

Purpose and Scope

This EFP applies to all BCTS Licensees, Permittees and Contractors, including their employees, agents, and subcontractors, involved in development and planning activities within the scope of the BCTS EMS. It describes procedures to reduce the risk of negative impacts of these activities on the environment. This EFP does not replace the requirements of legislation, licences, permits and contracts.

Preparation

- Ensure that you have copies of and are familiar with all **standards, guidebooks, operational plans and other information** relevant to the scope of work.
- Ensure that all **required assessments have been identified**, and that personnel with appropriate qualifications will complete these assessments.
- At the **pre-work meeting**, discuss details of project approach, designs, layouts, or other Project Plan requirements including the ability to make changes.

Field Work

- **When conducting field work**, ensure that you:
 - Have copies of any relevant plans that relate to the project area;
 - Consider all comments from First Nations, stakeholders and other agencies;
 - Follow field marking standards; and
 - Note any discrepancies between the plans and the conditions in the field.
- **Consider potential longer-term implications** of the planned work, such as providing future access. If you are not sure about possible longer-term requirements, ask your supervisor for direction.
- **Look at all options** for roads, bridges, and culverts to ensure that they are placed in the best location. Know when you can vary from specifications provided by BCTS, and when you must request approvals.

Completion

- Ensure the following information and requirements, as applicable, are correctly identified and **incorporated into all layout and design work**:
 - FSP information, Site Plan content, and any amendments;
 - Applicable engineering, mapping, boundary, and field marking requirements;
 - Any key points noted during reconnaissance;
 - The location of streams, terrain, and other important features including wildlife tree retention areas and reserves;
 - Any measures to ensure the stability of areas having a moderate or high likelihood of landslides;
 - Road or cutblock boundary(s);
 - Location of end-haul sections, spoil sites and quarry/pits; properly classified soils/rock;
 - Right-of-way design and markings, including landing size and location;
 - Any necessary trails;
 - The harvesting system planned to be used; and
 - Appropriate referencing (photo ties, reference points etc.).

- Ensure **major crossing** site plans are identified and/or completed.
- **Ensure all work is in conformance with applicable requirements.**
- **If you have any concerns** about potential environmental impacts relating to this information and the associated prescriptions, contact your supervisor.



STOP WORK
and contact your project supervisor and the BCTS representative if:

- You are uncertain of the Project Plan, your responsibilities, or the location of hazardous/sensitive areas.
- A previously unidentified resource feature, resource value (e.g. cultural) or sensitive area is found.
- You experience unfavourable weather or site conditions that could cause environmental damage.
- You observe conditions that have the potential for immediate environmental damage.
- You believe the Project Plan will not work.