



Inspection supplement – awareness questions for BCTS clients

May 2023

The purpose of this document is to provide some suggested questions that can be used during conformance monitoring to evaluate awareness of client supervisors and workers. Inspections must ensure training records are complete, and it is recommended to speak with clients to determine their level of awareness. These questions are intended as general guidance to assist a conversation with clients, do not rigidly stick to the exact words of the questions.

Client Supervisors:

1. How many people are you supervising on site today?
2. Have you had any EMS incidents on this site/project? (if yes, probe further)
3. How do you ensure workers aren't causing damage to the environment?
4. When do you communicate with BCTS? (could be specific situations or regular updates)

Client Workers:

Introduce yourself and others with you, break the ice with a quick conversation etc

Familiarize yourself with the plan, and any critical site factors or restrictions workers should be aware of

1. Who is designated site supervisor?
2. Do you have a map? Can you show me where we are?
3. Any challenges in this block so far? Any EMS incidents? Is the plan suitable? (follow up as appropriate – could lead to asking about incident details, investigation follow up, required steps to change the plan, etc)
4. Do you have any documented field procedures? (looking for familiarity with EFP's - can specifically ask for field cards / handbook or whatever format BA uses)
5. Spill kits/ fuel handling – ask to see kits, check fire extinguishers for recharge / inspection dates
 - a. Ask about refueling procedures – where should/shouldn't you refill?
 - b. What would you do if you spilled some fuel?
6. Are there leave tree requirements in this block? What are they?
 - a. How do you monitor that you are meeting leave tree requirements?
7. What types of things would you report to your supervisor?
8. Are there any identified values in this block? (cmt's, karst etc)
 - a. Can you show me where they are? How are they managed?
9. What do you need to pay attention to when working around streams?
10. What are the stop work requirements? What are some situations when you would stop work?
 - a. What kind of environmental conditions would trigger stop work?
 - b. What would you do when you need to stop work? (ie notify supervisor, bcts, other workers etc)

11. Fire season – can you tell me what current hazard rating is?
 - a. What shift are you working? Is there a fire watch?
 - b. What tools / plan do you have for fire? (can ask them to show you plan, check water tanks, start pump etc)
12. If speaking to operator conducting road construction – what segments have been prescribed for full bench? Where is the spoil site? (could also be a supervisor question)
13. Are there any terrain stability concerns on this block? Where? (depends on role of person being interviewed - could be a supervisor question)
14. Are there any timing windows for this project you need to be aware of? (could be supervisor question) - auditor should be aware of TSL & plan requirements – timing windows for wildlife / species of mgt concern, recreation, soil disturbance, archaeological resources
15. Are there any concerns with sensitive soils on this block?
16. How would you recognize if damage to soils was occurring?
17. How would you recognize if environmental conditions were unfavourable? (rutting, rainfall etc)
18. Are there rainfall shutdown guidelines? Can you show me your rain gauge & log? (could be supervisor question)
19. What do you do if you find a resource feature you were not aware of? (ie nest, den, possible CMT etc)
20. What would you do if you thought the project plan wasn't going to work?