

Unattended Weigh Scales

Standard Procedures for Delivery of Processed Woodchips and Hogged Tree Material

Compliance with the Forest Act and its Regulations

Compliance with Measurement Canada (MC)

1. Weighing of trucks must be conducted in accordance with the Weights and Measures Act and its related regulations for Attended and Unattended weighing devices.
2. Weigh scales must be re-certified by Measurement Canada to operate from Attended to Unattended.
3. The equipment shall be maintained and inspected on a regular basis.
4. Sensors and side beams (boards) must be positioned in place immediately at the ends and sides of the scales to ensure the load is fully suspended on the scale platform. A minimum of 4 sensors at each end must be in place for scales less than 27.3 metres (90 feet) in length.
5. Traffic light system must be in place.
6. Scale must have a weight display that can be viewed from the scale deck.

Load Description Slips

7. Load description slips (LDS) will have all information required as per the Timber Marking and Transportation Regulation and may be in electronic form.
8. All original LDS will be left on site. LDS will be submitted to the ministry as required in the scale site authorization.

Stratification

9. Stratification must be approved by the ministry.
10. BCTS and private timber should be stratified separately.
11. Renewable tenures held by the scale site operator should be stratified into its own strata.

Breakdown Procedures

12. Unattended scales procedures must be displayed in the scale house near the keyboard or another approved location that is visible to truck drivers.
13. Breakdown procedures must be in place. A radio or phone must be available with a list of names and phone numbers to call. Trained staff must be available during all hours of operation to deal with issues. In the event of a breakdown or suspension, loads will need to be manually weighed in by a timber weigher.
14. All occurrences of scale site break down, which affect the operation of the Unattended scale, must be reported immediately to the local district office.

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Data Integrity

15. A licensed scaler or other responsible party must review the scale data before submitting to HBS.
16. The computer must be in a secured area where it is not accessible by truck drivers.
17. There must be no opportunity for truck drivers to edit data after it has been entered and accepted in the computer.

Records of Regular Checks and Issues

18. The following information must be recorded in a ledger at the scale site:
 - Maintenance and inspections;
 - Software issues, breakdowns,
 - Incorrect stratification;
 - Functionality of the weight display, sensors, traffic light system, computer, other electronic components;
 - Any change made to a weigh slip must be recorded in the ledger.
 - Other issues.