Deputy Ministers Mining C&E Board

Meeting Notes and Action Items

Date: November 29, 2016  
Time: 9:00-12:00  
Location: 1810 Blanshard St., 8th Floor, Boardroom 8036  
Attendees: Wes Shoemaker (phone), Elaine McKnight, Kevin Jardine, Wes Boyd, Mark Zacharias, Peter Robb, Nathaniel Amann-Blake, Rumon Carter, Steering Committee Members (Tania Demchuk, Gwenda Laughland, Megan Sullivan, Autumn Cousins, Brad Cox)

1. Introductions and Purpose
   a. Special Board meeting – confirm agenda  
   b. Introduction of steering committee

2. Joint transparency website prototype
   a. Website walk through  
   b. Next steps and launch date

   ACTION ITEMS:
   i) Continue to develop mines oversight website. Focus scope given resource availability and timing - functionality can be increased over time. Proceed with user testing.  
   ii) Track lessons learned to inform wider web-based transparency and integration initiatives in government.

3. Strategic Plan
   a. Review of Draft Strategic Plan and release

   ACTION ITEMS:

4. Standing agenda items
   a. Report on action items from October 17, 2016 Board meeting  
   b. Approve last month’s notes/action items

   ACTION ITEMS:
   iv) October 17, 2016 meeting notes/actions approved.