

Deputy Ministers Mining C&E Board

Meeting Notes and Action Items

Date: November 29, 2016

Time: 9:00-12:00

Location: 1810 Blanshard St., 8th Floor, Boardroom 8036

Attendees: Wes Shoemaker (phone), Elaine McKnight, Kevin Jardine, Wes Boyd, Mark Zacharias, Peter Robb, Nathaniel Amann-Blake, Rumon Carter, Steering Committee Members (Tania Demchuk, Gwenda Laughland, Megan Sullivan, Autumn Cousins, Brad Cox)

1. Introductions and Purpose

- a. Special Board meeting – confirm agenda
- b. Introduction of steering committee

2. Joint transparency website prototype

- a. Website walk through
- b. Next steps and launch date

ACTION ITEMS:

- i) Continue to develop mines oversight website. Focus scope given resource availability and timing - functionality can be increased over time. Proceed with user testing.
- ii) Track lessons learned to inform wider web-based transparency and integration initiatives in government.

3. Strategic Plan

- a. Review of Draft Strategic Plan and release

ACTION ITEMS:

- iii) Draft plan endorsed. Conduct targeted outreach and technical briefings prior to finalization and release of plan in early 2017.

4. Standing agenda items

- a. Report on action items from October 17, 2016 Board meeting
- b. Approve last month's notes/action items

ACTION ITEMS:

- iv) October 17, 2016 meeting notes/actions approved.