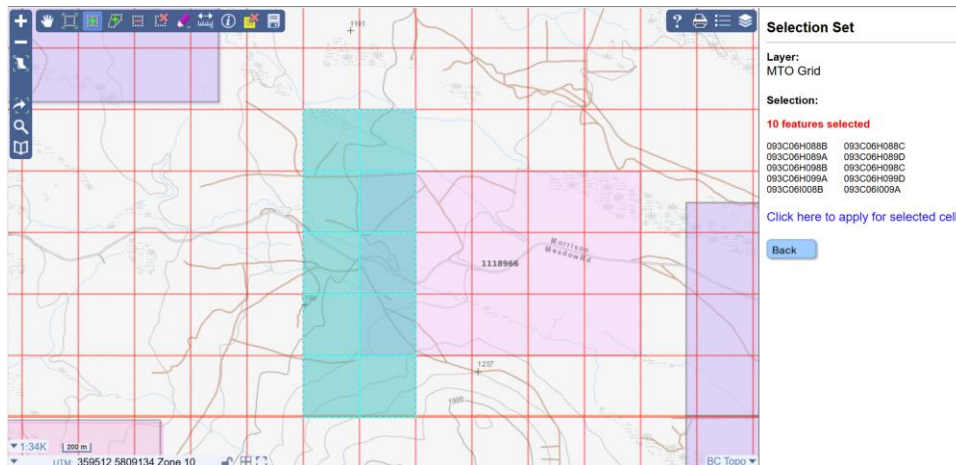


2. Select by Polygon

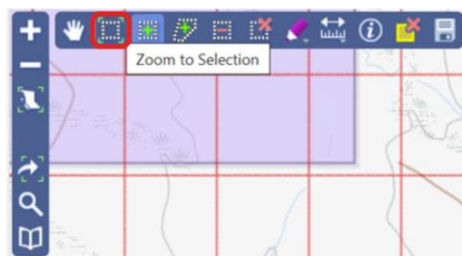


Step 8 (1C)

Once the selected area is finished, all overlapping cells on the MTO grid will be highlighted in aqua and the Cell Key IDs will be counted and listed on the right-hand side of the map viewer.



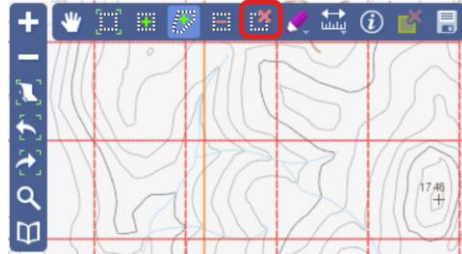
To confirm your selection, use the tool "Zoom to Selection."



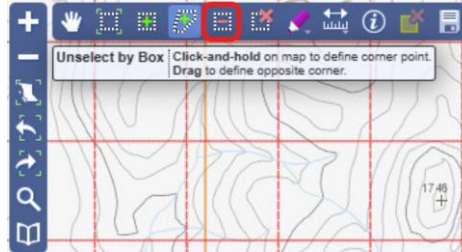
Step 8 (1D)

If you need to unselect cells there are three tools to help with that:

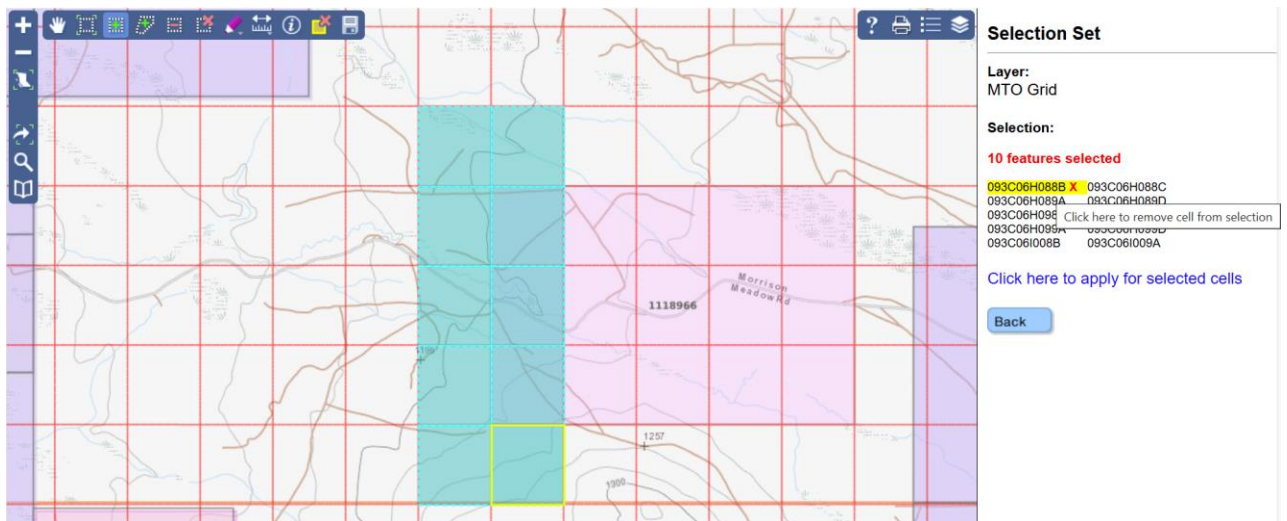
1. "Unselect All"



2. "Unselect by Box"

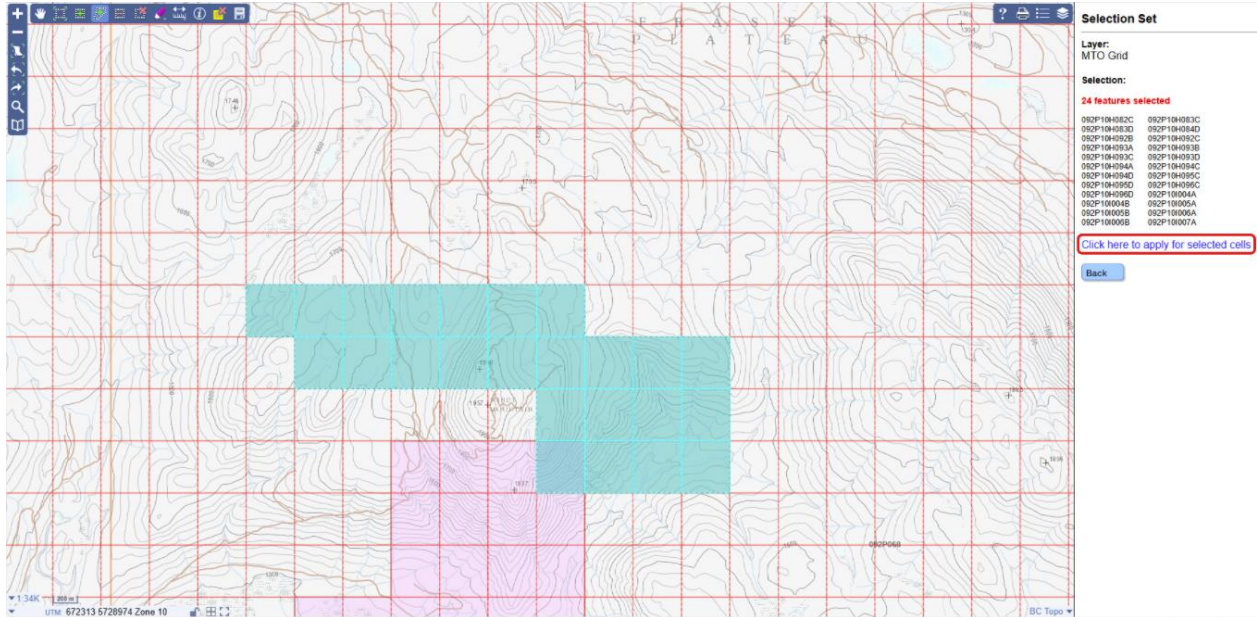


3. On the right-hand side of the map viewer go to the cell ID you want to unselect. As you hover over it, it will highlight in yellow with a red X next to it. The corresponding cell will highlight in yellow in the map viewer to spatially confirm which cell you wish to unselect from the application.



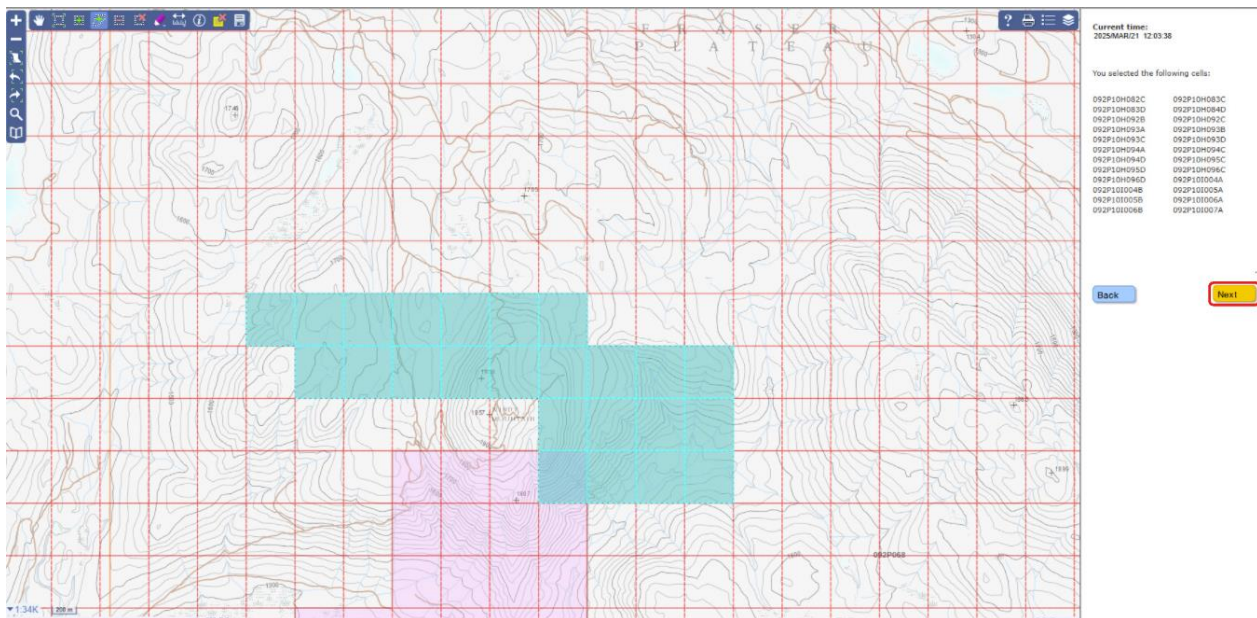
Step 8 (1E)

Once you are satisfied with the application area selection, click on the **“Click here to apply for selected cells”** on the right-hand side and in blue text.



Step 8 (1F)

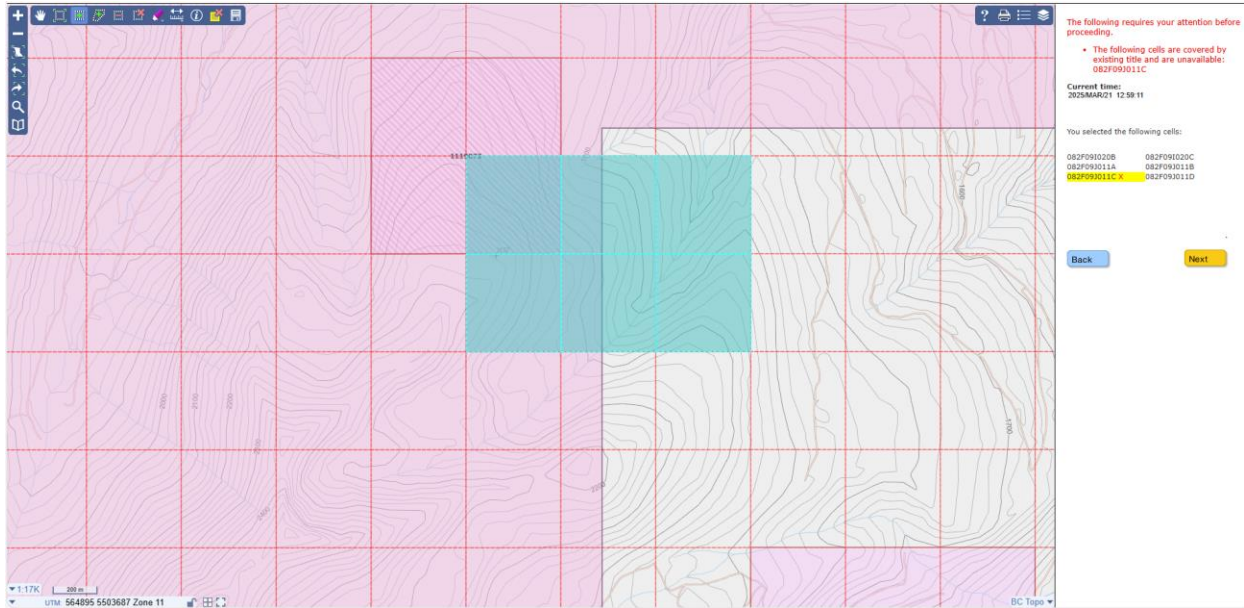
Review the selection and click back to make corrections.



Click **“Next.”**

Step 8 (1G)

Next the system will verify your submission and status of the selected cells to ensure they do not exceed 99 cells, are available (applications in process will appear cross hashed and are not available), and/or are adjacent, if not, an error will stop the process. You will have to change your cell selection based on the error message to proceed.



Step 8 (2) Input Cell IDs

Based on your selection in **Step 6** you will have to enter the cell key IDs for your application area. Be sure to research this before trying to enter this information.

Step 8 (2A)

You will be prompted to select the number of cells for your application area by using the **“Add more cells:”** drop-down menu, which lists the number from 1 to 99.

Select Number of

Cell ID:

Add more cells:


To continue, click "Next".


.....


Step 8 (2B)

Type in your Cell Key IDs into each cell ID field. If you need to remove a cell ID field, click the red circle with the X in it.

Select Number of Cells

Cell ID: 

Cell ID: 

Add more cells: 

To continue, click "Next".

Click "Next."

Step 8 (2C)

Next the system will verify your submission and status of the entered cell IDs to ensure they are available, and/or are adjacent, if not, an error will stop the process. You will have to change your cell selection based on the error message to proceed.

Data Input Form

Step 9

The selected cells will now be held for you for a maximum of 30 minutes. In that time, you must complete the payment transaction to successfully submit your application. A countdown timer in the format MM:SS in red text is displayed next to the **Locking Time Left** text.

Locking Time Left: 28:22 Min.

If you fail to complete the application submission in the allotted time the cells will be open for another free miner to apply to acquire, and you will get this pop up.

Cell Locking Time Expired
The locking time has been expired. Please click [here](#) to continue.

Step 10

Under "Application Data" you will see the application "Cell(s) ID" listed based on your selection.

Application for Mineral Claim Acquisition

Data Input Form

Recorder: [Redacted] Submitter: [Redacted]
Recorded: 2025/MAR/21 Effective: 2025/MAR/21
D/E Date: 2025/MAR/21

Locking Time Left: 28:53 Min.

Application Data

Cell(s) ID: 093C06H088B 093C06H089A

Claim Name

Claim Name: Test

Applicant(s)

Table with 3 columns: Client Number, Name, Percentage. Row 1: [Redacted], [Redacted], 100. Row 2: [Redacted], [Redacted], 0.

Back

Next

Step 11

You now have the option to name the claim application. To do this enter the name into the Claim Name text box.

Claim Name
Claim Name: Test

Note: You will not have the ability to amend this name in the future.

Step 11

If you have been given permission to act as an agent for others, this is when you assign ownership percentage for them. Your client number and name will be listed first, followed by users that granted you permission in MTO to submit applications on their behalf. For a partnership or split ownership enter the agreed upon ownership percentage for each client number and name, ensuring it totals 100.

Table with 3 columns: Client Number, Name, Percentage. Row 1: [Redacted], [Redacted], 1. Row 2: [Redacted], [Redacted], 99.

Note: Applications are **not** transferable while they are being processed. They can be transferred in MTO after the CGC decision to register the claim. Any conditions will also transfer to the new owner.

If you are not an agent, then 100 will automatically appear in the percentage text box next to your name.

Applicant(s)		
Client Number	Name	Percentage
[REDACTED]	[REDACTED]	100

Click **"Next."**

Review Form Data

Step 12

Review the information you entered for the application. You will now see the cost of registration should the application be fully approved. It is based on the application area's total hectares, the unit price of \$1.75 per hectare for mineral, and \$5.00 per hectare for placer, and the total payment required.

Application for Mineral Claim Acquisition Review Form Data

Recorder: [REDACTED] Submitter: [REDACTED]
Recorded: 2025/MAR/21 Effective: 2025/MAR/21
D/E Date: 2025/MAR/21

Locking Time Left: 29:31 Min.

Application Data

Claim Name:
Cell(s) ID: 082F09I010B 082F09I010C 082F09I020A 082F09I020B
082F09I020C 082F09I020D 082F09J001A 082F09J001D
082F09J011A 082F09J011D

Applicant(s)

Client Number	Name	Percentage
[REDACTED]	[REDACTED]	100

Cost

Total Area: 208.93 ha
Unit Price: \$ 1.75
Total: \$ 365.63

.....

Back Next

Review the application data, applicant(s), and cost. If incorrect, click **"Back"** to make changes. Otherwise, click **"Next."**

Payment

Step 13

All pending events which you have not paid will be listed on the Shopping Cart Summary page.

Mineral Titles Online

Shopping Cart Summary Current time: 2025/MAR/21 13:43:03
You are logged in as: BCeID\mto4t

Please review the following list of items in the shopping cart. To *add* an item to the shopping cart click "**Add item**". To *remove* an item from the shopping cart, check the remove box next to it and click "**Update**". To *pay* for the item(s) in the shopping cart click "**Next**".

Payment For Pending Events				
Event Description	Subtotal	Submission Fee	Total	Remove
Application for Mineral Claim Acquisition	365.63	0.00	365.63	<input type="checkbox"/>

Amount Due By Client	
Total:	365.63

The registration cost for the application for claim acquisition will be listed here. To pay and finish application submission event click "**Next.**"

To remove an item from the shopping cart, click to check the "**Remove**" box next to event and click "**Update.**"

Step 14

You have the following payment method options, select by click the radio button:

1. **Online Payment** is the default for using Interac Online, Visa, MasterCard, American Express, Visa Debit, or Debit Mastercard.
2. **Over the Counter Payment (In Person)** is for paying by **cash**, or **cheque/money order/drafts** at the below locations while having your MTO session open and running (please be reminded of the 30-minute lock time when opting for in person service):
 - a. Any FrontCounter BC office location and selecting "**FrontCounter BC office**" or
 - b. Any ServiceBC office location and selecting "**Over-the-counter payment (eGarms).**"

Select payment method

Please select the payment method and then click 'Next' to pay.

- Online Payment
- Over the Counter Payment (In Person)
- Pay at FrontCounter BC office
- Over-the-counter payment (eGARMS)
- Mineral Titles Branch Only

Back

Next

Note: All cheques, money orders or drafts must be made payable to the **Minister of Finance** and issued from a Canadian financial institution.

Click "Next."

Step 15 (1) Online Payments

PAYMENT INFORMATION

365.63	[REDACTED]	
Card	▼	
VISA	▼	
Name on card		
Card number		
01	2025	Card cvd

ADDRESS INFORMATION

Name		
Email		
+1	Phone number	
<input checked="" type="radio"/> Mobile	<input type="radio"/> Home	<input type="radio"/> Work
Address line 1	Address line 2	
City	Postal/zip code	
British Columbia	Canada	

COMMENTS

Submit payment

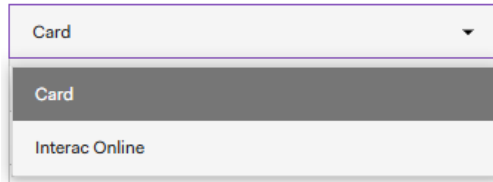
Visa, Mastercard, Amex and INTERAC Online are accepted.



Step 15 (1A)

Select the Payment Method.

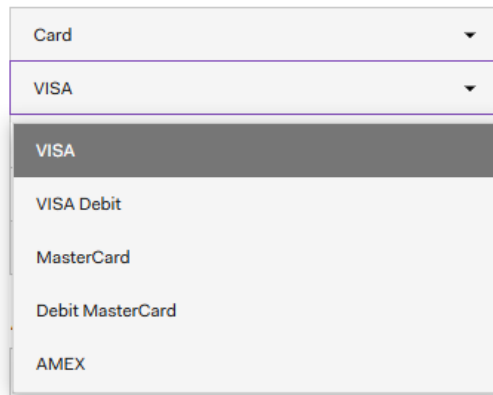
1. **Interac Online**, or
2. **Card**



A screenshot of a web form showing a dropdown menu for 'Payment Method'. The menu is open, displaying two options: 'Card' (which is highlighted in a dark grey bar) and 'Interac Online'.

Step 15 (1B)

Select the type of card. VISA is the default.



A screenshot of a web form showing a dropdown menu for 'Card Type'. The menu is open, displaying several options: 'VISA' (highlighted in a dark grey bar), 'VISA Debit', 'MasterCard', 'Debit MasterCard', and 'AMEX'.

Step 15 (1C)

Enter the name of the card and card number. You do not need to enter spaces.



A screenshot of a web form showing two input fields. The first field, labeled 'Card Name', is redacted with a black box. The second field, labeled 'Card Number', contains the text '40300001000****'. Above the first field is a dropdown menu for 'Card Type' set to 'VISA', and above the second field is a dropdown menu for 'Payment Method' set to 'Card'.

Step 15 (1D)

Expiry Date. Using the drop-down menus, select the expiry month and year of your credit card.

Enter the CVD (Card Verification Digits) from the back of the card.

01	2025	█
01		
02		

Step 15 (1E)

Enter Address Information: Name, Email, Phone Number (indicate Mobile, Home, Work), Address, City, Postal, Province, Country.

PAYMENT INFORMATION

219.27	█	
Card	▼	
VISA	▼	
█		
█		
01	2025	█

ADDRESS INFORMATION

█		
█		
+1	250-123-1234	
<input checked="" type="radio"/> Mobile	<input type="radio"/> Home	<input type="radio"/> Work
865 Hornby Street	Address line 2	
Vancouver	V6Z 2G3	
British Columbia	Canada	

COMMENTS

For claim application.

Submit payment

Visa, Mastercard, Amex and INTERAC Online are accepted.



Click **“Submit Payment.”**

Step 15 (1F)

The next screen will indicate if your credit card payment has been approved or declined.

If you get the message **“Decline”**, you have two options:

Credit Card Payment

Payment Failure - DECLINE

Retry

Retry your payment.

Continue

Go to the main menu. Your unpaid event will be placed in a shopping cart.

The following information details the declining of your credit card transaction. Please use the Print options below to print a copy of this page for your records. The information on this receipt will be required if you contact our Help Desk regarding your payment.

Service Provided: Mineral Titles Br.

Invoice Number: [REDACTED]
Date: Mar 21, 2025
Card Type: Visa

Transaction ID: [REDACTED]
Transaction Type: Purchase
Amount: \$ 146.22

Approval Code:
Host Date/Time: Mar 21, 2025 / 07:31:10AM
Response Code: 7

Response Message: DECLINE

Print

Click [here](#) to print copies of your document. A printer-friendly window will open and you can print and save it for your records.

Thank You

Step 15 (1F.1)

If you want to retry, click **“Retry.”** This will bring you back to [Step 14](#).

Step 15 (1F.2)

If you want to abandon the application, click **“Continue,”** go to your shopping cart on the Main Menu and remove the item like in [Step 13](#).

The screenshot shows the Mineral Titles Online web application. The top navigation bar includes 'B.C. HOME' and 'Mineral Titles'. The main content area is titled 'Mineral Titles Online' and shows the current time as 2025-MAR/21 19:46:38. The user is logged in as BChIDynto4t. The page is divided into sections: 'Mineral Claim Activities' with a 'Select Activity by clicking tab:' section containing buttons for Welcome, Mineral Claim (selected), Mining Lease, Placer Claim, Placer Lease, FMC Client, Reports, Title Management, and Admin. Below this is a 'Mineral Claim' section with a list of activities: Application for Mineral Claim Acquisition, Mineral Claim Exploration and Development Work/Expiry Date Change, Mineral Claim Exploration and Development Work - Upload Report, Mineral Claim Payment Instead of Exploration and Development Work, Mineral Claim Conversion, Mineral Claim Abandonment, Mineral Claim Reduction, Mineral Claim Amalgamation, and Mineral Claim Subdivision. A 'Shopping Cart' icon is visible in the left sidebar menu.

Step 15 (1G)

If you get the message **“Approved,”** congratulations your application has now been submitted! A confirmation email will be sent to the applicant(s).

BRITISH COLUMBIA

Contact Us Help

Printer Version

B.C. HOME

Mineral Titles

Mineral Titles Online

Current time: 2025/MAR/21 19:56:11
You are logged in as: BCeID\mto4t

MTO - Payment

- Shopping Cart
- Payment Processing
- Payment Confirmation
- Event(s) Confirmation

Credit Card Payment

Approved

Please print a copy of this receipt for your records. The information on this receipt will be required if you contact our Help Desk regarding your payment.

Service Provided: Mineral Titles Br.

Payment Transaction Information¹

Invoice Number:	[REDACTED]	Transaction ID:	[REDACTED]
Date:	Mar 21, 2025	Transaction Type:	Purchase
Card Type:	Visa	Amount:	\$ 146.42
Approval Code:	TEST		
Host Date/Time:	Fri, 21 Mar 2025 19:52:28		

Mineral Titles Online Transaction Information

Event Submitter:	[REDACTED]	Client Number:	[REDACTED]
Event Recording Date:	2025/MAR/21		

Event Number(s) ³ & Description(s)	Cost Total
6055389 Application for Mineral Claim Acquisition	\$ 146.42
GRAND TOTAL²	\$146.42

Note 1: The above card number is hidden for privacy.
Note 2: "Mineral Title Operation" will appear with the grand total charge to your credit card statement.
Note 3: Click on the event number to review the MTO event details.

Mineral Titles, Province of British Columbia

Please click "Continue" to proceed.

Continue

You have the option to print the receipt for your records. At the top of the page click **“Printer Version”**, then click **“Print and Close.”** A printer dialog box will appear, enter your printer information and click **“Print”**.



Print and Close

Cancel

Mineral Titles Online

Current time:
You are logged in as: BCeID\mto4t

Credit Card Payment

Approved

Please print a copy of this receipt for your records. The information on this receipt will be required if you contact our Help Desk regarding your payment.

Service Provided: Mineral Titles Br.

Payment Transaction Information

Invoice Number:
Date: Mar 21, 2025
Card Type: Visa
Approval Code: TEST
Host Date/Time: Fri, 21 Mar 2025 19:52:28

Transaction ID:
Transaction Type: Purchase
Amount: \$ 146.42

Mineral Titles Online Transaction Information

Event Submitter:
Event Recording Date: 2025/MAR/21

Client Number:

Table with 2 columns: Event Number(s) & Description(s), Cost Total. Row 1: 6055389 Application for Mineral Claim Acquisition \$ 146.42. Row 2: GRAND TOTAL \$ 146.42

Note 1: The above card number is hidden for privacy.
Note 2: "Mineral Title Operation" will appear with the grand total charge to your credit card statement.
Note 3: Click on the event number to review the MTO event details.
Mineral Titles, Province of British Columbia

Please click "Continue" to proceed.

Continue

Click "Continue".

Step 15 (2) Over the Counter Payments (In Person)

Note: The application submission and in person payment must be completed at the same time, and within the 30-minute locking time. They cannot be done separately.

Step 15 (2A) Pay at "FrontCounterBC office." There are 30 FrontCounter BC Locations across BC, drop in to the physical location of your choice.

Step 15 (2A.1)

Make a note of the "Reference Number," "Amount Due," and "RMS Code" displayed on the payment screen of your open session. Go to the physical FrontCounterBC office and advise the

Natural Resource Specialist (NRS) that you need to pay for a “Mineral Titles event transaction.” Keep your MTO session open.

FrontCounter BC - Over the Counter Payment

Only use this payment method if you are at a FrontCounter BC office. Click the Back button to select a different option.
Please input *Payment Tracking Number*, *Paid Amount*, then click 'Next'.

Reference Number: [Redacted]

Payment Tracking Number: [Empty]

Paid Amount: 0.00

Payment Items:

Event #	RMS Code	Subamount
[Redacted]	0625	\$ 146.22
Event Subamount:		\$ 146.22

Amount Due: \$ 146.22

Back Next

Step 15 (2A.2)

The NRS will collect your payment and enter it into the government financial system and provide you with a receipt. Note the “**Payment Tracking Number**” found on the receipt.

Step 15 (2A.3)

Return to the open MTO session and enter the “**Payment Tracking Number**” and “**Paid Amount.**”

FrontCounter BC - Over the Counter Payment

Only use this payment method if you are at a FrontCounter BC office. Click the Back button to select a different option.
Please input *Payment Tracking Number*, *Paid Amount*, then click 'Next'.

Reference Number: [Redacted]

Payment Tracking Number: 1234567890

Paid Amount: 146.22

Payment Items:

Event #	RMS Code	Subamount
[Redacted]	0625	\$ 146.22
Event Subamount:		\$ 146.22

Amount Due: \$ 146.22

Back Next

Click **"Next."**

Note: If you get an error message, advise the NRS at the counter for further instructions. You may need to redo your payment or contact the Mineral Titles Branch for more help and instructions.

Step 15 (2B) Pay at **"Over-the-counter payment (eGARMS)."** There are [62 Service BC Center locations](#) across BC, [book an appointment online](#) or drop in to the physical location of your choice.

Step 15 (2B.1)

Make a note of the **"Amount Due,"** and **"RMS Code"** displayed on the payment screen of your open session. Go to the physical Service BC office and advise the Customer Service Representative (CSR) that you need to pay for a "Mineral Titles event transaction." Keep your MTO session open.

Government Agent Revenue Management System (GARMS) Payment
Please input Authorization Number, Paid Amount, then click 'Next'.

Authorization Number:
Paid Amount:

Payment Items:

Event #	RMS Code	Subamount
██████	0625	\$ 146.22
Event Subamount:		\$ 146.22
Amount Due:		\$ 146.22

Back Next

Step 15 (2B.2)

The CSR will collect your payment and enter it into the government financial system and provide you with a receipt. Note the **"Authorization Number"** found on the receipt.

Step 15 (2B.3)

Return to the open MTO session and enter the **"Authorization Number"** and **"Paid Amount."**

Government Agent Revenue Management System (GARMS) Payment
Please input Authorization Number, Paid Amount, then click 'Next'.

Authorization Number:
Paid Amount:

Payment Items:

Event #	RMS Code	Subamount
██████	0625	\$ 146.22
Event Subamount:		\$ 146.22
Amount Due:		\$ 146.22

Back Next

Click **"Next."**

Note: If you get an error message, advise the NRS at the counter for further instructions. You may need to redo your payment or contact the Mineral Titles Branch for more help and instructions.

Confirmation

Step 16

Your [event number](#) for confirmation of the successful submission of the **“Application for Mineral or Placer Claim Acquisition”** event is shown.

[Events Confirmation Index](#) [Index](#)

Please click on the link next to event description and number to see the confirmation page for that individual event.

Confirmed Events		
Event Description	Event Number	Confirmation Page
Application for Mineral Claim Acquisition	6055389	View confirmation

Click [here](#) to return to the Main Menu.

Step 17

Click **“View confirmation”** to view the Event Details. This screen re-explains the application process and has the Application Number, Application Status, Applicant(s) and Cell UTM Coordinates.

You have the option to print this confirmation for your records. At the top of the page click **“Printer Version”**, then click **“Print and Close.”** A printer dialog box will appear, enter your printer information and click **“Print”**.

[Application for Mineral Claim Acquisition Confirmation](#) Confirmation

Recorder: [REDACTED] Submitter: [REDACTED]
Recorded: 2025/MAR/21 Effective: 2025/MAR/21
D/E Date: 2025/MAR/21

Event Number: 6055389

Your application for claim acquisition has now been submitted, and you will see this status in MTO. Claim acquisition is no longer an automatic registration process, but rather an application process. The application is now with the BC government for review and consultation with First Nations, prior to decision. Applications cannot be transferred to another party until after decision.

You may be contacted for more information relating to this application, this will come as an email. It will also result in an application status update stating "More Information Requested - Waiting for Client" in MTO.

To check the status of your application, use the search function in MTO to locate your application and view the latest details. The system will also email you when there is a change in your application status. Please refrain from calling or emailing the Mineral Titles Branch, as we can only provide the same information displayed in the system. BC Government staff are working diligently on your application, along with others, to ensure timely processing. Your cooperation in not inquiring about your application status is appreciated.

Application Data

Application Number: 1119103

Application Status: Application Submitted

[View/Print Map for Application Area](#)

Claim Name:

Cell(s) ID: 082F09H082C 082F09H083D 082F09H092B 082F09H093A

Applicant(s)

Client Number	Name	Percentage
[REDACTED]	[REDACTED]	100

Cells UTM Coordinates

CellID	ZONE	EASTING	NORTHING
082F09H082C	11(SW)	570295.236	5500632.787
	11(SE)	570746.381	5500638.723
	11(NE)	570740.215	5501102.028
	11(NW)	570289.112	5501096.09
082F09H083D	11(SW)	569844.09	5500626.925
	11(SE)	570295.236	5500632.787
	11(NE)	570289.112	5501096.09
	11(NW)	569838.009	5501090.227
082F09H092B	11(SW)	570289.112	5501096.09
	11(SE)	570740.215	5501102.028
	11(NE)	570734.047	5501565.333
	11(NW)	570282.988	5501559.394
082F09H093A	11(SW)	569838.009	5501090.227
	11(SE)	570289.112	5501096.09
	11(NE)	570282.988	5501559.394
	11(NW)	569831.928	5501553.53

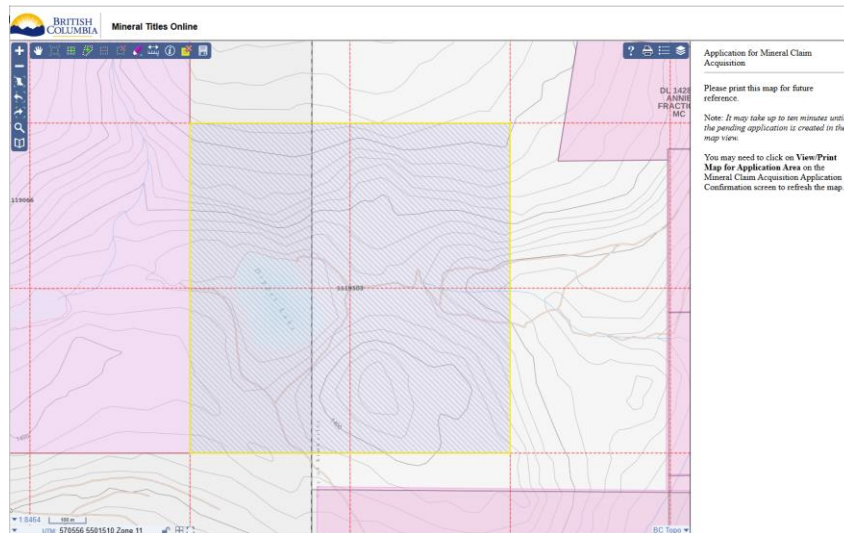
The event was successfully saved.

Please use **Back** button to go back to event confirmation index.

[Back](#)

Step 18

If you want to view the application area on in a map viewer click **“View/Print Map for Application Area”** under the Application Data heading. This will open another window and bring you to the map viewer zoomed to the application area with pink cross hash symbology.



When done, close the map viewer window.

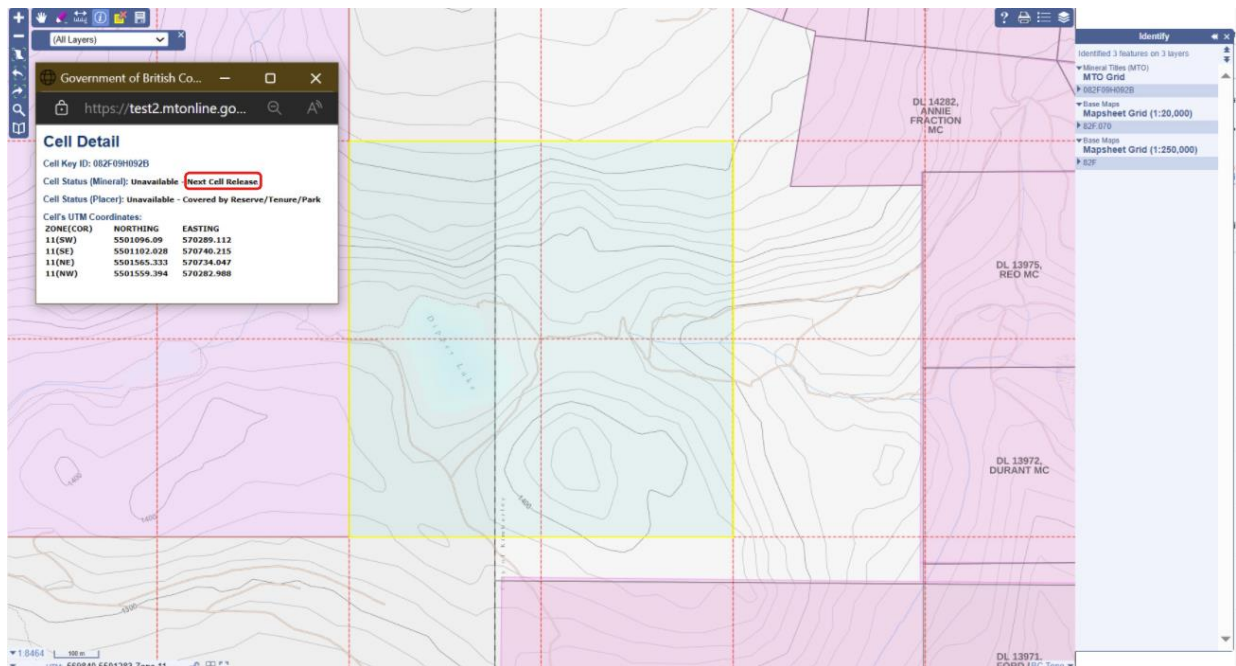
Step 19

Click **“Back”** on the event details confirmation screen. Click **“here”** to return to the Main Menu.

Application Withdraw Request

At any point during the application process, applicants may withdraw their application by emailing Mineral.Titles@gov.bc.ca from the same email address used to submit the application. The subject line should be **“Claim application withdrawal request,”** and the email body must include the application number and payment information from the confirmation of application submission email. If applicable, include the reason for withdrawal.

Staff will process the request, update MTO, which will prompt an email notification to the applicant(s) containing the registered decision **“withdraw,”** and initiate a refund of the registration fee. The application area will be temporarily held as **“pending next cell release.”** Before the next release, staff will review the withdrawal reason, the First Nations consultation record, and decide whether to open the cells up for acquisition or place a restriction over that area.



Application Status Notification & Search

As staff process the application, they will update its status in MTO.

Note: Please refrain from calling or emailing the Mineral Titles Branch, as they will only be able to provide the same information displayed in MTO. Staff are working diligently on your application, along with others, to ensure timely processing. Your cooperation in using MTO and not inquiring with staff directly regarding your application's status is appreciated.

Applicant(s) will get email notifications from MTO when the claim application status changes, the event will also be searchable in MTO. Applications in process have the following status types:

1. **“Application Submitted”** which is the default status after payment.
2. **“Application with BC for Processing”** is when the application has move to be under review and out for consultation with First Nations, and
3. **“More information Requested – Waiting for Client”** is when staff will have emailed the applicant(s) seeking more information relating to the application.

Note: Applications status types may expand and/or change as part of the continuous improvement of the MCCF, and to support communication and transparency. If you have suggestions for additional status types, please email MTA@gov.bc.ca.

Step 1

Applications will automatically be set by MTO to **“Application Submitted,”** which you will see on the confirmation screen following successful payment.

Application for Mineral Claim Acquisition Confirmation Confirmation

Recorder: [REDACTED] Submitter: [REDACTED]
 Recorded: 2025/MAR/24 Effective: 2025/MAR/24
 D/E Date: 2025/MAR/24

Event Number: 6055490

Your application for claim acquisition has now been submitted, and you will see this status in MTO. Claim acquisition is no longer an automatic registration process, but rather an application process. The application is now the with the BC government for review and consultation with First Nations, prior to decision. Applications cannot be transferred to another party until after decision.

You may be contacted for more information relating to this application, this will come as an email. It will also result in an application status update stating "More Information Requested - Waiting for Client" in MTO.

To check the status of your application, use the search function in MTO to locate your application and view the latest details. The system will also email you when there is a change in your application status. Please refrain from calling or emailing the Mineral Titles Branch, as we can only provide the same information displayed in the system. BC Government staff are working diligently on your application, along with others, to ensure timely processing. Your cooperation in not inquiring about your application status is appreciated.

Application Data

Application Number: **1110104**
 Application Status: Application Submitted

[View/Print Map for Application Area](#)

Claim Name:
 Cell(s) ID: 082F09J051B 082F09J051C 082F09J052A 082F09J052D

Applicant(s)

Client Number	Name	Percentage
[REDACTED]	[REDACTED]	100

Cells UTM Coordinates

CellID	ZONE	EASTING	NORTHING
082F09J051B	11(SW)	562108.204	5506553.658
	11(SE)	562558.706	5506558.948
	11(NE)	562553.417	5507022.143
	11(NW)	562102.941	5507016.861
082F09J051C	11(SW)	562102.941	5507016.861
	11(SE)	562553.417	5507022.143
	11(NE)	562548.129	5507485.338
	11(NW)	562097.678	5507480.064
082F09J052A	11(SW)	561657.702	5506548.444
	11(SE)	562108.204	5506553.658
	11(NE)	562102.941	5507016.861
	11(NW)	561652.465	5507011.654
082F09J052D	11(SW)	561652.465	5507011.654
	11(SE)	562102.941	5507016.861
	11(NE)	562097.678	5507480.064
	11(NW)	561647.228	5507474.865

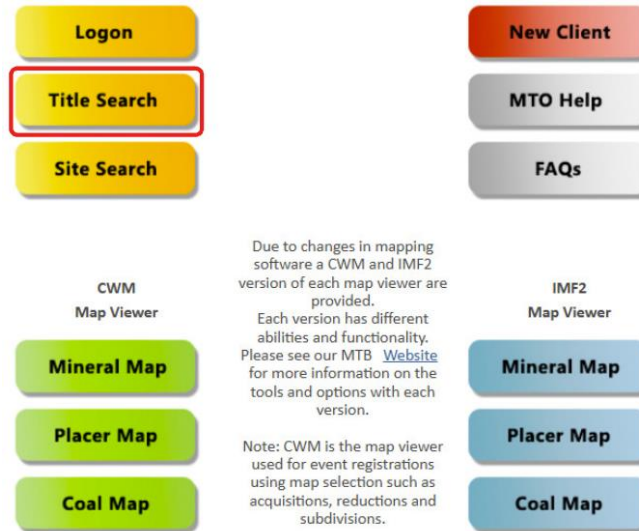
The event was successfully saved.
 Please use **Back** button to go back to event confirmation index.

[Back](#)

Step 2

To check the status of any application in process in MTO, navigate to the MTO landing page:
<https://www.mtonline.gov.bc.ca/mtov/home>.

Click **"Title Search."**



Note: Anyone can use this search feature, you do not need to be a registered user to search application status' in MTO.

Step 3

Enter the application number or event number from the confirmation email for this specific search. Or you can navigate the map viewers to find claims with cross hashed symbology.

Mineral Titles Online Viewer

Enter a minimum of one field; or to refine your search enter two or more fields:

Title/Application Number

Event Number

Forfeiture Date (eg. 2005/SEP/03)

Claim Name

Map Number
(In BCGS System is 092C087 or in NTS System is 082E)

Owner Name (George River)

Owner Client Number
(wildcard '_'=single or '*'=multi chars can be in owner and agent name search)

Title Type All Mineral Placer Coal


Title Status All Good Standing Terminated

Click **"Next."**

Step 4

The application or event number search will display the application or event details, where you can see the application status, and the status update event(s) registered against the application.

Title/Application Detail

Title/Application Number 1119097 [View Tenure](#) 

Title Type Mineral (M)
Title Sub Type Application (A)
Title Type Mineral Cell Title Submission (MCX)
Mining Division
Application Submission Date 2025/MAR/21
Demised To
Termination Type
Termination Comments
Termination Date
Tag Number
Claim Name
Old Titles Code
Area In Hectares 35.07
Application Status Application with BC for Processing

Map Numbers:
[094F](#)

Owners:
██████████ 100.0%

Title Events:	Submitter	Event	Effective Date
	██████████	MCAPL Application for Mineral Claim Acquisition (6055379)	2025/MAR/21
	MINERAL TITLE BRANCH	MCASC Mineral Claim Application Status Change (6055497)	2025/MAR/24

Click on the application status change event hyperlink in blue.

Step 5

The event details around the status update will be displayed for your review.

Mineral Claim Application Status Change Event Detail

Event Number ID 6055497
Recorded: 2025/MAR/24 **Effective:** 2025/MAR/24

Application Data

Application Number: 1119097
Old Application Status: Application Submitted
New Application Status: Application with BC for Processing

Applicants:

Client Number	Client Name	Percentage
██████████	████████████████████	100.00

Note: To search MTO public users can perform a [title search](#) or [title search using the map viewer](#) to find application submission details, and status update event details. The nightly replication of the MTO data to the [BC geographic warehouse](#) will contain this data.

Application Decision Notification & Search

Once staff complete consultation with First Nations. The Chief Gold Commissioner (CGC) will register their decision in MTO. Applicant(s) will get email notifications from MTO when the decision is made, and the event will be searchable in MTO. The claim application decision types are:

1. **“Withdraw”** which is an applicant driven decision and will result in the full return of the registration fee.
2. **“Decline”** by the CGC, after a [MTA section 22](#) **“no registration reserve”** regulation comes into effect, and is registered and displayed in MTO. Along with a full return of the registration fee to the applicant(s).
3. **“Approve”** by the CGC, which has a few options, or a combination of:
 - a. Approval for all the rights and responsibilities of a claim, with a good to date of one year from the claim decision/issuance date.
 - b. Approval over part of the application area and decline over the remaining area, after a [MTA section 22](#) **“no registration reserve”** regulation comes into effect, and is registered and displayed in MTO. Along with a partial return of the registration fee based on the application area that is declined.
 - c. Approval following a [MTA section 22](#) **“conditional registration reserve”** regulation comes into effect, and is registered and displayed in MTO.
 - d. Approval following a [MTA section 17](#) ministerial order with restrictions or **“terms and conditions”** placed on the claim or area. The decision to issue a ministerial order comes from the Minister of Critical Minerals and Mining.

Step 1

To check the decision made on any application in MTO, navigate to the MTO landing page:
<https://www.mtonline.gov.bc.ca/mtov/home>.

Click **“Title Search.”**

The screenshot shows a navigation menu with the following elements:

- Logon** (yellow button)
- Title Search** (yellow button, highlighted with a red border)
- Site Search** (yellow button)
- New Client** (red button)
- MTO Help** (grey button)
- FAQs** (grey button)

Below the navigation menu, there are two columns of map viewer options:

- CWM Map Viewer** (green buttons):
 - Mineral Map**
 - Placer Map**
 - Coal Map**
- IMF2 Map Viewer** (blue buttons):
 - Mineral Map**
 - Placer Map**
 - Coal Map**

Central text: Due to changes in mapping software a CWM and IMF2 version of each map viewer are provided. Each version has different abilities and functionality. Please see our MTB [Website](#) for more information on the tools and options with each version.

Note: CWM is the map viewer used for event registrations using map selection such as acquisitions, reductions and subdivisions.

Note: Anyone can use this search feature, you do not need to be a registered user to search application decisions in MTO.

Step 2

Enter the application/title number, event number, claim name, map number, owner name, or owner client number from the decision event email for this specific search. Or you can navigate the map viewers to find the same type of information.

Mineral Titles Online Viewer

Enter a minimum of one field; or to refine your search enter two or more fields:

Title/Application Number
 Event Number
 Forfeiture Date (eg. 2005/SEP/03)
 Claim Name
 Map Number
(In BCGS System is 092C087 or in NTS System is 082E)

Owner Name (George River)
 Owner Client Number
(wildcard '_'=single or '*'=multi chars can be in owner and agent name search)

Title Type All Mineral Placer Coal
Title Status All Good Standing Terminated


Next

Click "Next."

Step 3

The title or event number search will display the title or event details, where you can see the application decision (approvals will have an issue date and good to date), confirmation of the size of the claim (in case some of the application area was not approved), and any section 17 terms and conditions registered with the claim.

Title/Application Detail

Title/Application Number 1119110 [View Tenure](#) 
 Title Type Mineral (M)
 Title Sub Type Claim (C)
 Title Type Mineral Cell Title Submission (MCX)
 Mining Division
 Good To Date 2026/MAR/24
 Issue Date 2025/MAR/24
 Demised To
 Termination Type
 Termination Comments
 Termination Date
 Tag Number
 Claim Name
 Old Titles Code
 Area in Hectares 20.89
 Term & Conditions 1- test 123

Map Numbers:
 082E

Owners:
 [redacted] 100.0%

Title Events:	Submitter	Event	Effective Date
	[redacted]	MCAPL Application for Mineral Claim Acquisition (6055501)	2025/MAR/24
	MINERAL TITLE BRANCH	MCD Application for Mineral Claim Acquisition Decision (6055502)	2025/MAR/24

Click on the application decision event hyperlink in blue.

Step 54

The event details around the decision will be displayed for your review.

Mineral Claim Decision Event Detail

Event Number ID 6055502
Recorded: 2025/MAR/24 Effective: 2025/MAR/24

Title Information

Title Number: 1119110 Title Type: MCX
Issue Date: 2025/MAR/24 Good to Date: 2026/MAR/24
Area (Ha): 20.89 ha Claim Name:

Term & Conditions: 1. test 123

Application Data

Application Event Number: 6055501
Application Submission Date: 2025/MAR/24

Comments:

Application Number: 1119109
Cell(s) ID: 082F09I008B
Application Area: 20.89 ha

Approved Cells

1 Cell ID: 082F09I008B

Application Submitter

Agent: [REDACTED]

Applicants:

Client Number	Client Name	Percentage
[REDACTED]	[REDACTED]	100.00

Cells UTM Coordinates

CellID	ZONE	EASTING	NORTHING
082F09I008B	11(SW)	564865.354	5501954.295
	11(SE)	565316.111	5501959.886
	11(NE)	565310.673	5502423.031
	11(NW)	564859.942	5502417.449

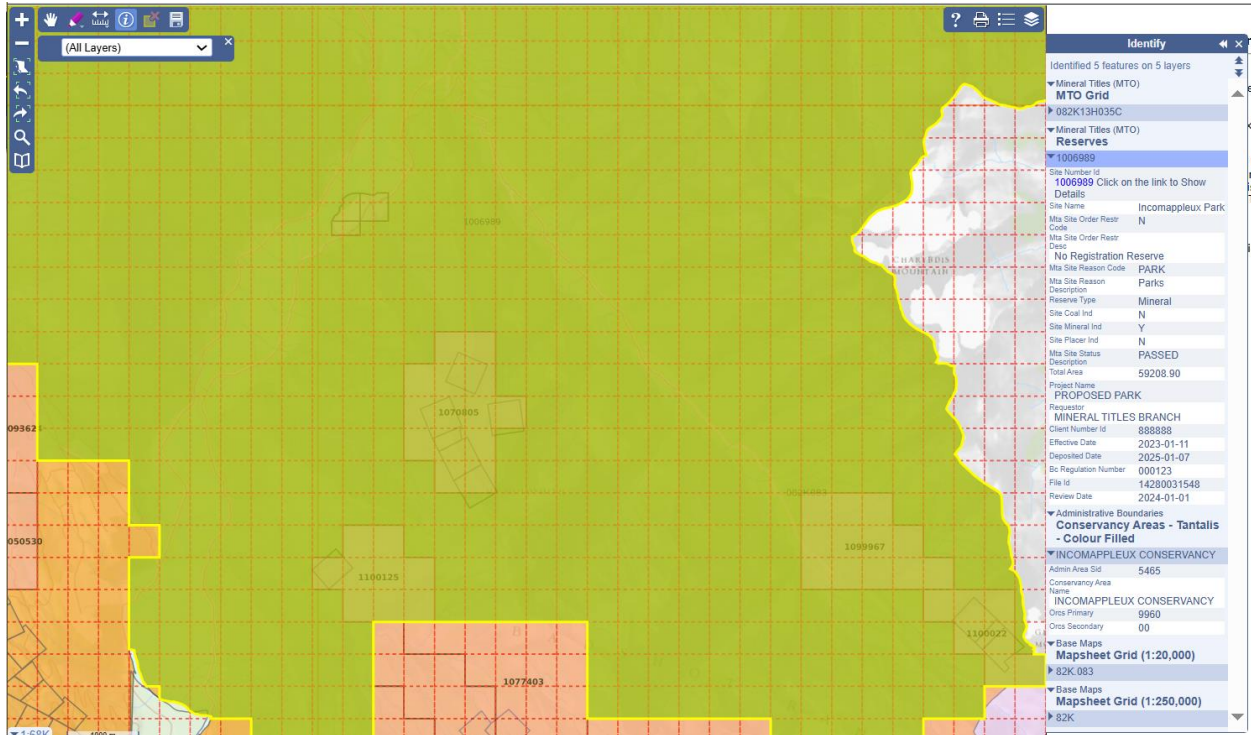
Application Review

Comments:

The Mineral Claim has been approved.

Step 5

To search to find if there is a [section 22 reserve](#) in place that impacts the claim use the [Reserve Site Search](#), or use the map viewer to view the claim and look at the reserves layer for overlaps.



Note: To search MTO public users can perform a [title search](#) or [title search using the map viewer](#) to find application decisions and other title related information. The nightly replication of the MTO data to the [BC geographic warehouse](#) will contain this data.