



# Quesnel Natural Resource District Small Scale Salvage Program Application Checklist

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## **Step 1: Pre-application - Applicant or RFP.**

- Determine that the proposed salvage is consistent with the DQU SSSP guidelines and Forest Health Strategy.
- Confirm that the proposed application is not conflicting with existing tenures.
- Perform a referral to major licensees and BCTS and obtain written confirmation that the proposed application does not conflict with their existing or proposed harvesting plans.
- Use Webmap to identify potential available areas for application (link below):  
\*need to put link in\*
- Applicants must contact the Quesnel Natural Resource District during this step to review salvage proposals. Area of Interest (AOI) data must be submitted as a digital shape file (e.g. shp or kml format) to DQUTENAP@gov.bc.ca and include the following information with this data in your email:
  - Contact information;
  - Type of timber that is planned to be salvaged (e.g. current attack Douglas-fir); and
  - Location information

## **Step 2: Submission of Professional Salvage Application - RPF**

After the AOI has been approved by the District, the RFP will submit an application package that includes:

- DCC Professional Salvage Application form, signed by both the Forest Professional and the applicant.
- Submission of digital, georeferenced maps following the criteria described in this information package
- Stumpage Rate Request form, signed by the Forest Professional
- Completed Field Report, which includes a description and breakdown of volume by species, site, and condition of trees (e.g. currently infested)
- Any applicable Road Maintenance Agreements, Road Use Permits, and/or Road Permit Exemptions.
- Documentation of referrals to major licensees and BCTS and how all conflicts were addressed.

**Step 3: Professional Salvage Application Review and Authorization of FLTC – DQU Staff**

- Determine that the application meets the criteria of the DQU SSSP guidelines.
- Application does not exceed 2,000 m<sup>3</sup>.
- A field inspection may be completed on the site to ensure that the proposal meets the DQU SSSP Guidelines.
- The application is consistent with the *Forest and Range Practices Act* and the *Forest Planning and Practices Regulation*.
- The applicant is not in default on any other agreement with the Crown.
- Issuance of a Forestry Licence to Cut will not infringe on aboriginal rights and title.
- The SSSP application has been prepared and signed in a manner that is consistent with legislation and statutes.
- Preparation of the FLTC document which may include any additional conditions in the FLTC document that are deemed necessary.
- Review and signing of the Stumpage Rate Request form to the Southern Interior Region.

**Step 4: Harvesting Operations - Applicant/Licensee**

- Submit Notice of Commencement to the DQU Compliance and Enforcement Supervisor.

**Step 5: Post Harvesting Report - Forest Professional**

- Forest Professional must conduct a site inspection within 60 days of the completion of harvesting and submit a Post Harvest Report.

**Step 6: Document Closure - Forest Officer**

- Prepare Forestry Licence to Cut for closure.
- Check for outstanding Compliance and Enforcement issues.
- Check for completion of licence obligations.