

Section A	Business Area	Project Number (TSL or Contract)	Date of Inspection:
	Blocks, Roads or Activity Inspected:	General Location (operating area)	

	Consideration	Status		
		YES	NO	N/A
Section B	<b>1 Has all training been completed and training records are up to-date?</b> > For BCTS training requirements refer to table 008-1. Note new training frequencies > Ensure your project training summary (table 008-1A) current. > Is additional training required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>2 Have all workers received a project prework, are pre-work records up to-date?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>3 Do all workers understand the project plan?</b> (Specific to their roles and responsibilities) > Site plan, harvest plan, licence document, licence schedules and appendices, road permit, road use permit, project map etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>4 Are you following project plan and meeting legal requirements?</b> > Conformance to the project plan, terms and conditions (contract, licence, site/harvest plan, permits etc) > Conformance to EMS/SFM requirements (EFP's, inspections, fuel handling, local operational controls etc.) > Compliance with legislation (FRPA, Wildfire Act, TDG etc) Forest Stewardship Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>5 Any changes or improvements to the plan required?</b> > Are amendments necessary to Harvest plans, site plans, road plans, maps? > Is a qualified professional required? > Communicating change to BCTS and workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>6 Are all applicable documents and records on-site, complete and available to workers?</b> > Project plan documents and maps current, ERP, prework, BCTS and self inspections, training records, EFP's, incidents etc. Includes hard copies and or digital maps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>7 Monitoring Project environmental Emergency Preparedness and Response? (Fires, Spills and Landslides)</b> > Check workers awareness to ERP roles and responsibilities > Ensure tests and drills are conducted as required and corrective action taken > Ensure ERP equipment is available and maintained (spill kits, fire tools, fire suppression system) > Conformance to Fire danger ratings/restrictions, wet weather shut down criteria > Reporting requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>8 Do project Fuel Handling Practices conform to BCTS EFP #06?</b> > Monitor all fuel tanks and locations where fuel is dispensed > Use of fuel handling checklists (12A and 12B) is a good practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>9 Have appropriate and effective water management controls been established and maintained?</b> > Ditches, culverts, water bars, cross ditches > Maintaining natural drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>10 Are appropriate efforts being made to protect water quality?</b> > Establishment of sediment control measures, Operating during favourable conditions (weather and site) – stop work, following plans and professional recommendations. > Also refer to EFP #04 and #05 for requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Consideration		Status		
		YES	NO	N/A
11	<p><b>Have steps been taken to protect resource features and prevent damage to the environment?</b></p> <ul style="list-style-type: none"> <li>➤ Water, soil productivity, wildlife habitat, fuel handling, chemical handling, clean up and disposal of waste (oil containers, grease tubes, old CMP, filter cloth) etc.</li> <li>➤ Equipment cleanout before demob (soils, plant material) – prevent spread of invasive plants.</li> <li>➤ Use of sediment control measures, stop work procedures, alternative work activities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<p><b>BCTS Reporting Requirements – any thing to report /communicate to BCTS?</b></p> <ul style="list-style-type: none"> <li>➤ Operational start-ups, prior to demob equipment, shut downs for extended periods of time</li> <li>➤ Fires, spills, landslides/erosion events, potential non-compliances, significant non-conformances (EMS Incidents)</li> <li>➤ Previously unidentified resource features, changes to the project plan, etc.</li> <li>➤ Any areas of potential soil disturbance</li> <li>➤ Situations requiring STOP WORK</li> <li>➤ Sightings - species of management concern, Invasive species,</li> <li>➤ Safety incidents and hazards,</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	<p><b>Have you followed up with corrective or preventative actions identified previously</b> i.e. inspections, pre-works or incidents, test/drills, audit findings?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	<p><b>Other Obligations addressed</b> e.g. fire hazard assessment, FPOC, HBS submissions, Cat 2/4 reporting etc.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section C	Action #	Corrective/Preventative Action	By Who	Due Date	Completed Date

Inspected by (print): \_\_\_\_\_ Signature: \_\_\_\_\_