Meeting Notes and Action Items

Date: February 15, 2017
Time: 10:15am-12:00 noon
Location: Training Room, Quartech Innovation Lab: Address: 3rd Floor, 1012 Douglas Street
Invited: Wes Shoemaker, Elaine McKnight, Kevin Jardine, Wes Boyd, Mark Zacharias, Peter Robb, Nathaniel Amann-Blake, C&E steering committee members

1. Confirm agenda

2. Major Mine Transparency Initiative
   a. Walk through of Innovation Lab
   b. Website demo
   c. Planned engagement/testing and next steps
   d. Natural resource Permitting Project (NRPP)

ACTION ITEMS:
   • Support user testing post-launch of the beta version of the website
   • Explore funding through NRPP at a future Natural Resources Board meeting

3. Risk based approach
   a. Development of risk framework and risk register
   b. C&E Major projects Committee
   c. Development of operational plan

ACTION ITEMS:
   • Report back with a draft framework and register, considering an end to end assessment of a specific risk such as water quality

4. Other Items
   a. Auditor General check-in Feb 16
   b. Mining Day Update – Feb 28

ACTION ITEMS:
   • Report back on Auditor General check-in
5. **Standing agenda items**
   a. Report on action items from January 16, 2017 Board meeting
   b. Approve last meeting’s notes/action items

**ACTION ITEMS:**

- January 16, 2017 meeting notes/actions approved.