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| Section A | Business Area: | Field Team:      | ORCS/ARCS File(s):      | Date of Inspection:Click here to enter a date. |
| Contract #:       | **Geographic Location:**       | **Project Name:**      | **Inspection Type:** |
| Contractor*:*      | On-site Supervisor:      |
| Section B | Inspection Detail & Activity Status |
| **Contract Type**[ ] Development/Planning[ ]  Site Plan/Survey [ ]  Road Layout [ ]  Block Layout[ ]  Cruising [ ]  Professional Services[ ]  Silviculture Surveys [ ]  Site Assessments[ ]  Other: (specify):       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Note: Check applicable boxes for Multi phase contracts | **Inspection Method**[ ] Field [ ] Office**Areas Inspected**       | **Applicable Legislation**[ ]  FRPA[ ]  FPC[ ]  Other (specify):        | **Operational Status**[ ] Inactive[ ] Active**\_\_\_\_\_\_\_**% complete[ ] Complete |
| Section C | **Requirement ID # & Status**  | **Yes:** Inspector’s opinion requirement is being met. **Comments** **optional – Section E.****No:** Inspector’s opinion of non-conformance requiring **Corrective** **Actions – Section D** or, Incident requiringIncident Root Cause Investigation **Issue(s) –** **Section D**.**NI:** Not inspected. **NA:** Not applicable.  **Note:** Refer to **Guidance Document** for requirement detail. |
| ID # | 01: Contract – Safety Requirements | StatusY N NI NA | 0409 |  Cutblock adjacency requirements met  | [ ] [ ] [ ] [ ]  |
| 0101 | SAFE Company status? | [ ] [ ] [ ] [ ]  | 0410 |  Wildlife Tree Retention Areas Requirements followed | [ ] [ ] [ ] [ ]  |
| 0102 | First Aid requirements met? | [ ] [ ] [ ] [ ]  | 0412 |  General Wildlife Measures followed | [ ] [ ] [ ] [ ]  |
| 0104 | Evidence of adequate supervision? | [ ] [ ] [ ] [ ]  | 0413 |  Resource Features protected | [ ] [ ] [ ] [ ]  |
| 0105 | No BCTS Safety concerns reported? | [ ] [ ] [ ] [ ]  | 0414 |  Wildlife Habitat Features protected | [ ] [ ] [ ] [ ]  |
| 0106 | No Safety Incidents? | [ ] [ ] [ ] [ ]  | 0417 |  FSP Results, Strategies & Measures followed | [ ] [ ] [ ] [ ]  |
| 0107 | No contractor safety concerns from section 3.10? | [ ] [ ] [ ] [ ]  | 0418 |  FPC Requirements met  | [ ] [ ] [ ] [ ]  |
| 0108 | CAL up to date? | [ ] [ ] [ ] [ ]  | 0420 |  Other Legislative Requirements (Federal & BC) followed | [ ] [ ] [ ] [ ]  |
| 0109 | Adequate Safety ERP? | [ ] [ ] [ ] [ ]  | 0421 | First Nations Requirements met | [ ] [ ] [ ] [ ]  |
| 0110 | Safety Records | [ ] [ ] [ ] [ ]  | ID # | 05: Legislative – Stream and Riparian Requirements | StatusY N NI NA |
| 0111 | Communication – signage, man check, etc.? | [ ] [ ] [ ] [ ]  | 0501 | Road in RMA, Cutting in RRZ, RMZ Retention as authorized | [ ] [ ] [ ] [ ]  |
| 0112 | Conformance with Road safety protocols | [ ] [ ] [ ] [ ]  | 0502 | RMA Retention on Temperature Sensitive Streams followed | [ ] [ ] [ ] [ ]  |
| 0113 |  Apparent conformance with SWPs & PPE? | [ ] [ ] [ ] [ ]  | 0503 | Stream Crossings located to protect channels and mitigate disturbance | [ ] [ ] [ ] [ ]  |
| 0118 | NOP confirmation received and recorded | [ ] [ ] [ ] [ ]  | 0506 | Drinking Water Quality & Licensed Water works protected  | [ ] [ ] [ ] [ ]  |
| 0119 | Safety meeting documentation? | [ ] [ ] [ ] [ ]  | ID # | 06: Legislative – Road, Trail and Structure Requirements | StatusY N NI NA |
| 0120 | Manual Falling Addressed | [ ] [ ] [ ] [ ]  | 0601 | Permanent Access Limits met  | [ ] [ ] [ ] [ ]  |
| **ID #** | 02: Multiple Employer Workplace (applied to Prime Contractor) | Status**Y N NI NA** | 0603 | Design of bridge meets or exceeds standards | [ ] [ ] [ ] [ ]  |
| 0201 | PC designation?  | [ ] [ ] [ ] [ ]  | 0604 | Bridge or culvert designed to pass highest peak flow | [ ] [ ] [ ] [ ]  |
| 0205 | Communication of hazards by PC? | [ ] [ ] [ ] [ ]  | 0608 | Road Clearing Widths Appropriate for Conditions, including safety | [ ] [ ] [ ] [ ]  |
| 0206 | Adequate coordination by PC? | [ ] [ ] [ ] [ ]  | **ID #** | 08: Environmental Emergency Response Requirements | Status**Y N NI NA** |
| 0207 | PC roles & responsibilities clear | [ ] [ ] [ ] [ ]  | 0801 | Env Emergency Response Plan onsite, location known | [ ] [ ] [ ] [ ]  |
| 0208 | Adequate coordination & supervision | [ ] [ ] [ ] [ ]  | 0802 | Awareness of roles, responsibilities and procedures confirmed | [ ] [ ] [ ] [ ]  |
| 0209 | Appropriate Prime Contractor records | [ ] [ ] [ ] [ ]  | 0803 | Incident Reporting documented and reported | [ ] [ ] [ ] [ ]  |
| 0210 | PC CAL up to date | [ ] [ ] [ ] [ ]  | 0804 | Test and Drills scheduled and completed | [ ] [ ] [ ] [ ]  |
| ID # | 04: Legislative – Area and General Requirements | StatusY N NI NA | 0805 | Emergency response equipment onsite and maintained  | [ ] [ ] [ ] [ ]  |
| 0401 |  Damage to the environment prevented | [ ] [ ] [ ] [ ]  | 0806 | 24 hour contact # provided to local Fire Centre  | [ ] [ ] [ ] [ ]  |
| 0407 |  Site Plans prepared in accordance with prescribed requirements | [ ] [ ] [ ] [ ]  | 0807 | Appropriate Fire Danger Class determined  | [ ] [ ] [ ] [ ]  |
| 0408 |  Maximum cutblock size not exceeded | [ ] [ ] [ ] [ ]  | 0808 | Fire Hazard Assessments and Abatement conducted | [ ] [ ] [ ] [ ]  |

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|  | ID # | 09: EMS – Documents, Records & General Requirements | Status**Y N NI NA** | ID # | 11: Specific Contractual Conditions (Schedules & Appendices) | StatusY N NI NA |
| 0901 | Pre-work meetings done & documented | [ ] [ ] [ ] [ ]  | 1101 | Schedule Conditions followed | [ ] [ ] [ ] [ ]  |
| 0902 | Self Inspections & Corrective Actions complete, documented & followed-up | [ ] [ ] [ ] [ ]  | 1102 | Appendix Requirements followed | [ ] [ ] [ ] [ ]  |
| 0903 | Project Plan documents on-site and available | [ ] [ ] [ ] [ ]  | 1103 | Stakeholders notified | [ ] [ ] [ ] [ ]  |
| 0904 | Training current – records completed, updated and available | [ ] [ ] [ ] [ ]  | **ID** # | 80: Sustainable Forest Management Certification | Status**Y N NI NA** |
| 0905 | Industrial Waste contained and timely removal | [ ] [ ] [ ] [ ]  | 8001 | SFM Certification Requirements met | [ ] [ ] [ ] [ ]  |
| 0906 | Conformance to BCTS Fuel Handling (EFP 06) requirements | [ ] [ ] [ ] [ ]  | ID # | 90: Business Area Specific Requirements | Status**Y N NI NA** |
| 0907 | Environmental Field Procedures on site and followed | [ ] [ ] [ ] [ ]  | 9001 |  | [ ] [ ] [ ] [ ]  |
| ID # | 10: General Contractual Conditions | StatusY N NI NA | 9002 |  | [ ] [ ] [ ] [ ]  |
| 1001 | Work proceeding in accordance with Work Progress Plan  | [ ] [ ] [ ] [ ]  | 9003 |  | [ ] [ ] [ ] [ ]  |
| 1002 | Fire Protection requirements met | [ ] [ ] [ ] [ ]  | 9004 |  | [ ] [ ] [ ] [ ]  |
| 1003 | Site Clean-Up requirements met | [ ] [ ] [ ] [ ]  | 9005 |  | [ ] [ ] [ ] [ ]  |
| 1004 | Camping and Parking requirements met | [ ] [ ] [ ] [ ]  |  |  |  |
| 1006 | Industrial Camp Standards Requirements | [ ] [ ] [ ] [ ]  |  |  |  |
| **Section D** | ID # | CORRECTIVE ACTION – 1 |
|      | Requirement:        | Responsibility:       |
| Description: |       | Target Date: Click here to enter a date. | Completion Date: Click here to enter a date. |
| Corrective Action:  |       | Follow-up:       |
| ID # | CORRECTIVE ACTION – 2 |
|      | Requirement:        | Responsibility:       |
| Description: |       | Target Date: Click here to enter a date. | Completion Date: Click here to enter a date. |
| Corrective Action:  |       | Follow-up:       |
| ID # | CORRECTIVE ACTION – 3 |
|      | Requirement:        | Responsibility:       |
| Description: |       | Target Date:Click here to enter a date. | Completion Date: Click here to enter a date. |
| Corrective Action:  |       | Follow-up:       |
| ID # | CORRECTIVE ACTION – 4 (add extra sheets for more actions) |
|      | Requirement:        | Responsibility:       |
| Description: |       | Target Date:Click here to enter a date. | Completion Date: Click here to enter a date. |
| Corrective Action:  |       | Follow-up:       |
| **ISSUE(S)** | Complete Incident Report Form for each incident type. Enter in Issue Tracking System (ITS) linked to the Pre-work. ITS required for significant or repeat non-conformance, potential non-compliance, or Incident (as defined in EOP-04). | **Issue #:**       **Issue Type:** **Issue #:**       **Issue Type:**  |
| **Section E** | **GENERAL INSPECTION COMMENTS**(Reference Requirement ID # where appropriate, add extra sheets for more comments) |
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| **Inspected by:**        **Signature X**:  | **Received by:**      **Signature** ***X***:  *I accept receipt of this inspection and am in agreement with the stated actions.* |
| Attachment: Additional Pages [ ]  Photos [ ]  Maps [ ] Correspondence [ ]  Incident Report [ ]  Other [ ]  | Date of Delivery to Contractor: Click here to enter a date. Next Planned Inspection Date:Click here to enter a date.  | Delivery Method: On-site [ ]  Email [ ]  Fax [ ] Mail [ ]  Hand Delivered [ ]  |