Ministry of Forests

File: 19400-00

Advisory Bulletin No. 2026-08-04 –Extension Fee Waiver and Deposit Forfeiture Relief

Purpose

This advisory bulletin cancels and replaces bulletin 2024-07-09. This advisory bulletin provides advice to BC Timber Sales (BCTS) staff and registrants regarding extension fee waivers and deposit forfeiture relief.

Background

Section 58.1 of the *Forest Act* describes the conditions in which a timber sale licence (TSL) may be extended, and section 58.3 of the *Forest Act* describes the conditions in which a (TSL) may be surrendered.

Under section 58.1(6) of the *Forest Act*, the holder of a TSL may request that the TSL extension fee be waived. Under section 58.3(4) of the *Forest Act* the holder of a TSL may request relief from the forfeiture of the licence deposit due to the surrender of a TSL. Similarly, under section 21(5) of the BC Timber Sales Regulation, the holder of a TSL may request relief from the forfeiture of the licence deposit for non-compliance or non-harvesting on a TSL.

The Minister of Forests has transferred the authority of section 58.1(6) and 58.3(4) of the *Forest Act* and under section 21(5) of the BC Timber Sales Regulation to the BCTS Executive Director.

For the BCTS Executive Director to consider any request from the holder of a TSL under section 58.1(6), or 58.3(4) of the *Forest Act*, or under section 21(5) of the BC Timber Sales Regulation, the holder of a licence must:

- submit a written request within 30 days after the date an application for a TSL extension or surrender is made or within 30 days after the date the TSL holder is advised that all or portion of the deposit is forfeited under section 21 of the BC Timber Sales Regulation,
- be signed by, or on behalf of, the requesting person, and
- specify the reasons for the request.

An important aspect of making a request for a waiver or a relief is that the request must be made within 30 days of requesting an extension to a TSL or within 30 days of notifying the Timber Sales Manager (TSM) that the holder of the licence is surrendering a TSL. This time period is not based on when the TSM grants an extension or when the TSM accepts the surrender of a TSL. Any request for a extension fee waiver or deposit forfeiture relief that is outside of this 30-day window may result in the request not being granted or considered.

All requests for extension fee waivers or deposit forfeiture reliefs must be addressed to:

c/o Senior Manager, Tenure Operations and Sustainability
BC Timber Sales Provincial Operations,
Ministry of Forests, PO Box 9507, Stn Prov Govt,
Victoria, British Columbia
V8W 9C2.

Contacts

For further information regarding this bulletin, please contact BCTS Provincial Operations.