

Professional Small Scale Salvage Application Guide (50 – 2,000m³)

A. Pre-Application Proposal (*to be submitted by salvager*)

- 1) Locate potential salvage area and identify on a map (scale 1:20,000). Provide Latitude and Longitude.
- 2) Determine if the area is clear of any legal or operational conflicts with First Nations or tenure holders (e.g. BCTS). It is strongly recommended that potential applicants make their intentions known to any stakeholder having tenure over proposed application areas using [iMapBC](#) (*See iMapBC instructions document attached*)
- 3) Determine proposed road use requirements. This must include any deactivated structures presently established and any known access limitations. Identify on the map.
- 4) To the best of your ability, identify and map known forest values and features that could be affected by the proposed operations (e.g. streams, gullies, nesting sites, animal dens, archaeological features).
- 5) Calculate the proposed volume estimate by species and salvage type (2,000m³ maximum). Photographs may be included to assist with volume estimate.
- 6) Submit a Salvage Pre-Application Proposal form to the Sunshine Coast district office (FTA.DSC@gov.bc.ca) for date stamp submission and pre-application review and determination.

B. Professional Salvage Application (*to be completed by Forest Professional*)


- 1) This stage commences once the pre-application review is complete and the proposal has been vetted to merit moving forward.
- 2) Contract the services of a Forest Professional (RPF)
 - Link to ABCFP Membership Directory (https://abcfp.ca/web/ABCFP/About_Us/Directory_Public.aspx)
- 3) RPF completes all appropriate field review and assessments. Must ensure that all *Forest and Range Practices Act* (FRPA) values have been identified and managed according to regulations.
- 4) RPF initiates and conducts referral and information sharing process with First Nations and stakeholders and ensures that the content of the application is compliant with current legislation and regulations.
- 5) RPF applies for necessary Road Permits and/or arranges Road Use Agreements with current permit holders.
- 6) RPF prepares the Professional Salvage Application (PSA) including application form, appropriate maps and an Electronic Submission of the proposed operating area.
- 7) RPF submits the completed FLTC Application Form, signed and sealed, to the Sunshine Coast district office for review and pending approval of tenure issuance.
- 8) Contract is offered and signed by salvager, security deposit is paid in full, then the permit is issued.
- 9) Operations may begin.

C. Post-Harvest Report (*to be completed by Forest Professional*)

- 1) This stage will commence upon completion of harvest obligations.
- 2) RPF conducts final field inspections to report whether salvage operations have been completed in accordance with the approved plan.
- 3) RPF completes the Post-Harvest Report based on the site inspection findings and submits the form, signed and sealed to the Sunshine Coast district office.
- 4) All outstanding issues must be resolved prior to the deletion of the tenure and release of associated security deposits.



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	Sunshine Coast Natural Resource District	Pre-Application Proposal 50-2000m³ SMALL SCALE SALVAGE PROGRAM
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DATE: _____
 NAME(s): _____
 ADDRESS: _____
 POSTAL CODE: _____ PHONE: _____
 EMAIL: _____
 CLIENT #: _____
(If not a current client, please fill out the following [Client Information Form](#) and attach to this application)

I (or We) do hereby request to purchase Crown salvage timber on the following described area.
 Provide a detailed map using [iMapBC](#) (instructions attached)

GEOGRAPHIC LOCATION: (nearest identifying landmarks)	
LATITUDE:	LONGITUDE:
Nearest road and km marker	

Salvage area size _____ hectares
 Total volume _____ m³
 Time required to complete operation _____ month(s)
 Type of timber: Windthrow Logging residue Landslide Insect / disease Other

Detailed Volume Estimate

	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

Timber Transport

Nature of access: Road Waterway Air
 Type/size of vehicle used to haul the timber: _____
 Destination of transported timber: _____
 Scale Site Designation: _____ Scale method: _____


List of roads required to haul the timber.

Road Name	Branch No.	Section to be Used km to km	

NOTE:

- All roads must be permitted if they are to be used for commercial purposes (e.g. non-status roads).
- Salvagers are required to enter into Road Use Agreements on roads permitted to another licensee.
- Road Use Permits are required to haul on Forest Service Roads (FSR). Where an FSR already has a prime maintainer, you must share responsibility for maintaining the road through a Road Use Agreement.

Is a Road Permit application required: Yes No unknown
 Are applicable Road Use Agreements in place: Yes No n/a
 Is a Road Use Permit exemption requested: Yes No

	<p>Pre-Application Proposal 50-2000m³ SMALL SCALE SALVAGE PROGRAM</p>
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Description of resource values and site:

Map(s) attached: Yes No

Additional information attached (e.g. agency referral/permit): Yes N/A

Terrain Conditions: Flat Rolling Broken Estimate average slope _____ %

If there are any areas of steep slopes (over 30%) within this area, locate them on the attached map and describe how they will be addressed during operations:

Are there any estuaries, streams, lakes or wetlands (describe below and map): Yes No

If so, how will they be addressed during operations:

Suitable season(s) for harvesting: Spring Summer Fall Winter

Wildlife Trees: Yes No Nesting sites: Yes No Animal Dens: Yes No

Archaeological values (e.g. CMT's): Yes No Gullies: Yes No Other: Yes No

Detailed descriptions:

Will harvesting result in any damage to regeneration/plantation: Yes No

Proposed yarding method (e.g. forwarding, grapple, helicopter, hand logging):

Equipment to be used, include power rating and maximum width:

Does the harvest area overlap with other designated forest users: Yes No


What measures are in place to ensure other user values are not adversely affected (e.g. trails)

ACKNOWLEDGEMENT BY APPLICANT

I certify that I have completed an initial field assessment and identified applicable natural resource features, to the best of my ability, and that all information provided is accurate.

Signature:

APPLICANT NAME:	DATE:
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	Sunshine Coast Natural Resource District	Application for Forestry Licence to Cut SMALL SCALE SALVAGE PROGRAM
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19545-25/FLTC A _____

Deliver or Mail to: Sunshine Coast Natural Resource District 7077 Duncan Street Powell River, BC, V8A 1W1 FTA.DSC@gov.bc.ca	DATE:
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Legal name of Licencee(s): Client No. _____	Address of Licencee(s):
Prepared by:	Contact information:

APPLICATION DETAILS	
Salvage Location(s) Map(s) attached	(Provide location in reference to know road and kilometer marker)

Detailed estimate of type and volume (m³) to be removed¹.

	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

1. A separate estimate must be completed for each individual site. Attach additional tables as required.

Term requested for Licence (max 1 year)	Comments



Sunshine Coast
Natural Resource District

Application for Forestry Licence to Cut SMALL SCALE SALVAGE PROGRAM

Transportation Information:

- Identify Haul Route (by site). Provide Road Permit numbers
- Hauling on permitted roads requires proof of a Road Use Agreement with permit holder
- Specify type/size of vehicle used to haul

Scaling Information:

- Identify scale site(s) and method of scale



Sunshine Coast
Natural Resource District

Application for Forestry Licence to Cut SMALL SCALE SALVAGE PROGRAM

REVIEW and APPROVAL INFORMATION

The following information is required for the Ministry to assess this application before approval. It is the responsibility of the applicant and the signing professional to ensure this information is complete and accurate. Some, or all of the information provided may become part of a Licence issued as a result of this application.

LAND STATUS, FOREST PLANNING, MAPPING and REFERREALS		
Appropriate investigation has been completed to ensure that the area included in the application is vacant Crown land and is not otherwise encumbered in a manner that would prevent issuance of a Forestry License to Cut.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Information Sharing with all applicable First Nations has occurred and recommended field assessments have been completed.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
This application is consistent with forest management objectives and results for the area.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
This application is consistent with the District salvage plan for the area.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Map(s) are attached and comply with the standard required.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Digital shape files have been submitted via ESF.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The proposal has been referred to the appropriate major Licensee and/or BCTS and documentation of the response is included with the application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The major Licensee and/or BCTS have been provided with an accurate location and assessment of potential impacts on silviculture from use of trails and landings.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A field assessment has been conducted and all resource features that could reasonably be affected have been assessed and considered in the preparation of this application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The area has been checked for the following values and features and appropriate management consideration has been prescribed:		
Other leases, Licences or permits	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Mining, petroleum or other subsurface tenures	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Wildlife Tree Patches	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Community watershed or domestic water sources	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Range tenure/fences (referral required if harvesting within a grazing lease)	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Old growth management area / wildlife habitat area / wildlife feature	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Classified lakes or streams	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Recreation features	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Forest Ecosystem Networks	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Growth and Yield / Research Areas	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Archaeological Features	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Roads and Trails	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Visual Quality	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Terrain stability	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Other (specify)...	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>

STAND ATTRIBUTES		
Upon completion of harvesting the identified area will retain free-growing or will be stocked in accordance with Section 46 of the Forest Planning and Practices Regulation.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A bark beetle survey has been completed in a manner consistent with the District forest health strategy or locally established guidelines.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
All openings will be <1ha (including consideration of adjacent areas).	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
The operations proposed under this application will not materially reduce slope stability on the area or adjacent areas.	Yes <input type="checkbox"/>	

BOUNDARY, ROAD, LANDING and TRAILS		
The condition of existing roads, landings and trails has been assessed and documented.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Existing roads and landings are in a condition suitable for use without modification.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Written road use agreements exist with all permit holders.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Trails are marked in the field and identified accurately on the map.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Block boundaries are clearly marked on site and accurately mapped.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

RIPARIAN MANAGEMENT		
All streams are correctly classified and mapped.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Appropriate timing of any skid trail crossings of streams and NCD's is identified.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Harvest within a RMZ is consistent with the Forest Planning and Practices Regulations.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
RRZ's have been marked in the field to prevent harvest.	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>



Sunshine Coast
Natural Resource District

Application for Forestry Licence to Cut SMALL SCALE SALVAGE PROGRAM

SEASONAL CONSTRAINTS

Suitable season(s) for harvesting Spring Summer Fall Winter

Comments:

RISK RATING

Estimate the risk of the proposed operations on this area (high, moderate, low) by considering the values at risk and the potential impact of the activity or the consequence of a contravention.

	High	Moderate	Low
Risk to the roads, or road users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riparian features	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stocking (quantity or quality of regen.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soil Sensitivity / Site Sensitivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terrain Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private Land / First Nation / Other Tenures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Archaeology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Risk Rating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTICE OF SPECIAL CONCERNS FOR DISTRICT MANAGER TO CONSIDER

PROFESSIONAL SIGNATURE AND SEAL

Signature:

I certify that I have reviewed this document and personally supervised the work described, and that all work has been carried out to a professional standard.



DATE:

ACKNOWLEDGEMENT BY APPLICANT


I certify that I have reviewed all assessments and fieldwork. If issued a Licence I agree to conduct all harvesting operations in accordance with said Licence and the recommendations of the above named professional who is authorized to act on my behalf for the purpose of this application.

Signature:

APPLICANT NAME:

DATE:

For office use only

	Sunshine Coast Natural Resource District	Post-Harvest Report SMALL SCALE SALVAGE PROGRAM
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19545-25/FLTC A _____

Deliver or Mail to: Sunshine Coast Natural Resource District 7077 Duncan Street Powell River, BC, V8A 1W1 FTA.DSC@gov.bc.ca	DATE:
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Legal name of Licencee(s): Client No.:	Address of Licencee(s):
Prepared by:	Contact information:

HARVEST COMPLETION QUESTIONNAIRE:		
Have all roads and landings within Exhibit "A" been returned to their original condition?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has there been any environmental damage to streams or riparian management areas?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have any regeneration trees in previously harvested cutblocks been damaged?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has there been any impact/damage to recreational or cultural values?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have openings greater than 1ha been created during harvesting?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has all timber been scaled prior to the expiry date of the licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has a waste assessment of the been completed within Exhibit "A"	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has a notification of final logging complete been sent to the District Manager?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is a Post-Harvest Map included with this declaration?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I have reviewed the relevant documents and conducted a field assessment on the Exhibit "A" cutting authority area for harvest under this licence. As a result, I am able to attest to the completion of obligations as set out in the licence in a manner consistent with the identified results, standards and guidelines, subject to specific comments provided below:


All Licence obligations are complete	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Obligations are substantially complete with the exception(s) noted below	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Comments:		

I certify that the work necessary to complete this declaration has been done or directly supervised by me, and that the information contained herein is accurate.	
Professional Signature:	Date:



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 BRITISH COLUMBIA	Sunshine Coast Natural Resource District	Addendum - Multiple Harvest Site Volumes SMALL SCALE SALVAGE PROGRAM
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19545-25/FLTC A _____

Site: _____	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

Site: _____	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

Site: _____	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

Site: _____	Fir	Hemlock	Cedar	Cypress	...Other	...Other	Deciduous
Sawlog							
Blow Down							
Post-Harvest residue							
Other...							
Special Forest Products							
Shake & Shingle							
Firewood							
Other...							

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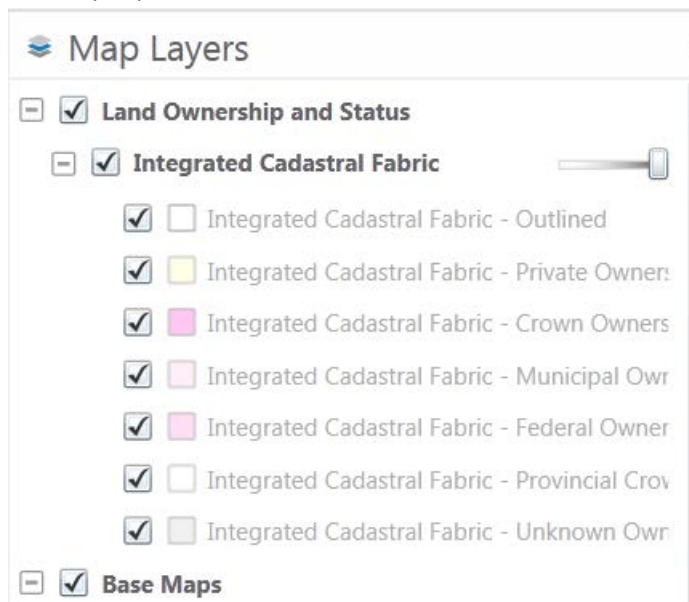
Sunshine Coast Natural Resource District: IMAP INSTRUCTIONS

iMapBC Website Link:

<http://maps.gov.bc.ca/ess/sv/imapbc/>

To Determine Private Property Overlap

- Go to the **Maps & Data Sources** tab
- Click on: **Add Provincial Layers**
- The **Layer Catalog box** will appear on your screen.
- Scroll down to **Land Ownership and Status**
- Click on the box of the Land ownership and status for more folders. Scroll down to **Integrated Cadastral Fabric** (not the restricted one) and click to select Okay and all the Private Ownership, Crown Ownership, Municipal etc fly out files will be selected and will be displayed in the map layers area (on left)



- The land parcel layer won't show on the map until you zoom right into the area of interest (1:20000) scale and the following identified Crown parcels, privately owned selections will appear on the left of your screen. You can then proceed by clicking on the blue **I want to...** tab

and by zooming in, panning into the area of which you are interested in. Use the scroll down wheel for zooming in.

- You may wish to save your map and print it off.

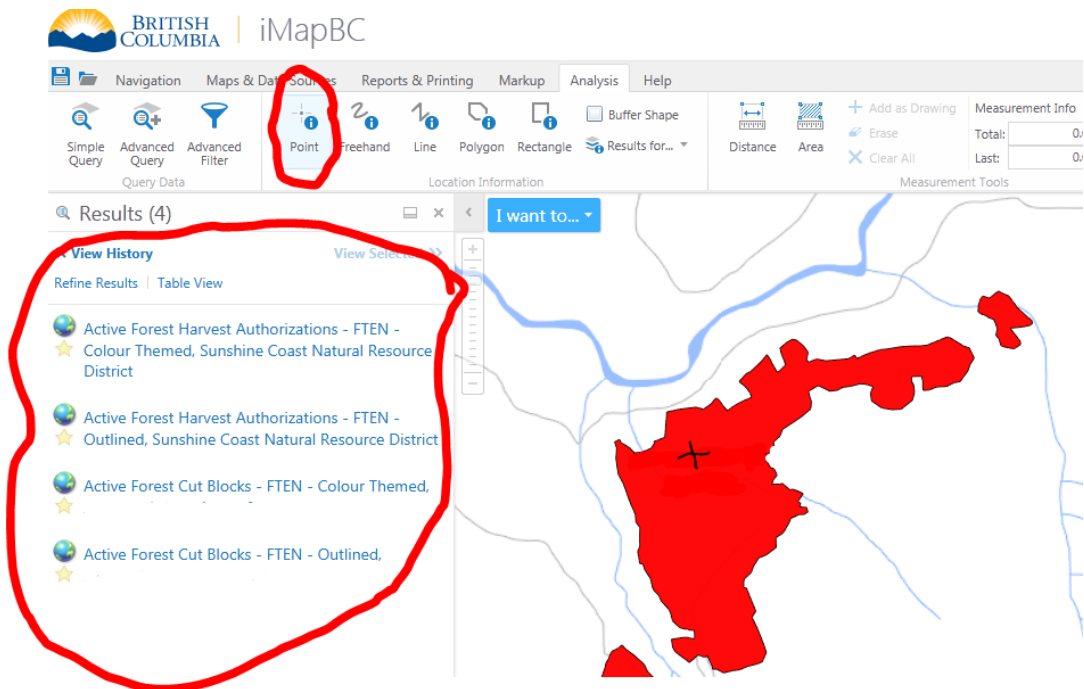
To Determine if Active Forestry Overlap

- Go to the **Maps & Data Sources** tab
- Click on: **Add Provincial Layers**
- The **Layer Catalog box** will appear on your screen.
- Scroll down to **Licenses and Permits**

Select the following boxes

- Forest Cut Blocks
 - All Forest Cut Blocks - FTEN - Outlined ⓘ
 - All Forest Cut Blocks - FTEN - Colour Themed ⓘ
 - Active Forest Cut Blocks - FTEN - Outlined ⓘ
 - Active Forest Cut Blocks - FTEN - Colour Themed ⓘ
 - Pending Forest Cut Blocks - FTEN - Outlined ⓘ
 - Pending Forest Cut Blocks - FTEN - Colour Themed ⓘ
 - Retired Forest Cut Blocks - FTEN - Outlined ⓘ
 - Retired Forest Cut Blocks - FTEN - Colour Themed ⓘ
 - Cut Blocks SP Exempt - FTEN ⓘ
- Forest Harvest Authorizations
 - All Forest Harvest Authorizations - FTEN - Outlined ⓘ
 - All Forest Harvest Authorizations - FTEN - Colour Themed ⓘ
 - Active Forest Harvest Authorizations - FTEN - Outlined ⓘ
 - Active Forest Harvest Authorizations - FTEN - Colour Themed ⓘ
 - Pending Forest Harvest Authorizations - FTEN - Outlined ⓘ
 - Pending Forest Harvest Authorizations - FTEN - Colour Themed ⓘ
 - Retired Forest Harvest Authorizations - FTEN - Outlined ⓘ
 - Retired Forest Harvest Authorizations - FTEN - Colour Themed ⓘ

- With these layers turned on you can find out more information on an area of interest by:
Going to the **Analysis** tab, then Click on: **Point** tool. Then find and **click on area of interest on the map** to find out more information. A query will then be completed of the layers that overlap. Any information found will show up on the left-hand side of the screen.



To Determine Area Based License Areas

- Go to the **Maps & Data Sources** tab
- Click on: **Add Provincial Layers**
- For **Community Forests Area layer** add: Managed Licence - Community Forests - Active or Pending – FTEN
For **Woodlot Area layer** add: Managed Licence - Woodlots - Active or Pending – FTEN
For **Tree Farm License Areas** add: Tree Farm Licence - Current Boundary - Colour Filled

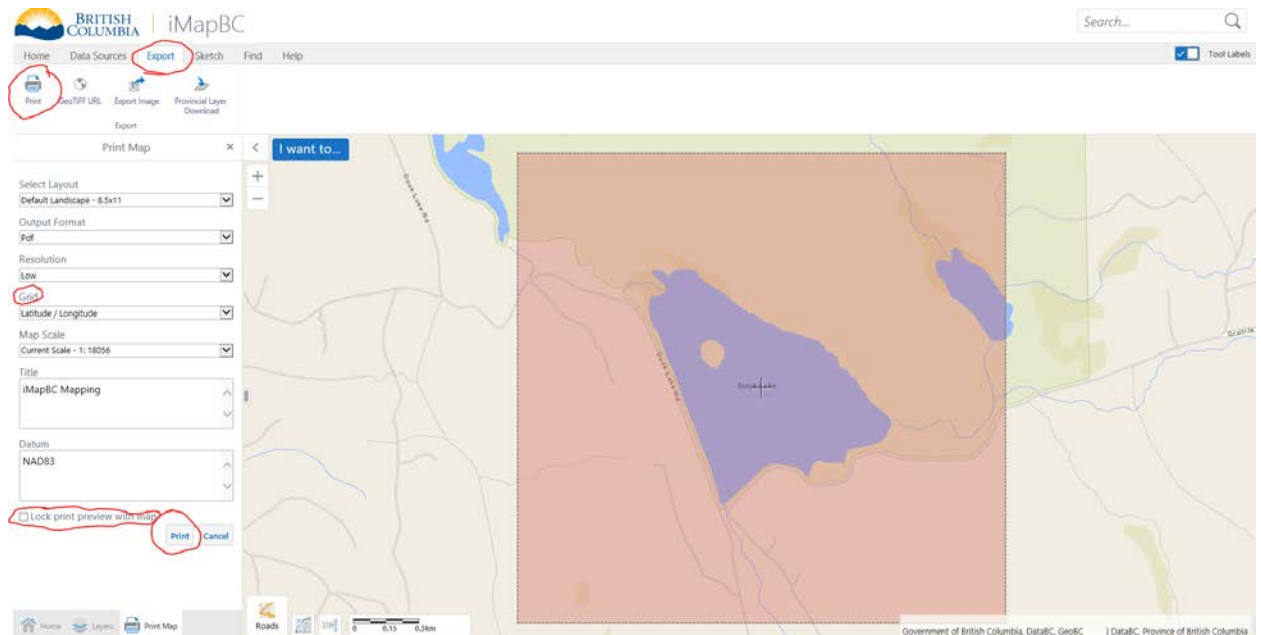
Forest Roads Layer

- Go to the **Maps & Data Sources** tab
- Click on: **Add Provincial Layers**
- For **Forest Roads layer** add: All Forest Road Sections - FTEN - Colour Themed or Active Forest Road Sections - Colour Themed

Creating a Map with iMap

- **Find area of interest** you would like to make a map of.
- Click on the **Export** tab located at the top of the site
- Click on the **Print** option

- **Fill out info box** that will pop up on the left side of the page (turn on grid option so coordinates can be easily obtained, as well center map to capture area of interest fully in map)



- Finally select **Open File** on the left and your created map should open in a new tab in your browser which can be saved into a PDF.

Creating a Shape and exporting to a Shapefile format

How to create a shape in iMapBC?

Follow the instructions below to create a polygon in iMapBC

- Click on the **Sketch** tab
- Navigate and select the polygon button
- Click on the map to draw your shape
- Double click to complete the shape

How to export your shape as a shapefile?

- Click on the **Sketch** tab
- Navigate and select the **Save Markup as Shapefile** button
- In the dropdown menu select **BC Albers**
- Your shapefile will now be exported in a .zip file