



## TIMBER SALE LICENCE & PERMIT OPERATIONS INSPECTION REPORT

**BCTS CHK-007**

Completed by hand, in Word as a protected form or by Hand Held digital application for entry into Cengea Forest - Resources

<b>Section A</b>	Business Area:	Field Team:	ORCS/ARCS File(s):	Date of Inspection:
	Timber Sale Licence:	Road Tenure:	Log Dump Permit:	Inspection Type:
	Licensee:	Agent:	On-site Supervisor:	Geographic Location:

<b>Inspection Detail &amp; Activity Status</b>	Indicate which Blocks & Road Permit were inspected. / Percent % of Work Completed is an ocular estimate only. Inspection Method (INSP): D = Detailed Observation, G = General Observation / Note: Block access is in-block roads only.			
<b>Block</b> _____ INSP _____ Access: _____ Falling: _____ Yarding: _____ Loading: _____	<b>Block</b> _____ INSP _____ Access: _____ Falling: _____ Yarding: _____ Loading: _____	<b>Block</b> _____ INSP _____ Access: _____ Falling: _____ Yarding: _____ Loading: _____	<b>Block</b> _____ INSP _____ Access: _____ Falling: _____ Yarding: _____ Loading: _____	<b>Road Permit</b> _____ INSP _____ R/W Falling: _____ Sub-grade: _____ Final Grade: _____ Structures: _____
<b>Active during Inspection</b> <b>Harvesting Activities</b> <input type="checkbox"/> Falling <input type="checkbox"/> Skidder/Hoe Forwarding <input type="checkbox"/> Cable Yarding <input type="checkbox"/> Other (Specify): _____	<b>Decking &amp; Processing</b> <input type="checkbox"/> Loading & Hauling <input type="checkbox"/> Equip. Mob or Demob <input type="checkbox"/> Helicopter Logging	<b>Road Activities</b> <input type="checkbox"/> Construction <input type="checkbox"/> Maintenance <input type="checkbox"/> Deactivation <input type="checkbox"/> Rehabilitation N/A	<b>Structure Work</b> <input type="checkbox"/> Structure Install <input type="checkbox"/> Engineered Earthworks <input type="checkbox"/> Structure Removal <input type="checkbox"/> Deactivation N/A	<b>Log Dump Activities</b> <input type="checkbox"/> Construction <input type="checkbox"/> Maintenance <input type="checkbox"/> Deactivation <input type="checkbox"/> Rehabilitation N/A

<b>Requirement ID # &amp; Status</b>	Yes: Inspector's opinion requirement is being met. Comments optional – Section E No: Inspector's opinion of non-conformance requiring Corrective Actions – Section D or, Incident requiring Incident Root Cause Investigation Issue(s) – Section D. NI: Not inspected. NA: Not applicable. Note: Refer to Guidance Document for requirement detail.				
<b>ID #</b>	<b>03: TSL – Safety Requirements</b>	<b>Status Y N NI NA</b>	<b>ID #</b>	<b>05: Legislative - Stream and Riparian Requirements</b>	<b>Status Y N NI NA</b>
0301	SAFE Company Status	□□□□	0501	Road outside RMA, Cutting in RRZ, RMZ Retention as authorized	□□□□
0302	No Safety concerns reported	□□□□	0502	RMA Retention on Temperature Sensitive Streams followed	□□□□
0303	No Unsafe conditions / acts reported (3.10)	□□□□	0503	Stream Crossing to protect channels/mitigate disturbance followed	□□□□
<b>ID #</b>	<b>04: Legislative - Area and General Requirements</b>	<b>Status Y N NI NA</b>	<b>ID #</b>	<b>06: Legislative - Road, Trail and Structure Requirements</b>	<b>Status Y N NI NA</b>
0401	Damage to the environment prevented	□□□□	0504	Fish Passage and Fish Habitat protection followed	□□□□
0402	Authorized Timber Harvesting specifications followed	□□□□	0505	Stream Sediment in Community Watersheds prevented	□□□□
0403	Soil Disturbance Levels (Area & Roadside) as per Site Plan followed	□□□□	0506	Drinking Water Quality & Licensed Waterworks followed	□□□□
0404	Landslide or Gully Process with Adverse Effects prevented	□□□□	0601	Permanent Access Limits as per Site Plan followed	□□□□
0405	Fan Destabilization resulting from activities prevented	□□□□	0602	Re-vegetate Roads within 2 years followed	□□□□
0410	Wildlife Tree Retention Areas Requirements followed	□□□□	0605	Road & Structures Constructed & Maintained to be Sound & Safe	□□□□
0411	Coarse Woody Debris Retention per hectare followed	□□□□	0606	Maintain Natural Surface Drainage Patterns in Road Construction	□□□□
0412	General Wildlife Measures followed	□□□□	0607	Build, Repair and/or Install Bridges & Culverts as designed	□□□□
0413	Resource Features followed	□□□□	0608	Road Clearing Widths Appropriate for Conditions including Safety	□□□□
0414	Wildlife Habitat Features followed	□□□□	0609	Road Deactivation Requirements followed	□□□□
0416	Smoke Venting Index checked for air quality/burning in a prescribed manner	□□□□	0610	Road Maintenance Requirements followed	□□□□
0417	FSP Results, Strategies & Measures followed	□□□□	0611	48 Hour Notification for Road Works in Community Watersheds provided	□□□□
0419	DM Notified of start or re-start of Harvesting & Road Construction	□□□□	<b>ID #</b>	<b>08: Environmental Emergency Response Requirements</b>	<b>Status Y N NI NA</b>
0420	Other Legislative Requirements (Federal & BC) followed	□□□□	0801	Env Emergency Response Plan onsite, location known	□□□□
0421	First Nations Requirements met	□□□□	0802	Awareness of roles, responsibilities and procedures confirmed	□□□□

0803	Incident Reporting documented and reported	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1213	Obtain approvals to cross land or join to a Forest Service Road	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0804	Test and Drills scheduled and completed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1214	Access Controls Installed to be safe for other road users	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0805	Emergency response equipment onsite and maintained	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<b>ID #</b>	<b>13: Specific Conditions TSL Schedule "A"</b>	<b>Status Y N NI NA</b>
0806	24 hour contact # provided to local Fire Centre	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1301	TSM Notification requirements followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0807	Fire Danger Class discussed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1302	Dangerous trees clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0808	Fire Hazard Assessments and Abatement conducted, as required	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1303	Environmental clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>ID #</b>	<b>09: EMS Documents, Records &amp; General Requirements</b>	<b>Status Y N NI NA</b>	1304	Harvesting clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0901	Pre-work meetings done & documented	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1305	Forest Health clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0902	Self Inspections & Corrective Actions complete, documented & followed up	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1306	Other Utilities and Occupiers clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0903	Project Plan documents on-site and available	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1307	Road clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0904	Training current – records completed, updated and available	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1308	Silviculture clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0905	Industrial Waste contained and timely removal	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1309	Skid trail clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0906	Conformance to BCTS Fuel Handling (EFP 06) requirements	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1310	Slashing clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
0907	Other Environmental Field Procedures followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1311	Timber processing clauses followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>ID #</b>	<b>10: General Contractual Conditions</b>	<b>Status Y N ND NA</b>	<b>ID #</b>	<b>14: Specific Conditions of Road, Log Dump Permit or Contract</b>	<b>Status Y N NI NA</b>
1006	Industrial Camp Standards Requirements	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1405	Construction specifications met	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>ID #</b>	<b>12: General Contractual Conditions of Licence</b>	<b>Status Y N NI NA</b>	1411	Log dump specifications met	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1201	Designated Supervisor directing workers	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<b>ID #</b>	<b>80: Sustainable Forest Management Certification</b>	<b>Status Y N NI NA</b>
1202	Timber Marking Practices followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	8001	SFM Certification Requirements met	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1204	Pre-harvest meeting held	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<b>ID #</b>	<b>90: Business Area Specific Requirements</b>	<b>Status Y N NI NA</b>
1205	Reserved Timber Requirements followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9001	Invasive Plants Species Reported	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1206	Restrictions on Timber Processing Facility followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9002	Species of Management Concern (SAR) reported	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1207	Manufacture of products on site	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9003		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1208	Waste Determination Completion per Manual	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9004		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1209	TSM notification of Intent / Deviation from Harvest Plan	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9005		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1210	Survey for Monetary Billing completion prior to Waste	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
1211	Onsite Signage: Timber Mark & Radio frequency	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
1212	Licence / Road Permit Road Specifications followed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			

Section D	ID #	CORRECTIVE ACTION - 1		
		Requirement:	Responsibility:	
	Description:		Target Date:	Completion Date:
	Corrective Action:		Follow-up:	
	ID #	CORRECTIVE ACTION - 2		
		Requirement:	Responsibility:	
	Description:		Target Date:	Completion Date:
	Corrective Action:		Follow-up:	
	ID #	CORRECTIVE ACTION - 3		
		Requirement:	Responsibility:	
	Description:		Target Date:	Completion Date:
	Corrective Action:		Follow-up:	
	ID #	CORRECTIVE ACTION - 4 (add extra sheets for more actions)		
	Requirement:	Responsibility:		
Description:		Target Date:	Completion Date:	
Corrective Action:		Follow-up:		
ISSUE(S)	Complete Incident Report Form for each incident type. Enter in Issue Tracking System (ITS) linked to the Pre-work. ITS required for significant or repeat non-conformance, potential non-compliance, or Incident (as defined in EOP-04).		Issue #: _____ IssueType: _____	

GENERAL INSPECTION COMMENTS

(Reference Requirement ID # where appropriate, add extra sheets for more comments)

Section E

Inspected by: _____	Received by: _____
Signature X: _____	Signature X: _____
I accept receipt of this inspection report and am in agreement with the stated actions.	

Attachment: Additional Pages <input type="checkbox"/> Photos <input type="checkbox"/> Maps <input type="checkbox"/> Correspondence <input type="checkbox"/> Incident Report <input type="checkbox"/> Other <input type="checkbox"/>	Date of Delivery to Licensee or Agent: _____  Planned Inspection Date: _____	Delivery Method: On-site <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivered <input type="checkbox"/>
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