



CARIBOO-CHILCOTIN DISTRICT SMALL SCALE SALVAGE PROGRAM APPLICATION CHECKLIST

Step 1: Pre-application - Applicant or RPF.

- Determine that the proposed salvage is consistent with the DCC SSSP guidelines and [Forest Health Strategy](#).
- Use Webmap to identify potential available areas for application (link below):
- <https://governmentofbc.maps.arcgis.com/apps/MapSeries/index.html?appid=169c22d5e46944e0b3605cebb23cfe53>
- Confirm that the proposed application is not conflicting with existing tenures.
- Create a geo-referenced pdf map of AOI (can be completed using the SSS Webmap).
- Complete Referral Submission Form.
- Submit the following information in an email to DCCFOS@gov.bc.ca
 1. Area of Interest (AOI) geo-referenced pdf map,
 2. Referral Submission Form,
 3. Contact information,
 4. Type of timber planned for salvage (e.g. current attack Douglas-fir, etc);
 5. Access information

Step 2: Submission of Professional Salvage Application - RPF

After the AOI has been approved by the District, the RPF will submit an application package that includes:

1. DCC Professional Salvage Application form, signed by both the Professional Forester and the applicant.
2. Completed Field Report, which includes a description and breakdown of volume by species, site, and condition of trees (e.g. currently infested)
3. Submission of digital, georeferenced maps following the criteria described in this information package
4. Shp. files for block(s)
5. Stumpage Rate Request form, signed by the Professional Forester
6. Any applicable Road Maintenance Agreements, Road Use Permits, and/or Road Permit Exemptions.
7. Documentation of referrals to major licensees and BCTS and how all conflicts were addressed (If applicable).

Step 3: Professional Salvage Application Review and Authorization of FLTC – DCC Staff

- Determine that the application meets the criteria of the DCC SSSP guidelines.
- Application does not exceed 2,000 m³.
- A field inspection may be completed on the site to ensure that the proposal meets the DCC SSSP Guidelines.
- The application is consistent with the *Forest and Range Practices Act* and the *Forest Planning and Practices Regulation*.
- The applicant is not in default on any other agreement with the Crown.
- Issuance of a Forestry Licence to Cut will not infringe on aboriginal rights and title.
- The SSSP application has been prepared and signed in a manner that is consistent with legislation and statutes.
- Preparation of the FLTC document which may include any additional conditions in the FLTC document that are deemed necessary.
- Review and signing of the Stumpage Rate Request form to the Southern Interior Region.

Step 4: Harvesting Operations - Applicant/Licensee

- Submit Notice of Commencement to the DCC Compliance and Enforcement Supervisor.

Step 5: Post Harvesting Report - Forest Professional

- Professional Forester must conduct a site inspection and submit a Certificate of Completion within 60 days of the completion of harvesting.

Step 6: Document Closure - Forest Officer

- Prepare Forestry Licence to Cut for closure.
- Check for outstanding Compliance and Enforcement issues.
- Check for completion of licence obligations.
- Release of security deposit.