



# Manufactured Forest Products Regulation (MFPR) and the Log Exemption Information System (LEXIS v2.9)

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## Operating Manual

Ministry of Forests, Lands, Natural Resource operations and Rural Development  
Trade and Export Policy Branch

<https://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/log-exports>

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# How to Use LEXIS for the MFPR Exemptions and Permits

## What you need to know before you begin ...

Levels of manufacturing will be represented by timber marks in LEXIS, as follows:

- COAST regions:
  - TAZELL – 0 processes, cedar and cypress species @ 100% fee in lieu
  - TAZEMM – 1 process, cedar and cypress species @ 2/3 fee in lieu
  - TAZENN – 2 processes, cedar and cypress species @ 1/3 fee in lieu
  - TAZEPP – all species except cedar and cypress and lumber greater than 0.1m<sup>2</sup> @ \$1.00/m<sup>3</sup>
- SOUTHERN INTERIOR regions:
  - TAZFZZ – all species, lumber greater than 0.1 m<sup>2</sup> @ \$1.00/m<sup>3</sup>
- NORTHERN INTERIOR regions:
  - TAZGFF – all species, lumber greater than 0.1 m<sup>2</sup> @ \$1.00/m<sup>3</sup>

For the purposes of the MFPR, please only use 'Grade Z' for all species, regardless of level of manufacturing and region. For species list, see [Code List for Species in LEXIS](#).

## Obtaining Access to LEXIS

To enter your exemption applications and permits on-line into the LEXIS, you must be granted access to LEXIS.

To gain access, email the following information to [Provincial.Log.Export.Analyst@gov.bc.ca](mailto:Provincial.Log.Export.Analyst@gov.bc.ca):

1. **The BCeID used to login to LEXIS.** Some industry users will already have a Business BCeID for use with other ministry on-line applications such as HBS, RESULTS or ECAS in which case you can also use it for LEXIS. If not, you can search for your company [within the BCeID Online Business Directory](#). Then, contact the Profile or Account Manager listed for your company to request access. If your company is not found, [follow the registration process to obtain a Business BCeID](#).
2. **The name, email address and telephone number,** to confirm the correct BCeID
3. **The company name and ministry client number for the company to be linked to the BCeID.** Some applicants will already have a client number, in which case it can also be used for LEXIS. Client numbers are up to 8 digits long. If you are unsure about this, please contact [Provincial.Log.Export.Analyst@gov.bc.ca](mailto:Provincial.Log.Export.Analyst@gov.bc.ca) to confirm.

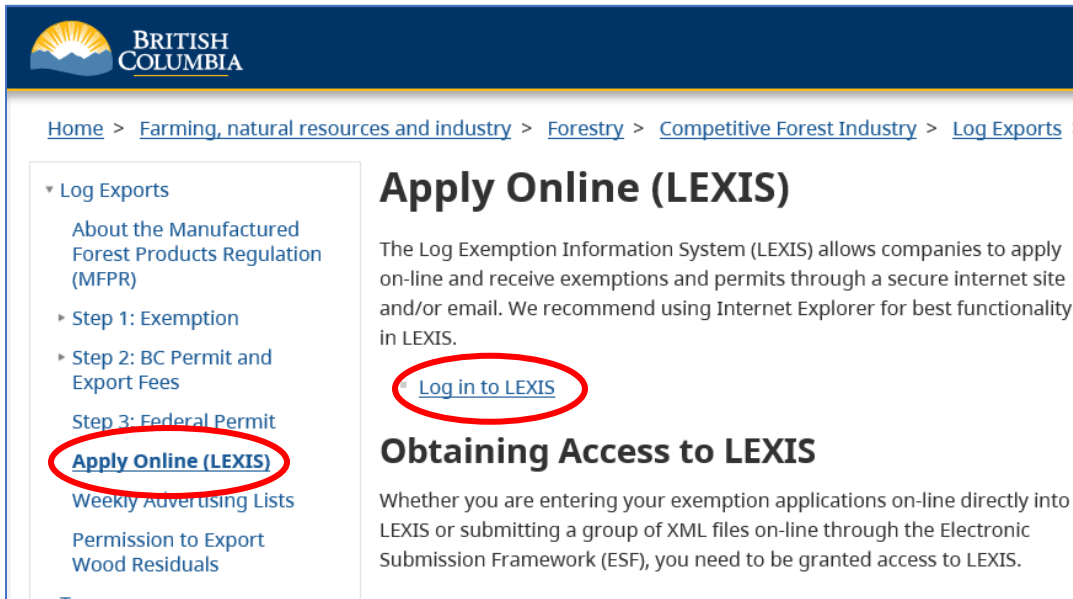
Once the above information is processed you will receive an email notice confirming your access to LEXIS is active.

Note that if you are a company acting on behalf of the manufacturing mill (i.e. the Agent), then you will also require a BCeID, that must then be linked to the mill company's BCeID (i.e. the Owner).

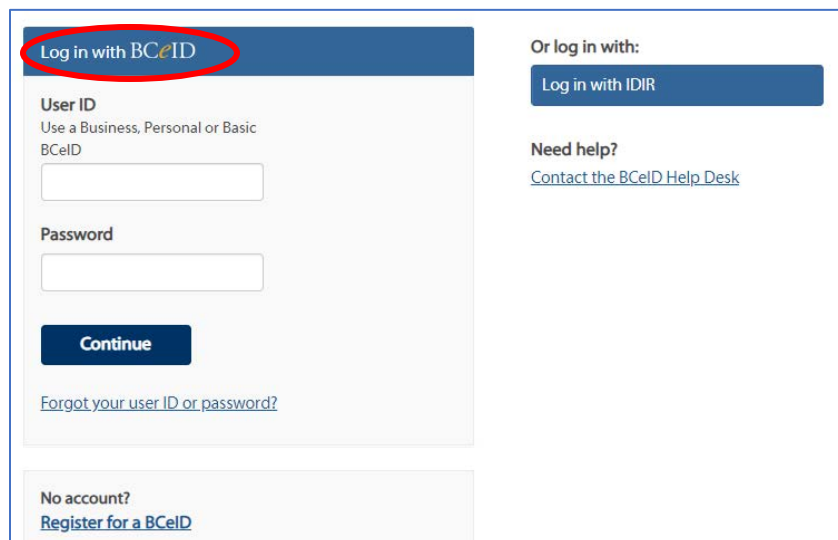
# How to Create an APPLICATION for EXEMPTION of Unmanufactured Timber in LEXIS

To begin, **login** with your BCeID to LEXIS using either:

1. <https://apps.nrs.gov.bc.ca/ext/lexis/showWelcome.do>
2. Search your browser for BC Log Exports, then select Apply Online (LEXIS) from the menu on the left. A link to LEXIS appears near the top of the page and will open in a new window



3. Go direct to the Apply Online (LEXIS) webpage at <https://www2.gov.bc.ca/gov/content/industry/forestry/competitive-forest-industry/log-exports/apply-online-lexis> and look for the 'Log in to LEXIS' link.



If your BCeID is valid for more than one client number, you will be presented with a WebADE Organization Selector screen, where you must select one client name from the dropdown menu.

**WebADE Organization Selector**

We have detected that you have the ability to act on behalf of multiple organizations.

From this screen you can choose which organization you are going to do work on behalf of for this session. Once you have selected an organization from the list, choose "Continue" and you will be acting on behalf of that organization for the entire session. In order to change to another organization, simply close the browser and restart your session with this application and you will be prompted with this dialog again.

00001074 - NORSKE SKOG CANADA LIMITED

Set as Default:

From your Home/Summary page, look to the LEXIS Menu (in blue) on the left-hand side:

**BRITISH COLUMBIA**

*Log Exemption Information System*

Ministry of Forests, Lands, and Natural Resource Operations

Main Index ▶ Contact Us ▶ Help ?

**LEXIS Menu**

- Provincial Summary
- Create/Edit Application**
- Application Search
- Exemption Search
- Create/Edit Offer
- Offer Search
- Permit Search
- Indian Reserve
- Logout

**Provincial - Summary**

Client Number: 00001074

Company Name: NORSKE SKOG CANADA LIMITED

**My Applications [Search]**

Application	Status	Exemption Reason	Exemption Type	Exemption Number	Package Number	Received Date	Listing Date
31535	New	Surplus			MFPR-TEST-TM1	2020-09-09	undefined
31532	Permitted	Utilization	Ministerial	20-8555	MFPR-TEST1	2020-08-12	undefined
31529	Approved	Surplus			TEST-APPROVE	2020-06-23	2020-06-24

Select *Create/Edit Application* by clicking on it.

The *Provincial – Application Details* module will open to a new Application.

**SH**  
**IBIA**

*Log Exemption Information System*

Ministry of Forests, Lands, and Natural Resource Operations

Main Index ▶ Help ?  
Contact Us ▶

**Provincial - Application Details**

**Owner** Application Items Documents Offers

\* Client Number: 00001074

Applicant Type: Owner

\* Client Location: 03 - WOODLANDS SERVICES

\* Contact Name: BOB TURMEL

Company Name: NORSKE SKOG CANADA LIMITED

Address: NORTH ISLAND OPERATIONS 5705 NORTH ISLAND HIGHWAY PO BOX 2500

City: CAMPBELL RIVER

Province: BC

Postal Code: V9W5C5

Country: CANADA

Phone No.: 2502879181

Fax No.: Not on file

E-Mail: JUDITH.ELKINS@GOV.BC.CA

I'm an agent:

Application Number: [Save] [Cancel]

New  
Status:  
New  
Author:

*Owner* tab:

- **Client number**, mandatory: Your login client number will automatically appear
- **Client Location Code**, mandatory: Default is '00' but some clients have one specifically for export, to be selected from dropdown. (Note – a new location code can be requested via email from [Provincial.Log.Export.Analyst@gov.bc.ca](mailto:Provincial.Log.Export.Analyst@gov.bc.ca) )
- **I'm an agent**: Tick this box if you have been set up to act on behalf of the manufacturing mill. If so, you will require your own BCeID that has been linked to the mill company's BCeID. Please contact [Provincial.Log.Export.Analyst@gov.bc.ca](mailto:Provincial.Log.Export.Analyst@gov.bc.ca) to assist with this.

Provincial - Application Details

Owner **Application** Items Documents Offers

\* Region: South Coast Natural Resource Region ▼

\* Product Type: Unmanufactured Timber ▼

\* Exemption Reason: Economic ▼

\* Application Date: 2020-09-10 [calendar icon]

List Date: 2020-09-16 ▼

Exemption Term

Days: 180

Months: 0

Years: 0

Application Number: [Save] [Cancel]

New  
Status:  
New  
Author:

*Application Tab:*

- **Region**, mandatory: Highlight the region where mill company is located
- **Product Type**, mandatory: Select **Unmanufactured** from the dropdown
- **Exemption Reason**, mandatory: Select **Economic** from the dropdown
- **Application Date**, mandatory: this will default to today's date
- **Advertising List Date**: this will default to the next Log Export List Date – **please ignore, as this does not apply and will be removed by staff**
- **Exemption Term**, mandatory: 180 days is the default for ministerial exemption requests

Ministry of Forests, Lands, and Natural Resource Operations

Provincial - Application Details

Owner Application **Items** Documents Offers

\* Location of Logs: Awesome Mfg., Richmond BC

\* Age Class: Old Growth ▼

\* Average Log Volume: 1.0 m<sup>3</sup>

\* Application Volume: 350 m<sup>3</sup>

\* Species List: Add ▼

CE ✕

\* End Use: Sawlog ▼

Total Pieces: 0

Package Details

*Items* tab, in the top half:

- **Location of Logs**, mandatory: Use address of manufacturing plant
- **Age Class**, mandatory: Old Growth is the default, Second Growth is the option on dropdown
- **Average Log Volume**, mandatory: Please enter **1.0 m<sup>3</sup>** (to 1 decimal place)
- **Application Volume**, mandatory: Enter **total volume** (in cubic metres to 1 decimal place) for all species. Conversion is 1MMBF = 2360 m<sup>3</sup>. Maximum application volume is 15,000 m<sup>3</sup>.
- **Species List**, mandatory: Select from dropdown list (see [Code List for Species in LEXIS](#))
- **End Use**, mandatory: Select only **Sawlog** from the dropdown


*Documents* tab:

- Optional

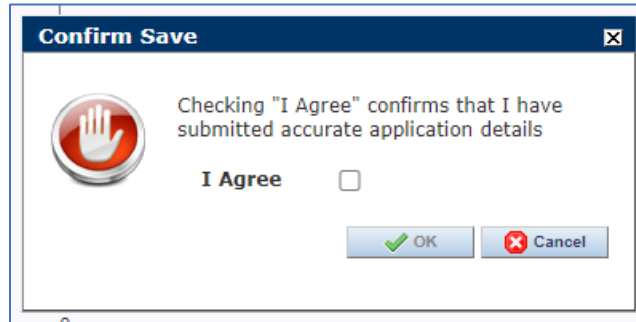
*Offers* tab:

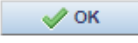
- n/a



**Save** the application by selecting the  in the bottom right hand corner. You are required to save the application at this point and will get an error if you do not. Saving will generate a system-generated application number, shown at the bottom.

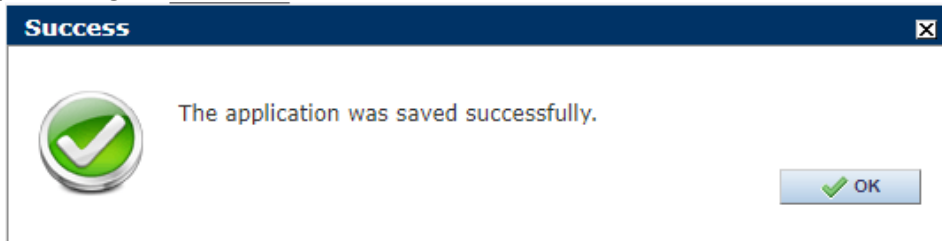
A small window will open asking you for confirmation:



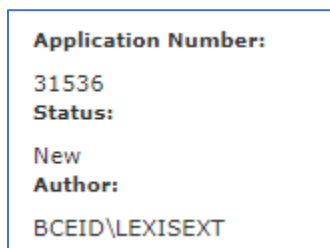
**Select** the box beside I Agree, and then the  button will be available to select and close the window.

You will then get a confirmation of the Save in a new window.

**Close** by selecting OK button:




When that window closes the application will refresh with an assigned Application Number. The number will now display in the bottom left corner of the page:



You can now **submit** this request for approval to Exempt, or, continue to add the package information.

To Submit request now:

**Exit** the application for exemption by selecting the  button in the bottom right corner, or, select Logout from the LEXIS Menu on the left-hand side.

***IMPORTANT***

**Notify** [LogExportPolicy@gov.bc.ca](mailto:LogExportPolicy@gov.bc.ca) that you have submitted a request(s), including Application number(s) via email. Your notification will signal an exemption needs to be created and approved.

You will not be prompted for this step in LEXIS.

Once approved, you will be notified by email.  
You can then move to the next step of requesting a permit.

To Continue and add Package information now:

To add package details, see the section titled “ [How to Add Package Information to an Application in LEXIS](#) ” for instructions.

# How to Create a REQUEST for PERMIT of Unmanufactured Timber in LEXIS

After the Exemption Number is approved, applicants can log into LEXIS and apply for a permit against the Exemption Number.

*NOTE: A permit cannot be issued without Package and Summary of Scale details on the application you want to permit. Now is the time to confirm each application is complete with a package that details product volume by product category in the Summary of Scale section.*

## Log in to LEXIS

Search for the exemption number from either:

1. *Exemption Search* on the LEXIS Menu when you know the exemption number:

Ministry of Forests, Lands, and Natural Resource Operations

Provincial - Exemption Search

**LEXIS Menu**

Provincial

- Summary
- Create/Edit Application
- Application Search
- Exemption Search**
- Create/Edit Offer
- Offer Search
- Permit Search

Indian Reserve

Logout

Application Number:

Package Number:

Exemption Number:

List From Date:

List To Date:

Exemption Type:

Region:

Exemption Status:

Applicant Client Number:

Owner Client Number:

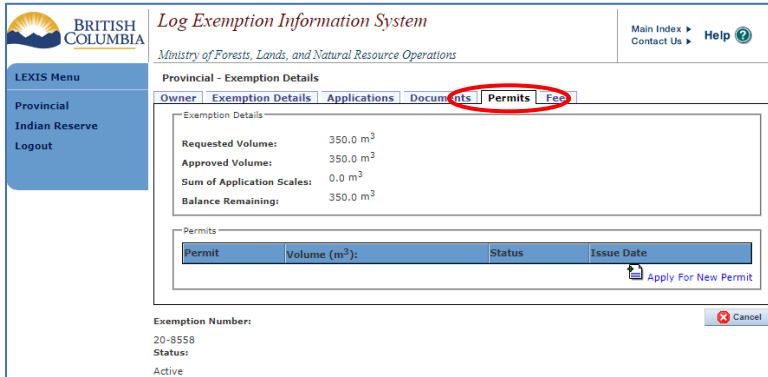
Search

2. Or, on your Home/Summary page and scroll down to the *My Exemptions* table, where the most recent exemptions will list at the top:

Exemption	Type	Owner Client Number	Agent Client Number	Status	Approved Volume (m <sup>3</sup> )	Balance Remaining (m <sup>3</sup> )	Approval Date	Expiry Date
20-8558	Ministerial	00001074	N/A	Active	350.0	350.0	2020-09-11	2021-03-10
20-8555	Ministerial	00001074	N/A	Active	525.0	0.0	2020-08-12	2021-02-08
20-8550	Ministerial	00001074	N/A	Active	955.1	955.1	2020-04-06	2020-09-19
20-8548	Ministerial	00001074	N/A	New	0.0	0.0		

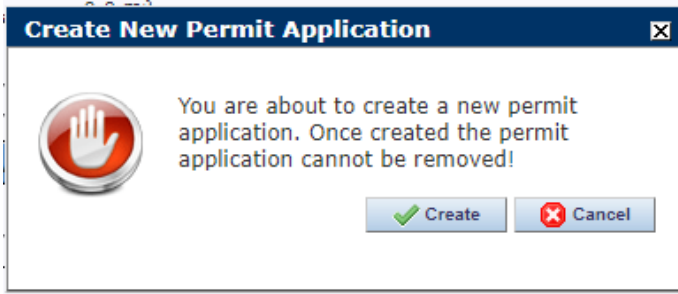
Select the Exemption Number to open it

Select the *Permits* tab

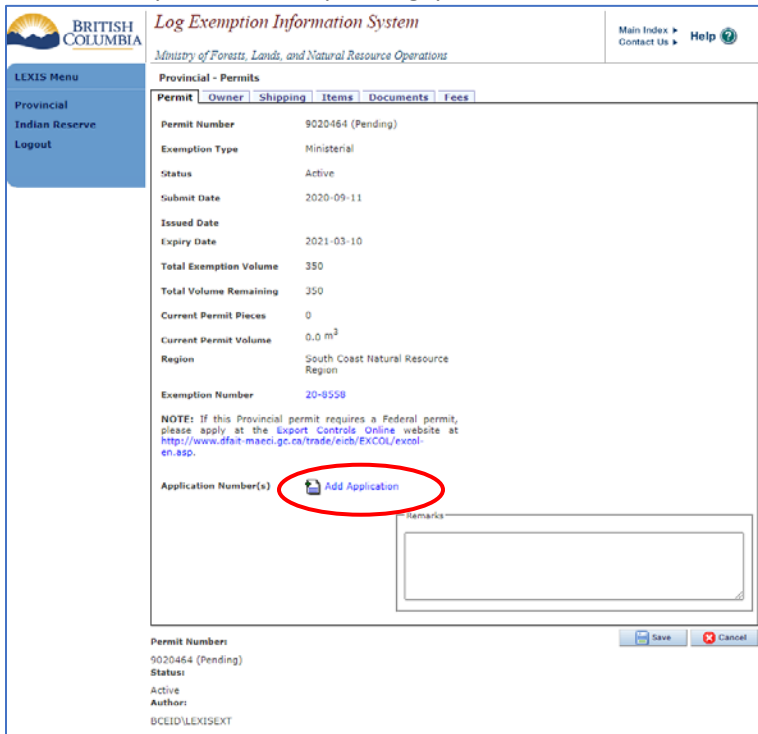


Select the  **Apply For New Permit** icon


- A new window will open
- **Select the Create button to confirm and the small window will close**



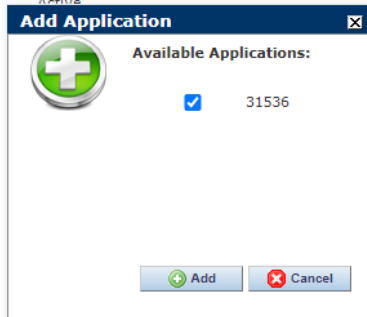
With confirmation, the *Provincial - Exemption Details* module will close and the *Provincial - Permit Details* module will open to a new 'pending' permit number, with status of Active:




Permit tab will open:

- Select the  Add Application icon

A new window will open listing eligible application number(s)



- Select the tick box beside each application number to be included on this permit
- Select the  button to the application number(s)
- Confirm the application was added 2 ways:
  - o Permit will then populate with the volume/pieces from the application(s). Shown as Current Permit Pieces and Current Permit Volume

Ministry of Forests, Lands, and Natural Resource Operations

Provincial - Permits

Permit	Owner	Shipping	Items	Documents	Fees
Permit Number	9020464 (Pending)				
Exemption Type	Ministerial				
Status	Active				
Submit Date	2020-09-11				
Issued Date					
Expiry Date	2021-03-10				
Total Exemption Volume	350				
Total Volume Remaining	0				
Current Permit Pieces	350				
Current Permit Volume	350.0 m <sup>3</sup>				
Region	South Coast Natural Resource Region				
Exemption Number	20-8558				

**NOTE:** If this Provincial permit requires a Federal permit, please apply at the [Export Controls Online](http://www.dfait-maeci.gc.ca/trade/eicb/EXCOL/excol-en.asp) website at <http://www.dfait-maeci.gc.ca/trade/eicb/EXCOL/excol-en.asp>.

Application Number(s)  Add Application  
31536 

- o Application number will be listed underneath the Add Application icon  
*\*If this does not happen, it is because the application(s) cannot be added. To fix, Save the permit as is, and return to original application(s) to add package detail, then return to finish the permit request. See: [How to Add Package Information to an Application in LEXIS](#) section above.*

- Remarks field: **Enter** the total permit export value in CAD


*Owner tab:*

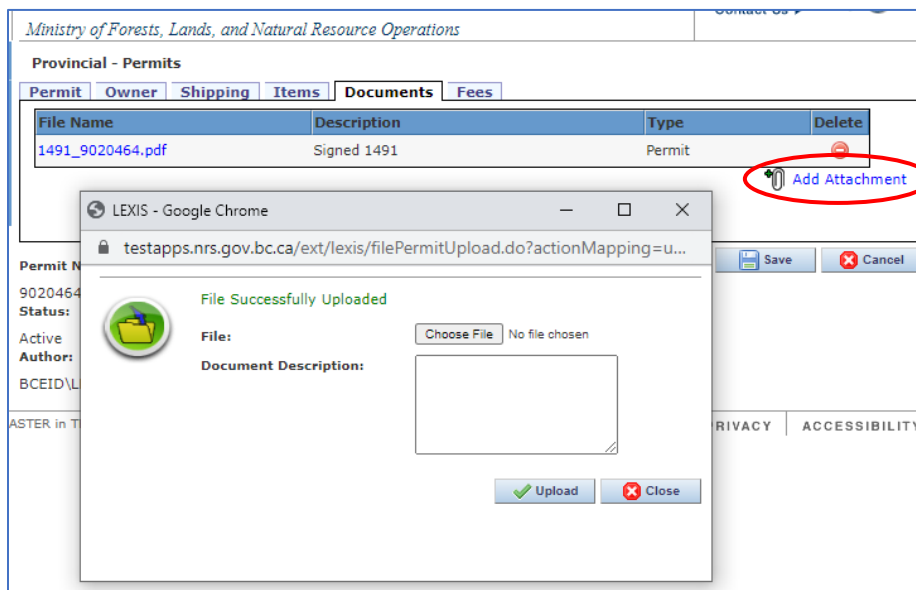
- **Confirm** the info is correct

*Shipping tab requires entry of info:*

- **Purchaser**, mandatory: Name of company product being sold to
- **Final Destination Country**, mandatory: Select from dropdown list of countries
- **Transport Type**, mandatory: Select from dropdown list
- **Transport Name**, mandatory: Name of shipping/trucking company
- **Estimated Shipping Date**, mandatory: Enter as YYYY-MM-DD or select from calendar icon
- **Customs Port of Export**, mandatory: Select from dropdown list of options, can select 'Other' if actual export point is not on list
- **Other Port of Export**, mandatory: Required only if 'Other' selected

*Documents tab:*

- Add any supporting documents.
- A completed and signed MFPR Declaration form (FS1491) **MUST** be added
- Select  **Add Attachment** icon
- A new window will open
- Select Choose File box to located saved Declaration form
- Type a brief description of the document in Document Description box
- Select Add (or Cancel to redo)
- A "File Successfully Uploaded" message will appear in green, or error message in red
- Small window will stay open for additional documents
- When completed, select the Close button
- All added document(s) will list showing File Name, Description, Type and a 'delete' icon for corrections



*Fees tab:*

- Applicant can view this tab, but the fees shown will NOT be correct for the MFPR policy. Staff will verify fees, if any, when they approve the permit request.

**Save** the permit request and **record** the number. A new window will open to confirm the save.

***IMPORTANT***

**Notify** [LogExportPolicy@gov.bc.ca](mailto:LogExportPolicy@gov.bc.ca) that you have submitted a request(s), including Permit Number(s) via email. Your notification will signal a Permit needs to be approved.

You will not be prompted for this step in LEXIS.

Once approved, you will be notified by email.  
You can then get a copy of your Permit from LEXIS.

# How to get your PERMIT to Transport Unmanufactured Timber from BC in LEXIS

You will be notified via email when the permit has been issued and status is Complete. You can then go into each Permit to print or save a PDF copy.

## Log in to LEXIS

Search for the permit number(s) from either:

1. Permit Search on the LEXIS Menu, using the Permit Number:

**BRITISH COLUMBIA** *Log Exemption Information System*  
 Ministry of Forests, Lands, and Natural Resource Operations

LEXIS Menu  
 Provincial  
 Summary  
 Create/Edit Application  
 Application Search  
 Exemption Search  
 Create/Edit Offer  
 Offer Search  
**Permit Search**  
 Indian Reserve  
 Logout

Provincial - Permits Search

Application Number:  Issued From Date:

Package Number:  Issued To Date:

Region:  Permit Status:  All

Cariboo Natural Resource Region  
 Kootenay-Boundary Natural Resource Region  
 Northeast Natural Resource Region  
 Omineca Natural Resource Region  
 Thompson-Okanagan Natural Resource Region  
 Skeena Natural Resource Region  
 South Coast Natural Resource Region  
 West Coast Natural Resource Region

Permit Number:  9020464  
 Applicant Client Number:   
 Owner Client Number:

Search Results

Permit	Status	Applicant Client Nbr	Owner Client Nbr	Total Volume (m <sup>3</sup> )	Issue Date	Region
9020464	Complete	00001074		350.0	2020-09-11	RSC

1 permit found

2. Or, on your Home/Summary page and scroll down to the My Permits table:

**My Permits**

Permit	Owner Client Number	Agent Client Number	Status	Exemption	Total Pieces	Total Volume (m <sup>3</sup> )	Issue Date
9020465 (Pending)	00001074	N/A	Active	20-8558	0	0.0	
9020464	00001074	N/A	Complete	20-8558	350	350.0	2020-09-11
9020463 (Pending)	00001074	N/A	Active	20-8555	0	0.0	
9020462	00001074	N/A	Complete	20-8555	1	525.0	2020-08-12


Select the Permit Number to open it.


Select the Print button in the bottom right hand corner of any tab. This button will only appear on issued permits with the status of Complete.





A new window will open to display your 2-page permit. This can be saved in PDF format or printed for future use.

 Ministry of Forests, Lands, Natural Resource Operations and Rural Development	<b>PERMIT TO TRANSPORT UNMANUFACTURED TIMBER FROM BRITISH COLUMBIA</b>			<b>PERMIT NO:</b> (Complete Date) <b>9020464</b> 11-Sep-2020 15:25
	<small>Any person/company exporting from the province must be in possession of this permit and all complete Load Description Slips before transporting unmanufactured forest products from British Columbia. This permit is not transferable.</small>			
<b>COMPLETE NAME and ADDRESS:</b>				
<b>Applicant or Agent:</b> NORSKE SKOG CANADA LIMITED,NORTH ISLAND OPERATIONS,5705 NORTH ISLAND HIGHWAY,CAMPBELL RIVER,V9W5C5,			<input checked="" type="checkbox"/> Exemption Holder	Client Number: 00001074
<b>Owner of the timber (if different than above):</b>			<input type="checkbox"/> Exemption Holder	Client Number:
<b>Destination Company and Country:</b> Lumber Mill Co Ltd, United States Of America				Shipping Date: Sep 15, 2020
<b>Name and Type of Transport:</b> Big Trucking Corp, Truck				Port of Export: Vancouver
<b>Subject to the conditions hereinafter enumerated, the Permittee is hereby authorized to transport 350 pieces of timber having a combined scale measurement of 350 m<sup>3</sup> as detailed below.</b>  THIS PERMIT IS VALID UNDER THE FOLLOWING CONDITION: The applicant must ensure all accounts are in good standing, and fees payable to government be paid within time frames or payment arrangement acceptable to the Ministry of Finance (see Forest Act, Section 81 at <a href="http://www.bclaws.ca/civix/document/id/complete/statreg/96157_04#section81">http://www.bclaws.ca/civix/document/id/complete/statreg/96157_04#section81</a> ).  CONDITIONS OF USE: 1. This permit forms part of the documentation required by the federal log export permitting process. 2. The original timber mark must be displayed on the timber as per the Timber Marking and Transportation Regulation. Timber marks must not be removed, obliterated, or altered. 3. The original timber mark in the Exemption and the Federal permit number must be noted on the load slip when the timber to be transported is pre-scaled. 4. When timber is shipped by truck a copy of the permit and the load slip are to be left at the Canadian border before crossing the Canada/USA border.				Permit Issue Date: Sep 11, 2020  Permit Expiry Date: Mar 10, 2021  Permit Office: South Coast Natural Resource Region  Receipt/ Invoice Number: null
REMARKS: A9020464				
Issued on Behalf of the Regional Executive Director by:			IDIRJELKINS	
Please see next page for Detailed Summary				
Page 1 of 2				

 Ministry of Forests, Lands, Natural Resource Operations and Rural Development	<b>PERMIT TO TRANSPORT UNMANUFACTURED TIMBER FROM BRITISH COLUMBIA</b>				<b>PERMIT NO:</b> (Complete Date) <b>9020464</b> 11-Sep-2020 15:25	
	<small>Any person/company exporting from the province must be in possession of this permit and all complete Load Description Slips before transporting unmanufactured forest products from British Columbia. This permit is not transferable.</small>					
Approved Exemption No.	Application No.	Boom or Package No.	Timber Mark Holder Name : - Timber Mark	Description of Timber Species - Grade	Permit Pieces	Permit Volume (m <sup>3</sup> )
20-8558	31536	MFPR-TEST-3	UNITED CHURCH OF CANADA: - TAZELL, TAZEMM, TAZENN, TAZEPP	Spruce - Z Cedar - Z	350	350.0
<b>Total:</b>					350	350.0

## How to Add Package Information to an Application in LEXIS

### Background Information:

Each application must include some description of the unmanufactured lumber and is recorded by adding Package info. Each 'package' requires a unique label for identification, to be determined by the applicant.

Each Package must have a Summary of Scale attached to it, where each line of scale represents a level of manufacturing per species. You cannot enter more than 1 line for each combination of level of manufacturing and species, where level of manufacturing equals a different timber mark.

Please refer to the first page of this document for the levels of manufacturing and the corresponding timber mark and grade to utilize for MFPR.

**Login** to LEXIS with your BCeID

**Search** for the Application from either:

1. *Application Search* on the LEXIS Menu:

Ministry of Forests, Lands, and Natural Resource Operations

Provincial - Application Search

Application Number: 31536

Package Number:

Exemption Type: All

Exemption Number:

Application Status: All

Product Type: All

Region: Cariboo Natural Resource Region, Kootenay-Boundary Natural Resource Region, Northeast Natural Resource Region, Omineca Natural Resource Region, Thompson-Okanagan Natural Resource Region, Skeena Natural Resource Region, South Coast Natural Resource Region, West Coast Natural Resource Region

Listing From Date:

Listing To Date:

Search

Add Application

2. From your Home/Summary page and look for the *My Applications* table:

Ministry of Forests, Lands, and Natural Resource Operations

Provincial - Summary

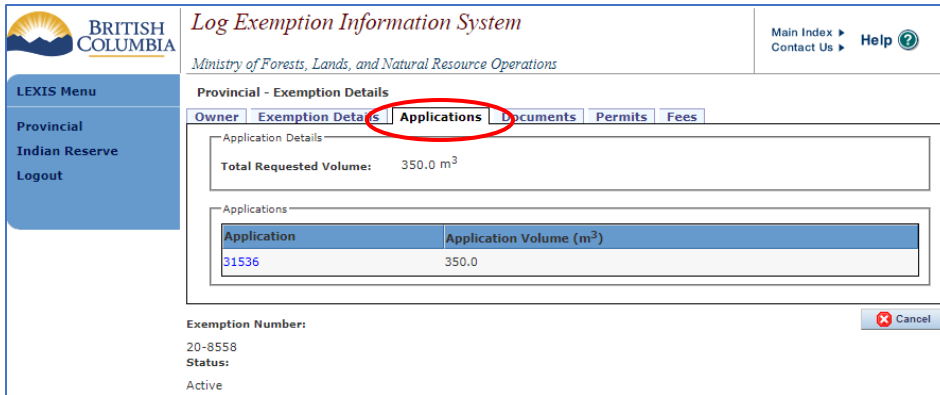
Client Number: 00001074

Company Name: NORSKE SKOG CANADA LIMITED

My Applications [Search]

Application	Status	Exemption Reason	Exemption Type	Exemption Number	Package Number	Received Date	Listing Date
31536	Approved	Economic			MFPR-TEST-3	2020-09-10	2020-09-16
31535	New	Surplus			MFPR-TEST-TM1	2020-09-09	undefined
31532	Permitted	Utilization	Ministerial	20-8555	MFPR-TEST1	2020-08-12	undefined

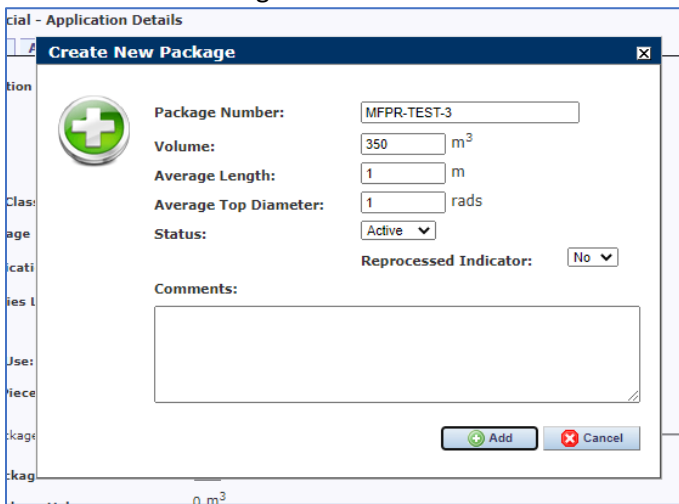
3. From the Applications tab of the approved Exemption (i.e. in Active status):



Select the Application number to open it

Select the Items tab

Select the 'Create New Package' button and a new window will open up:



For each Package, complete the following:

- **Package Number**, mandatory: must be **UNIQUE** (free text where numbers, letters, symbols and spaces okay)
- **Package Volume**, mandatory: to 1 decimal place in cubic metres. Will be the same as application volume, unless there is more than one package.
- **Average Length**, mandatory: Please enter **1.0 m<sup>3</sup>**
- **Average Top Diameter**, mandatory: Please enter **1.0 m<sup>3</sup>**
- **Package Status**, mandatory: default is Active, leave as is
- **Reprocessed**, mandatory: default is N, leave as is
- **Package Comment**: free text, optional

Select the  button to save Package Details

**Example:**

In one package, there were 100 pcs of Cedar at 0 processes, 50 pcs Cedar at 1 process, 100 pcs of Cedar at 2 processes, and 100 pcs of Spruce at greater than 0.1 m<sup>2</sup>. The lines of scale would be:

- TAZELL, 100 pcs, Cedar, Grade Z, 100 m<sup>3</sup>
- TAZEMM, 50 pcs, Cedar, Grade Z, 50 m<sup>3</sup>
- TAZENN, 100 pcs, Cedar, Grade Z, 100 m<sup>3</sup>

- TAZEPP, 100 pcs, Spruce, Grade Z, 100 m<sup>3</sup>

Then, in the Package Details section (above Summary of Scale), it would now show Total Scale Volume as 350 m<sup>3</sup> and Total Pieces as 350

**Add Summary of Scale:**

Select the 'Add Item' icon from the right-hand side and a new window will open.

The screenshot shows the 'Package Details' form with the following fields: Package Number (MFPFR-TEST-3), Package Volume (350.0 m<sup>3</sup>), Total Scale Volume (0.0 m<sup>3</sup>), Total Pieces (0), Average Length (1.0 metres), Average Top Diameter (1.0 rads), Package Status (Active), Reprocessed? (N), and a Package Comment text area. Below the form are 'Create New Package' and 'Update Package' buttons. Below the form is a 'Summary of Scale' table with columns: Timber Mark, Scale Type, Pieces, Species, Grade, Volume (m<sup>3</sup>), and Delete. A red arrow points to the 'Add Item' icon (a green plus sign) located below the 'Delete' column.

The 'Add Scale Data' dialog box contains the following fields: Timber Mark (text input), Pieces (text input), Species (dropdown menu with 'Alder' selected), Grade (dropdown menu with 'Grade W' selected), and Volume (text input with 'm<sup>3</sup>' unit). There are 'Add' and 'Cancel' buttons at the bottom.

For each line of scale, complete the following:

- **Timber mark**, mandatory: enter the timber mark to represent the appropriate level of manufacturing (see [What you need to know before you begin ...](#))
- **Pieces**, mandatory: enter actual number pieces per species grouped by manufacturing level
- **Species**, mandatory: select the species code from dropdown
- **Grade**, mandatory: please only select **Grade Z** from dropdown
- **Volume**, mandatory: enter the actual total volume in cubic metres per species grouped by manufacturing level

LEXIS will add up all lines of scale for the package, if more than one, and display it as Total Scale Volume and Total Pieces for the Package.

Please double-check Scale Volume equals Package Volume before proceeding.

Package Details

Package Number: MFPR-TEST-3

Package Volume: 350.0 m<sup>3</sup>

Total Scale Volume: 350.0 m<sup>3</sup>

Total Pieces: 350

Average Length: 1.0 metres

Average Top Diameter: 1.0 rads

Package Status: Active

Reprocessed? N

Package Comment

Create New Package Update Package

Summary of Scale:

Timber Mark	Scale Type	Pieces	Species	Grade	Volume (m <sup>3</sup> )	Delete
TAZELL	C	100	Cedar	Grade Z	100.0	X
TAZEMM	C	50	Cedar	Grade Z	50.0	X
TAZENN	C	100	Cedar	Grade Z	100.0	X
TAZEPP	C	100	Spruce	Grade Z	100.0	X

Add Item

Application Number: 31536

Status: New

Save Cancel

## Code List for Species in LEXIS

<b>Coastal regions:</b>	<b>Interior Regions:</b>
CE = Western red cedar, cedar	AL = Alder
CY = Cypress, yellow cedar	AS = Aspen
FI = Douglas fir	BI = Birch
BA = Balsam fir	CO = Cottonwood
HE = Hemlock	FI = Douglas fir
WH = White pine	LA = Larch
LO = Lodgepole pine	HE = Hemlock
SP = Spruce	BA = Balsam fir, Grand fir
AL = Alder	SP = Spruce
MA = Maple	LO = Lodgepole pine, other pines
BI = Birch	WH = White pine
CO = Cottonwood	YE = Yellow (Ponderosa) pine