BRITISH COLUMBIA | Ministry of Forests

PRIVATE TIMBER MARK APPLICATION

CERTIFICATE # (office use)

☐ **NEW TIMBER MARK** ☐ **AMENDMENT** (add or remove properties) ☐ **RENEWAL** (activate for another 5-year term) ☐ **CANCEL** **EXISTING TIMBER MARK** (if applicable)

The *Forest and Range Practices Act* Section 53(2) states "Before a person cuts or removes timber from private land adjacent to Crown land, the person must ascertain the boundaries of the private land."; Section 53(1) states "Before an owner or occupier of private land that is adjacent to Crown land authorizes another person to cut or remove timber from the private land, the owner or occupier must inform that other person of the boundaries of the private land."

Does the private land(s) described in this application adjoin Crown land?
If yes, you may be asked to provide a survey or map of the property

Yes ☐ No ☐ Office Use N/A

Applicants must be **one** of the following (against the private land to which the timber mark application applies):

a) the registered owners of the land as registered in the Land Titles Office (LTO) **OR**
b) owners of the timber under a charge registered at LTO **OR**
c) owners of the land as holders of an Agreement to Purchase as registered on the land title at the LTO.

All owners listed on the Land Title, Timber Agreement or Agreement to Purchase must sign the application. If any of these are registered in a corporate name, the application must be signed by a person with signing authority as registered with the BC Registry of Companies.

PID(s) (Parcel Identification Number): For properties registered at LTO under the *Land Titles Act*			**OR**	**Property Description:** If property is *not* registered at LTO (no PID)
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Estimate at least **ONE** of the following of the timber being harvested:	Hectares:	Loads:	Cubic Metres:

REGISTERED OWNER (for additional owners see next page)

LAST NAME	**FIRST**	**MIDDLE**	**ID** (e.g. Driver's Licence/BC Services#)
COMPANY NAME (if on Land Title)			**DATE OF BIRTH** (YYYY-MM-DD)
MAILING ADDRESS		CITY/PROV	BC REGISTRY # (if company)
POSTAL CODE	BUSINESS PHONE	PERSONAL PHONE	CLIENT NO. (Office Use)
EMAIL			

The completed Private Timber Mark Certificate will be forwarded to the Primary Mark Holder (owner listed above)

Please indicate your preferred delivery method: Email ☐ Mail ☐ Pick Up ☐

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath, and by virtue of the *Canada Evidence Act*.

SIGNATURE OF APPLICANT (or authorized signatory of company): _____

PRINT NAME (if applying on behalf of company): _____

The collection, use and disclosure of personal information is subject to the provisions of the *Freedom of Information and Protection of Privacy Act.* The personal information and data requested on this form is collected for the purpose of evaluating requests for private timber marks and creating a relationship between the Ministry and clients and will be used to monitor the movement of timber and for law enforcement purposes in accordance with Section 84 of the *Forest Act*.

For details contact the Registrar of Timber Marks at (250) 739-8250.

Please send completed applications to the local Natural Resource District or FrontCounter BC Office nearest the property on the application; visit gov.bc.ca and search 'private timber marks' to find your local office

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ADDITIONAL REGISTERED OWNER

LAST NAME	**FIRST**	**MIDDLE**	**ID** (e.g. Driver's Licence/BC Services#)
COMPANY NAME (if on Land Title)			**DATE OF BIRTH** (YYYY-MM-DD)
MAILING ADDRESS		CITY/PROV	CORPORATION NUMBER (if company)
POSTAL CODE	BUSINESS PHONE	PERSONAL PHONE	CLIENT NO. (Office Use)
EMAIL			

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath, and by virtue of the *Canada Evidence Act*.

SIGNATURE OF APPLICANT: _____

ADDITIONAL REGISTERED OWNER

LAST NAME	**FIRST**	**MIDDLE**	**ID** (e.g. Driver's Licence/BC Services#)
COMPANY NAME (if on Land Title)			**DATE OF BIRTH** (YYYY-MM-DD)
MAILING ADDRESS		CITY/PROV	CORPORATION NUMBER (if company)
POSTAL CODE	BUSINESS PHONE	PERSONAL PHONE	CLIENT NO. (Office Use)
EMAIL			

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath, and by virtue of the *Canada Evidence Act*.

SIGNATURE OF APPLICANT: _____

ADDITIONAL REGISTERED OWNER

LAST NAME	**FIRST**	**MIDDLE**	**ID** (e.g. Driver's Licence/BC Services#)
COMPANY NAME (if on Land Title)			**DATE OF BIRTH** (YYYY-MM-DD)
MAILING ADDRESS		CITY/PROV	CORPORATION NUMBER (if company)
POSTAL CODE	BUSINESS PHONE	PERSONAL PHONE	CLIENT NO. (Office Use)
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SIGNATURE OF APPLICANT: _____

PRIVATE TIMBER MARK
APPLICATION INSTRUCTIONS

All Timber Mark Applications require the following:

- **Full legal name, current mailing address, BC Driver's License number (or BCID, BC Services, Birth Certificate number or other valid ID), birth date and signature of all landowners**; or person who is signing on behalf of a company.

  If not applying in person, please provide a photocopy or scan of ID.

- All businesses must be registered in British Columbia with the BC Business Registry regardless of province or country of origin.

- Only the owners of the land in fee simple, registered owners of the timber OR owners of an Agreement to Purchase as registered at the Land Titles Office can apply.

- If the property is in two or more names, it is necessary for **all** landowners to complete and sign the application form. The first individual listed on the application form will then become the Primary Mark Holder.

- If landowner(s) are unable to sign the application and have a Power of Attorney (POA), the person named on the POA may sign. The POA document must be also included in the application submission.

- Multiple properties may be included on one application provided the owners of all the properties are the same and are within the same Natural Resource District.

Please also note the following:

- A Timber Mark Certificate is required to transport timber.

- A Private Timber Mark is not an authority to cut. Please check with your applicable local government to determine if additional approvals are required.

- The Private Timber Mark is valid for 5 years or until the ownership of the land (or timber if different) has changed. A Private Timber Mark is not transferable.

- A Timber Mark application can take up to 21 working days to process and be issued once a completed application has been submitted.

Email or mail your application to the local Natural Resource District or FrontCounter BC Office nearest the property on the application. Visit our website for more contact information by visiting gov.bc.ca and search ‘private timber marks’.