



Cariboo-Chilcotin Natural Resource District Small Scale Salvage Program

Information Package

August 2020

Contact for forest health related salvage

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1. INTRODUCTION

This document has been prepared to provide guidance and information related to the delivery of the Small Scale Salvage Program (SSSP) in the Cariboo-Chilcotin Natural Resource District (DCC).

The purpose of the Cariboo-Chilcotin Natural Resource District (DCC) Small Scale Salvage Program is to treat stands that have current infestations of Douglas Fir or Spruce Bark Beetle within areas that would not normally be addressed through major licensees or British Columbia Timber Sales (BCTS). Effective treatment options can include selective sanitation harvesting, utilizing trap trees, funnel traps, and anti-aggregation pheromones (e.g. MCH).

The order of priority is as follows:

1. Timber currently infested with bark beetle within the suppression units and licensee commitment areas as per the District's [Forest Health Strategy](#) and other priority areas.
2. Bark beetle damaged timber adjacent to private land (interface areas) where the risk of fire may pose a significant risk to people, buildings or improvements.
3. Bark beetle infested timber areas outside of woodlots or private land where the woodlot licensee or landowner has actively been controlling beetle infestations and removal may protect non-infested stands within the woodlot or private land.
4. Bark beetle infested areas where removal will protect non-infested stands.
5. Bark beetle damaged areas on other unencumbered Crown land that is not being addressed by major licensees or BCTS.
6. Small patches of wind-thrown timber.

Professional applications must be prepared in accordance with the guidelines provided in this document. The applications will be signed and sealed by a Registered Professional Forester (RPF) in good standing with the Association of BC Forest Professionals (ABCFP) and signed by the applicant.

Maps are to be submitted electronically through the Electronic Submissions Framework (ESF). Multiple small sites should be submitted as one entry in the form of a multi-part polygon. This way there will not be a block entry for every site in Forest Tenures Administration system (FTA). Your RPF requires a BCeID number and they will need your client number to submit on your behalf. A digital copy of the application package, including georeferenced maps, are still required to be submitted to DCCFOS@gov.bc.ca.

SUMMARY OF CRITERIA

- Small Scale Salvage applications are not to be proposed within areas beyond the applicant's capacity for effective harvesting (e.g. widespread/large areas of fire-killed, diseased or wind-thrown trees). These areas should be addressed through conventional salvage planning and harvesting by the major licensees or BCTS.
- The SSSP will target salvage opportunities that are less than 2,000 m³ and will not create continuous clearcut openings. Multiple licences under 2,000 m³ may be considered in some cases. See General Information – Forestry Licence to Cut section for more detail.
- Professional Salvage Applications will only be accepted for volumes of 100 m³ or greater.
- The tenure issued under the SSSP will typically be a Forestry Licence to Cut (FLTC) under [Section 47.6](#) of the *Forest Act*.
- SSSP applications that do not fall within unencumbered Crown land will not be eligible. Proposals are not acceptable on Indian Reserves, Tree Farm Licences, Woodlots, Agriculture Leases, Extension of Holdings, Community Forest Licences or Deeded land with Crown timber reserves.

- Stumpage will be payable based on an appraisal rate or tabular rate as specified under Section 6 of the [Interior Appraisal Manual](#) (IAM).
- No new road construction will be authorized under the SSSP.

DEADLINES

For Spruce and Douglas-fir bark beetle proposals, all beetle infested timber must be probed and marked once summer beetle flights are complete. Applications can be submitted to the Cariboo-Chilcotin District from July through November 1st. All currently infested timber must be harvested and delivered to a processing facility by March 15th of the following year. Submission of an application does not guarantee issuance of a Licence.

The primary goal of this program is to mitigate the effects and spread of bark beetle. To meet this goal, the District requires effective and well-coordinated beetle sanitation harvesting practices. Decked wood remaining on site past FLTC expiration may be put up as a competitive sale.

2. PROFESSIONAL EXPECTATIONS

The success of the SSSP relies on professional judgment and foresight to identify potential conflicts, provide recommendations and ensure that proposed harvesting operations would meet the objectives of the SSSP and that the harvest proposal is an appropriate prescription for the site.

Professionals are expected to exercise judgement in all aspects of application preparation, field layout and volume estimation. Any exemptions that may be required must be requested in the comments section of the Forestry Licence to Cut Application form.

It is imperative that the Professional Salvage Application (PSA) contain an appropriate prescription for the site. Biogeoclimatic zones must be considered during the planning phase as they dictate correct treatments depending on site series. Stocking standards, survey methodology and wind firmness must be assessed for each area. Should an area not align with the legislation or a higher-level plan, the forest professional must inform the client that the area is not suitable for the SSSP.

3. GENERAL INFORMATION

For more information regarding the Cariboo Small Scale Harvesters Association, please call Leonard Teppema, President, 250-620-3646.

- All SSSP harvesting is subject to the [Forest and Range Practices Act](#) (FRPA), the [Forest Act](#), and any other applicable legislation.
- It is imperative that you understand that if you are awarded a Forestry Licence to Cut (FLTC) you will not only be bound by the terms and conditions of the licence document, but you will also be obligated to conduct your operations in accordance with the FRPA and its regulations.
- All forms are available on the FTP site:
http://www.for.gov.bc.ca/ftp/DCC/external!/publish/SSSP_PSA/
In order to remain current, **please download a new form each time one is required**. These forms are updated regularly in an effort to improve the program.
- The District Manager may deny applications if any conditions of this information package are not adhered to.
- PSAs will only be processed once any outstanding fines, penalties or remediation work has been completed.
- The number of FLTCs held by a client at any one time will be based on past performance and the quality of the client's Professional Salvage Applications.

AREA OF INTEREST DATA

Area of Interest (AOI) data will be emailed as digital spatial files (e.g. shp, kmz, or kml format) that include clear identifiable features to DCCFOS@gov.bc.ca and include the following information with this data in the email:

- Contact information;
- Type of timber that you plan to salvage (e.g. Douglas fir current attack); and
- Clear directions and location information

Your AOI should not exceed 2,000 m³ of volume. AOIs should only target areas that are achievable within the 2,000 m³ volume limit. We will not accept maps covering large geographic areas.

Ensure you keep a copy of this data for your records as you will require it for the referral process, and you will need to provide a copy to your forest professional. Your area will be recorded on the Area of Interest map and will be checked for overlaps with other SSSP applications and known archaeological sites. You will be notified of the results. The AOI must meet all requirements outlined in this package.

Approved AOI's will be reserved until December 31st. Applicants must submit AOI's annually.

REFERRALS

New: Williams Lake First Nation (WLFN) has recently committed to a BMU covering the area surrounding Williams Lake. Any proposals within this area will need to be referred to WLFN.

If you are developing a proposal, you may need to contact West Fraser Mills Ltd., Tolko Industries Ltd., WLFN, or Mount Polley Mining Corporation. For any proposals within BCTS operating area, District staff will refer on your behalf.

The major licensees, WLFN and BCTS have strategies for managing Douglas-fir bark beetles and planned harvest of blow down in their high priority operating areas.

A referral form template can be found on the FTP site. You or the Forest Professional can complete the referral stage. You must attach a copy of your AOI map or data that has been accepted by the District, along with the completed referral form. This form is designed to be signed and sealed by an RPF and acts as protection for the major licensee. If you find yourself in a situation where you need to propose an activity such as yarding through an established plantation, you have the option of having the RPF certify that the activity will not negatively affect the obligation. The signing and sealing action is NOT required for a regular referral asking if the major licensee has any interest in the area. Response time for referrals may be varied as the licensees do not have beetle flight information early in the summer. Copies of referrals, except to Mount Polley Mining Corporation, are not required to be submitted with the PSA but must be retained on file for future reference.

If you would like to meet with any of these stakeholders, it is imperative that you make an appointment.
Tolko Industries Ltd.

925 North Second Avenue, Williams Lake, BC V2G 4P1
Phone: 250-305-3600 / Fax: 250-305-3690

West Fraser Mills Ltd.

PO Box 4509, Williams Lake, BC V2G 2V5
Phone: 250-392-7731 / Fax: 250-398-6535

Williams Lake First Nation

Attn: John Walker, RPF
Office: 778.417.0182 (direct)
Toll Free: 1(877)856.3507
Email: john.walker@wfn.ca
Office Address: 315 Yorston Street, Williams Lake, BC, V2G 1H1
Mailing Address: 2672 Indian Drive, Williams Lake, BC, V2G 5K9

BC Hydro & Power Authority

835 North Second Avenue, Williams Lake, BC V2G 4C3
When proposing operations under power lines a referral is required.
For referral requests and queries, please contact:
BC Hydro Properties Helpdesk Phone: 1-800-667-1517
Email: properties.helpdesk@bchydro.com

Ministry of Transportation and Infrastructure

301 – 640 Borland Street, Williams Lake, BC V2G 4T1
Telephone: 250 398-4510

Should you need to yard within the right-of way of a public road or highway, you must apply for permission through the Ministry of Transportation and Infrastructure.

All SSSP applications must contain a statement indicating site and stopping distance where joining a public road, along with GPS points of the junction with the public road.

Mount Polley Mining Corporation

Box 12 Likely, BC V0L 1N0 Telephone: 250-790-2215

Pipeline Contact Information

For FortisBC pipelines:

<https://www.fortisbc.com/Safety/NaturalGasSafety/Pages/Permits.aspx>

Email inquiries can be sent to: transmission-its@fortisbc.com

Spectra Energy Transmission:

crossings@enbridge.com

RANGE

Grazing leases require a full referral to the holder of the grazing lease.

Skidding and decking operations must not take place on grasslands or meadows within open range areas. Salvage operations should be conducted with the range tenure holder in mind.

If required to breach a Crown range fence this must be included in the application as permission must be granted by the district manager.

RECREATION SITES AND TRAILS

Any industrial activity that takes place on or is accessed by a Recreation Trail, or any industrial activity that takes place on or in a Recreation Site requires a Section 16 FRPA Authorization from the District Recreation Officer. This information is available in the LRDW under the FTEN Layers for Recreation Lines and Recreation Polygons.

These sites or trails may also have legal objectives in place and the Section 16 Authorization must be consistent with those objectives, which in turn may restrict the amount of harvesting permitted on the site or trail. The applicant should contact the District Recreation Officer prior to submitting the PSA.

Recreation Officer Contact Information:

Central Cariboo – Quesnel: Desi Cheverie, Desi.Cheverie@gov.bc.ca, 250-398-4757

100 Mile – Chilcotin: Curtis Ofstie, email Curtis.Ofstie@gov.bc.ca, 250-398-4412

WILDLIFE TREE PATCH (WTP)

WTP areas are not allowed to be harvested. Replacement WTPs may be considered; however, your RPF will be required to complete the necessary referrals, site plan amendments and paperwork in order to accomplish this task.

MULE DEER WINTER RANGE (MDWR)

Under Government Action Regulations harvesting infested timber in a MDWR must be consistent with the applicable General Wildlife Measures. Information is at the following website.

http://www.env.gov.bc.ca/wld/frpa/uwr/approved_uwr.html

OLD GROWTH MANAGEMENT AREAS (OGMAs)

Generally, AOI applications will not be accepted within OGMAs.

AOI applications for SSS harvesting operations within OGMAs may be accepted *only if the areas are in alignment with the District's Forest Health priorities.*

Harvesting in OGMAs must follow the Ministry of Forests, Lands and Natural Resource Operations, Integrated Land Management Bureau Ministerial Order. According to this Order, **harvesting in OGMAs can only occur within BMUs designated as “suppression”**. The order can be found at: http://ftp.geobc.gov.bc.ca/publish/Regional/WilliamsLake/Cariboo-Chilcotin_LUOR_Order.

The Cariboo-Chilcotin Land Use Plan, [Biodiversity Conservation Strategy Update Note #7b](#) must also be adhered to if harvesting is planned in OGMAs. As stated in the update, “Before any harvest or trap tree treatments within an OGMA can take place, firm written commitments to the MOFR District Manager should be in place to:

- 1) Address 80-100% of the “known” beetle infestations on crown provincial forest land within the Beetle Management Unit (BMU) and,
- 2) Address all known infestations on crown provincial forest lands within 500 m of the infested OGMA.”

Therefore, in order for harvesting or trap tree treatments in OGMAs to occur, the District will require detailed plans, maps and spatial data to review before authorizations are considered.

If the conditions above cannot be met, a clear rationale or justification must be provided by the RPF as to why certain areas of a given OGMA cannot be treated (e.g. access issues, inoperable terrain, etc.)

FIRST NATIONS CONSULTATION AND ARCHAEOLOGY

Before a Professional Salvage Application is submitted, potential SSS licensees are encouraged to contact associated First Nations as per the District's [3rd Party Information Sharing Guidelines](#) to present their Area of Interest and salvage plan. This generally speeds up the consultation process at the District level. Note that there is a cost for the licensee to carry out the 3rd party information sharing process.

SSS applicants can also contact and work with Karin Maier, First Nations Officer, by phone at 250302-3538 email Karin.Maier@gov.bc.ca.

Once an AOI is submitted, DCC staff will check for known archaeological sites. Operations will not be authorized if the proposal overlaps a known archaeology site. Operations on areas of high archaeology site potential will be restricted to snow covered, frozen ground. On site work must comply with the Heritage Conservation Act.

MAP REQUIREMENTS

The following two maps must be attached with each Professional Salvage Application. **These maps must be georeferenced pdf files.**

Location/Overview Map Guidelines

This map must show how to get to the harvest area from a local public road. The scale should be sufficient to show roads from the closest existing public road or main highway to the harvest area (map scale dependent on distance).

Detailed written access directions and haul route as described above must be included as part of the legend or within the application.

Harvest Plan Map Guidelines

It must show all stream crossings, OGMA, MDWR, private land, etc. The area to be harvested, and any external roads and landings that may be used in the harvest operations, must be depicted with a bold black line. Proposed and existing skid trails must have separate symbols. Skid trail locations can be approximated within the block boundary. The boundaries of your blocks must be GPS'd in the field.

This map should reflect the detailed operations that are planned for the area. The minimum content requirement of these maps is as follows:

- private land boundaries;
- resource features including recreation sites and trails;
- water features with classifications clearly labeled;
- designated stream crossings clearly depicted;
- forest cover;
- existing, proposed cut blocks;
- wildlife features (i.e. WTPs, proposed OGMAs, MDWRs and FEN);
- research plots (a referral is required if harvesting is to occur on these areas);
- range developments and structures;
- slopes greater than 30 percent;
- harvest boundaries must be depicted with a bold heavy weight line;
- existing landings and skid trails, the same line weight should be used for these as they are technically part of the harvest boundaries if included in the Exhibit A;
- proposed skid trails and other features pertinent to the application area;

- trails, single tree sites and decking areas outside of harvests boundaries must clearly indicated; and
- skid trail locations within site boundaries (may be approximated).

Legend

- North arrow;
- applicant number or name;
- geographic location;
- BCGS forest cover mapsheet number;
- UTM coordinates;
- area in hectares;
- any other pertinent information.

The electronically submitted map will be the **Exhibit A map** (legally binding map).

FIELD LAYOUT GUIDELINES

- Proposed skid trails should be ribboned.
- All boundaries should be ribboned.
- A tree which contains any live life stage (eggs, larvae, pupae, adults) is considered “current attack”. Trees with green or newly chlorotic foliage and with external signs of beetle attack (considerable amount of boring dust/frass around tree, in bark crevices around DBH) can be considered “current attack”. These trees do not need to be “chopped” for verification.
- In MDWR and OGMAs: To be designated as “current attack”, red and grey trees must have evidence of live bark beetles (eggs, larvae, pupae, adults), confirmed by chopping.
- A minimum of 10 percent of the trees must be axe checked to confirm live brood under the bark.
- Volume estimates must be as accurate as possible as marked trees left behind upon completion of harvest will be subject to take or pay.
- All trees that will be cut must be marked with paint, including a vertical line on the base of each tree that can be identified on the stump post-harvest.
- GPS marking of all trees is recommended and probe cards tally may be requested post-harvest.
- All trees proposed to be used as “rub” trees should be marked with an R and tallied as part of the general access/development.
- Access or known safety wood should be marked with an A or an S and numbered separately from beetle infested trees (general access/development).
- Non-target harvesting of trees greater than 27.5 cm DBH for general access/development must be less than 10% of total volume of current attack harvested for each site.
- A stand description for each timber type, including stand density, stem diameter and stem height including pre and post-harvest estimates.
- Regardless of what is laid out in the field a licensee is only allowed to harvest within areas identified on the Exhibit A attached to the tenure.

ROADS AND LANDINGS

- There will be no construction of road, landings or bladed trails.
- All roads being used must be clearly identified in the application. This includes actual road kilometers (e.g. from 0-20 km on the 100 Road) and the type of road (e.g. Forest Service Road, permitted roads, non-status road, etc.)
- If an applicant is proposing to use existing roads they must comply with [section 79.1](#) of the Forest Planning and Practices Regulation (FPPR). If the applicant is proposing to use a Forest Service Road (FSR), under [section 80.1](#) of FPPR they must notify the person required to maintain the FSR. If no maintenance agreement exists, the applicant must apply for a Forest Service Road Use Permit with the Cariboo-Chilcotin Natural Resource District.

- All roads being used that are covered under a Road Permit will require notification to the holder of the Road Permit. Applicants may also be required to enter into a Road Maintenance Agreement with the Road Permit holder.
- Under FRPA [section 22.1\(4\)](#) the applicant may make a request for an exemption of the requirement of a road use agreement or permit.
- A Junction Permit from the Ministry of Transportation and Infrastructure may be required where adjoining public roads or highways. No road construction or reactivation of non-status roads will be considered.
- Each FLTC must have its own pre-existing landing for processing and decking. Shared landings during concurrent harvest operations are not acceptable.
- If access through private land is required, a signed agreement with the landowner will be required before commencing harvesting operations.
- Forest service roads and non-status roads are eligible for road use exemptions at the discretion of the District Manager for the SSS operator's use.
- Mount Polley Mine must give permission to use roads on their mineral lease or their mineral claims.

MAINTENANCE VS. MODIFICATION

Non-status roads must be in a condition suitable for use *without* modification. Modification is described as installing culverts or bridges and reactivating deactivated roads, or any activity that does not fit the categories of maintenance described below. Finally, maintenance activities must be conducted in a manner to ensure there is no material adverse effect on a forest resource.

The following are activities considered as maintenance:

- cleaning ditches;
- cleaning and repairing culverts, inlets and outlets;
- repairing ditch blocks and catch basins to provide for flow of water;
- erosion control measures such as grass seeding;
- minimal repairs to the road surface;
- snow fill of cross ditches;
- minimal brushing as necessary to maintain vehicle access; all merchantable stems must be marked and tallied as part of the allowable access volume;
- filling minor scours or washouts to restore or meet the required vehicle access objective;
- repairing or replacing signage;
- repairing cattle guards;
- maintain and repair cross ditches;
- spot gravelling; and
- snow removal and sanding.

SUBMISSION REQUIREMENTS

An application for a FLTC is made up of two separate components:

1. The submission of the digital map information through the Electronic Submission Framework. Please note any areas amended into or out of issued FLTCs must also be submitted through the Electronic Submission Framework.
2. The PSA package and Interior Stumpage Rate Request Form. Remember if you have multiple small sites, use a multi-part polygon in your electronic submission.

The PSA package will include, but is not limited to, the following completed documents:

- DCC professional salvage application signed by applicant and signed and sealed by an RPF. This document must use full legal names and have complete addresses for the client and information on the electronic submission;
- Field report for each site which includes site details, stocking, summary of species, volume and number of trees to be removed, including separate access tallies, harvest method and equipment description;
- Two maps as described in the Mapping Requirements including accurate access notes describing in detail the route to the block;
- Interior Stumpage Rate Request Form prepared and signed by an RPF and;
- PSAs that do not meet all requirements will be returned under cover letter to the licensee with a copy to the RPF.

FORESTRY LICENCE TO CUT (FLTC)

The District will receive the submission as listed above. If all the application requirements have been met, a FLTC will normally be processed within 60 working days from receipt of the PSA. Processing sales may take longer if a field check is required. FLTCs will typically not be issued for volumes greater than 2,000 m³. However, in certain cases, to effectively treat or sanitize an area would require harvest of greater than 2,000 m³. If a licensee has the capacity to harvest over 2,000 m³ and has a thorough and detailed plan in place, multiple FLTCs may be issued.

Effective treatment/sanitization of a given site may require a two year FLTC. If a two year licence is proposed in the PSA, the District will require a well thought out, thorough plan in place, completed by the Registered Professional Forester, explaining how this two year period will address the forest health issues associated with the licence area.

Amendments to the FLTC

Three types of amendments are available:

1. If an increase to volume **less than 200 m³** is required, use the form on the FTP site. This form is signed by the RPF and the Tenures Technician.
2. If an increase to volume is **over 200 m³**, a written request must be submitted and the licensee will be required to sign a FS 3 Amendment form filled out by the district, and also signed by the District Manager.
3. If the Exhibit A map needs to be altered, an amendment must be made through the electronic submission framework along with a FS 3 Amendment.
4. Amended FLTC volume must still total **less than 2,000 m³**.

4. HARVESTING PHASE

A pre-work conference must be held between the applicant and ministry staff once the FLTC is issued and prior to any harvest. The RPF may also attend the pre-work conference. A form is available for a guide at:

http://www.for.gov.bc.ca/ftp/DCC/external!/publish/SSSP_PSA/.

DISPOSING OF DEBRIS

A fire reference number is required whenever burning is to occur. To acquire a reference number, call 1-888-797-1717. The venting index for smoke is available from the Ministry of Environment at 1-888-281-2992 or <http://www.env.gov.bc.ca/epd/epdpa/venting/venting.html>

WILDFIRE ACT

This legislation contains information around fire use on Crown land and includes rules and subsequent fines for improper management.

Section 7(1) of the *Wildfire Act* requires a person carrying out industrial activities on forest land to conduct a fire hazard assessment. Section 11 of the *Wildfire Regulation* provides further guidance. The link to the *Wildfire Act* is found at:

https://www.bclaws.ca/civix/document/id/complete/statreg/04031_01

Check the BC Wildfire Service web site at <https://www2.gov.bc.ca/gov/content/safety/wildfire-status> for information around fire hazard and smoke management.

5. POST HARVEST PHASE

- All signage must be removed upon completion of harvest.
- All debris piles must be disposed of.
- All ditch lines must be cleaned of logging debris and restored to same or better condition.
- Approval must be obtained if decking more than 300 m³ of wood for longer than six weeks, this is not required during break-up.

DCC will only issue subsequent PSAs once harvest operations are complete on active FLTCs. A final inspection must be completed by a Forest Professional. Submitting the Certificate of Completion form allows the next FLTC to be issued to the licensee. Once all harvesting and shipping phases have been completed on the FLTC, the applicant can surrender the legal document and the process to return the deposit will be started.

Should outstanding obligations be identified by the RPF, the licensee must commit to a completion schedule for these activities. If all conditions of the FLTC and all of the requirements of the SSSP are not fulfilled the deposit will not be returned.

The Professional Final Harvest form or Certificate of Completion is available at:

ftp://ftp.for.gov.bc.ca/DCC/external!/publish/SSSP_PSA/Sssp_doc/

POST HARVEST FOLLOW-UP

Legislation that may affect you upon completion of harvest:

Excess Harvest Billing, Section 75.21 of the *Forest Act* provides for penalty billing of volumes that exceed the amount identified in the FLTC document. A single stumpage penalty will be charged for volume up to 15 percent over the specified amount and double stumpage will be charged for volumes over the 15 percent mark. In each of these cases, an adjusted stumpage bill will be sent to the licensee.

Waste and residue, legislation requires an ocular waste and residue survey be submitted electronically. A procedures manual can found at:

<http://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/timber-pricing/forest-residue-waste>

If you plan to burn your debris piles concurrently while logging, you must tally the waste in the piles and forward this information to your RPF

Please note benchmarks do not apply to residual standing trees that were eligible for harvest or to bunched trees (bunches are greater than 5 trees).

6. ONLINE PUBLIC MAP ACCESS

The following two mapping options are available to use:

- [iMapBC](#)
- A new web-based mapping program is available at:
<https://governmentofbc.maps.arcgis.com/apps/MapSeries/index.html?appid=169c22d5e46944e0b3605cebb23cfe53>.

This application will allow small scale salvagers to identify existing AOIs and other areas that are not available for harvesting (e.g. existing tenures, leases, etc.) Please use either Google Chrome or Mozilla Firefox for best performance. Email DCCFOS@gov.bc.ca for questions or comments about the program.

7. CONCLUSION

In addition to the general conditions described above, the District Manager may set other conditions in the FLTC document on a site-specific basis.

Additional requirements may include copies of referrals with any of the required agencies, operational planning assessments, road maintenance agreements, road use permits, field review reports, field traverse, regeneration and silviculture surveys, free growing declarations, wind firmness assessments and other stakeholder or agency comments.

There is no guarantee that any application will result in the issuance of a FLTC. Possible reasons for application disallowance include, but are not limited to, the following:

- application form is not accurately completed;
- more than one application is submitted for the same area;
- applicant exceeds eligible number of sales or applications;
- inaccurate mapping or timber volume estimations;
- proposed area infringes other tenures or referrals have been incomplete;
- salvage proposal does not meet the intent of the SSSP;
- inappropriate prescription; or
- inaccurate beetle attacked tree identification.

This document is not intended to cover all legislation or regulation requirements and may be subject to changes as deemed necessary by the District Manager. Information in this document is intended to guide proponents but does not limit proposals that are deemed to be consistent with the *Forest and Range Practices Act* and all other relevant acts and regulations.

For additional information please contact:

Kimberly Kaytor
Email: DCCFOS@gov.bc.ca

If you are not previously registered in the SSSP, please fill in the following registration form. This will ensure you will receive the annually updated Small Scale Salvage Program Information Package.

8. APPENDIX A: DCC SMALL SCALE SALVAGE CLIENT REGISTRATION FORM

If you are already a client, this form is not applicable

Full Legal Name: _____

Mailing Address: _____

Day-time phone number: _____ Fax: _____

E-mail: _____

DECLARATION

I have read and understand the information provided to me in the 2020 Cariboo-Chilcotin Natural Resource District Small Scale Salvage Program Information Package. I will be the contact for any communications required throughout all operations.

Signature _____

Date _____

Driver's Licence #: _____ Birthdate: _____ \ _____ \ _____
Year Mo Day

For Internal Use Only

Date and Time Received:

Received by: _____

Forward to Kimberly Kaytor

File: 19545-02/Registration

9. APPENDIX B: SSS APPLICATION CHECKLIST

Step 1: Pre-application - Applicant or RPF.

- Determine that the proposed salvage is consistent with the DCC SSSP guidelines and [Forest Health Strategy](#).
- Confirm that the proposed application is not conflicting with existing tenures.
- Perform a referral to major licensees and BCTS and obtain written confirmation that the proposed application does not conflict with their existing or proposed harvesting plans.
- Use Webmap to identify potential available areas for application (link below):

<https://governmentofbc.maps.arcgis.com/apps/MapSeries/index.html?appid=169c22d5e46944e0b3605cebb23cfe53>

- Applicants must contact the Cariboo-Chilcotin Natural Resource District during this step to review salvage proposals. Area of Interest (AOI) data must be submitted as a digital shape file (e.g. shp or kml format) to DCCFOS@gov.bc.ca and include the following information with this data in your email:
 - Contact information;
 - Type of timber that is planned to be salvaged (e.g. current attack Douglas fir); and
 - Map sheet number (e.g. 093B020), or clear location information

Step 2: Application - RPF

Submission of written application to the District Manager which includes the following:

- Location of the harvest area and land status.
- Cause of timber mortality (e.g. bark beetle, fire, insects, disease, etc.)
- Volume and species of timber to be harvested.
- Field layout which includes clearly marked boundaries, skid trails and GPSing.
- Identify potential or known archaeological features.
- Documentation of referrals to major licensees and how all conflicts were addressed.
- Map clearly indicating all boundaries of each harvest area.
- Any applicable Road Maintenance Agreements, Road Use Permits, and/or Road Permit Exemptions.
- DCC Forestry Licence to Cut Application, signed by both the Professional Forester and the applicant.

Step 3: Application Review and Authorization – DCC Staff

- Determine that the SSSP application meets the criteria of the DCC SSSP guidelines.
- Application does not exceed 2,000 m³.
- A field inspection may be completed on the site to ensure that the proposal meets the DCC SSSP Guidelines.
- The application is consistent with the *Forest and Range Practices Act* and the *Forest Planning and Practices Regulation*.
- The applicant is not in default on any other agreement with the Crown.
- Issuance of a Forestry Licence to Cut will not infringe on aboriginal rights and title.
- The SSSP application has been prepared and signed in a manner that is consistent with legislation and statutes.
- Preparation of the FLTC document which may include any additional conditions in the FLTC document that are deemed necessary.
- Submission of the Stumpage Rate Request form to the Southern Interior Region.

Step 4: Harvesting Operations - Applicant/Licensee

- Submit Notice of Commencement to the DCC Compliance and Enforcement Supervisor.

Step 5: Post Harvesting Report - Forest Professional

- Professional Forester must conduct a site inspection within 60 days of the completion of harvesting and submit a Post Harvest Report.

Step 6: Document Closure - Forest Officer

- Prepare Forestry Licence to Cut for closure.
- Check for outstanding Compliance and Enforcement issues.
- Check for completion of licence obligations.
- Release of security deposit.

10. APPENDIX C: INFORMATION LINKS

FTP Site:

http://www.for.gov.bc.ca/ftp/DCC/external!/publish/SSSP_PSA/

Interior Appraisal Manual:

<https://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/timber-pricing/interior-timber-pricing/interior-appraisal-manual>

Stumpage rates are found in the Interior Appraisal Manual (IAM), Information on this can be found in Section 6 of the IAM and rates can be found in Tables 6-1 and 6-4. Rates are determined on the day the licence is issued and are fixed for the term of the licence.

Provincial Small Scale Salvage Website:

<https://www2.gov.bc.ca/gov/content/industry/forestry/forest-tenures/timber-harvesting-rights/licence-to-cut/small-scale-salvage>

Related Legislation and Regulations:

<https://www2.gov.bc.ca/gov/content/industry/forestry/managing-our-forest-resources/forest-health/forest-health-legislation>

Williams Lake Timber Supply Area Forest Health Strategy:

https://www.for.gov.bc.ca/ftp/hfp/external!/publish/Forest_Health/TSA_FH_Strategies/FINAL%202019-2020%20WLTSA%20Forest%20Health%20Strategy_FINAL.pdf

Bark Beetle Management Guidebook:

https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/forestry/forest-health/bark-beetles/bark_beetle_management_guidebook.pdf

Forest Stewardship in the Context of Large Scale Salvage Operations: An Interpretation Paper:

<http://www.for.gov.bc.ca/hfd/pubs/Docs/Tr/Tr019.htm>

Logging Tax:

http://www.sbr.gov.bc.ca/business/Income_Taxes/Logging_Tax/logging_tax.htm

Cariboo-Chilcotin Natural Resource District Small Scale Salvage Opportunities Map:

<https://governmentofbc.maps.arcgis.com/apps/MapSeries/index.html?appid=169c22d5e46944e0b3605cebb23cfe53>