

Use the information below to determine the project risk ranking and record the risk ranking and inspection frequency in section B of the appropriate pre-work report.

**EMS Inspection Risk Rating**

Functional Area	Risk Rating	Pre-work	Minimum EMS Inspection Frequency		
			Initial	Progress (define frequency in inspection and monitoring plan)	Final
Access	High	X	ASAP after start-up, within 30 days	Monthly (during active operations)	X
Harvesting	High	X	ASAP after start-up, within 30 days	Monthly (during active operations)	X
Silviculture Herbicide treatment	High	X	ASAP after start-up, within 30 days	X	X
Silviculture	Medium	X	2 weeks from start-up	Every 3 months	X
Consulting Services	Low	X	None	None	X

**Additional EMS Progress Inspections and/or Monitoring can be required if:**

- Site specific factors such as; areas of increased sensitivity (soils, water, archaeological and wildlife, biodiversity features etc),
- public / stakeholder's concerns,
- Indigenous Peoples' interests,
- seasonal constraints (i.e. inspections required prior to seasonal shutdown, timing window in GAR orders)
- licensee / contractor history (see CQMS considerations below for contractors)
- estimated length of TSL or contract operations, and
- Project complexity

If additional inspections are needed at the prework, document the increased monitoring frequency in **Section B** of the CHK Pre-Work Document and notes within the prework.

**Two LPC self-inspections per month per project for high-risk activities**

**FOR CONTRACTS ONLY**  
**Safety Inspection Risk Rating**

Contract Type	Minimum Contract Safety Inspection Frequency			
	Risk Rating	Pre-work	Initial	Progress
Tree falling, topping or limbing' blasting, road construction or maintenance, log bucking, yarding or hauling or similar activities.	High	X	ASAP after start-up	Monthly
Tree planting, silvicultural work, brushing, and assessment or forest engineering work in isolated locations.	Medium	X	Within 2 weeks of field work start-up	Every 3 months
Assessment, engineering or survey work in non- isolated locations.	Low	X	Only one safety inspection is required during term of contract. Could be a document review of contractors safety program in the office.	

**Isolated location** – working in an area where assistance would not be readily available to the worker in case of emergency, injury or illness and may require specialized transportation such as a boat or aircraft to facilitate medical aid. See “**Chapter 19: Dealing with BC Timber Sales Contractors**” in BCTS Safety Certification webpage for more details.

Some Projects may be Low Risk for EMS, but Moderate Risk for Safety due to Work in isolated locations.

**Inspection/Monitoring Plan (frequency/timing of inspections/monitoring)**

Inspection Type	Timing of inspection / monitoring	Focus
Pre-work	When requested by LPC	TSL/Contract Highlights, EMS / SFM Conformance, Safety.
Initial – documentation on a CHK form	ASAP after start up  (within the first two weeks)	Emergency Preparedness, Training & Awareness, EMS / SFM Conformance, Contractual Requirements, Legislative Compliance, and Safety.
Progress inspection – documentation on a CHK form  Monitoring – less formal documentation (email, Word document) or CHK 007a	As required	Consistency with project plans, EMS / SFM Conformance, Safety, Legislative Compliance and Resolution of previously identified Issues.  <b>Consider monitoring in place of progress inspections, where appropriate.</b> The intention is not to discourage field presence but rather to reduce/streamline administrative effort (i.e. data entry).  <b>Monitoring does not replace the requirement of progress inspection.</b>
Harvesting- Final (snow-free) – documentation on CHK form  Contracts- Final – documentation on a CHK form and attach evidence as needed.	End of Project	Review of Final Obligations- Timber Sale Licence / Road Permit. Review of EMS / SFM Conformance, Licensee Conformance Certificate  Review of Project Completion and EMS / SFM Conformance.

**Moderate** or **High-risk EMS projects** require one Test Drill most suited to the highest EMS risk of the project or the season risk potential (fire drill for summer versus winter).

Completed Test Drills from other another project/operation can be accepted if done within the same geographic region, same crew, and within the same operational season. A LPC may use their own Test Drills form if it contains same information/requirements as the BCTS CHK-10.