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| **Report** |
| **How did we do last year?**Provide BA comments on the following items, if applicable:* Maintenance and Inspection Process: adherence to the BCTS Provincial Matrix of Equipment/Worksite Inspection Requirements, (Appendix 14-3)
* Incident Reporting and Investigations: evaluate the effectiveness of the incident reporting and investigation process.
* BCTS Safety Program Documents: evaluate safety program documents to ensure they serve a necessary and intended purpose.
* Safe Work Procedures: review provincial and local safe work procedures and ensure there is no duplication or inconsistencies.
* SAFE Company Certification Exemptions**: PLEASE LIST THE NUMBER OF EXEMPTIONS ISSUED WITHIN YOUR BUSINESS AREA AND WHAT THE ACTIVITY THE EXEMPTION WAS FOR.**
* Review SAFE Company Audit Highlights: provide input regarding any significant issues, actions or trends from Local and/or Provincial SAFE Companies Internal/External Audits.
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| **Response:** |
| **What did we accomplish this year? How are things better?**Provide BA comments on the following items, if applicable:* Corporate and Local OH&S Goals and Objectives: assess progress on achieving the goals and objectives that were identified in the Safety Working Group Work Plan.
* Corrective Action Log Process: assess the process of recording and completing actions identified through inspection and incident investigations.
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| **Response:** |
| **What are the objectives for next year? How will we be better by this time next year?**Provide BA comments on the following items, if applicable:* BCTS Safety Policy: review to ensure it remains suitable for its intended purpose or if a change of corporate context requires the policy to be revised. The policy will also be reviewed for alignment with and support of the Health and Safety Accord and Safe Companies certification requirements.
* Health and Safety Accord: review of the accord will be to assess whether the spirit and intent has been implemented and followed. The review will also assess any change in the accord necessitating any change to the BCTS Health and Safety Program.
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| **Response:** |
| **Report** |
| **What do we need for corporate support?**Provide BA comments on the following items, if applicable:* Evaluation Process: assess the suitability and effectiveness of conducting 13 local management reviews with a roll up into one provincial management review. Management must be satisfied with the safety program evaluation process including template review topics, format, review forum, participation and allotted time for conducting these reviews.
* General Recommendations to Management: Safety Working Group Comments/ Recommendations for Improvement.
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| **Response:** |

The above Local Business Area Safety Management Review is agreed to and hereby approved:

ORIGINAL SIGNED BY:

(*TSM Sign Here*)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*Insert TSM Name)*

Timber Sales Manager

BC Timber Sales

(*Insert Business Area)*

Date: (*Insert Date*)