



BC Timber Sales Kootenay Business Area
Species of Management Concern – Licensees, Permittees and Contractors
Environmental Operating Procedures

Purpose:

BC Timber Sales environmental management system (EMS) and sustainable forest management program identifies requirements to protect threatened or endangered species and ecological important plant and animal communities. BCTS Timber Sale Licensees, Permittees and Contractors (LPCs) are required to meet various federal and provincial legislative such as the Canadian Species at Risk Act, BC Wildlife Act and Forest and Range Practices Act, requirements and government WHF order, which relate to the management of wildlife and ecosystems.

This document outlines LPC expectations of species of management concern (SOMC) roles and responsibilities when conducting operations within the Kootenay Business Area (KBA).

Procedures:

Project Pre-work (LPC supervisor – staff)

- Review any SOMC, or Wildlife Habitat feature operational requirements/constraints specific to the activity/location as identified in the Site Plan.
- All staff, be familiar with key SOMC applicable to your operating area – refer to KBA SOMC field guide.
- Be familiar with:
 - **KBA Wildlife Habitat Feature Order**
[tko_wildlife_habitat_features_kootenay_boundary_region_order.pdf \(gov.bc.ca\)](#) and
 - **KBA Bird Nest Encounter SOP** [tko_sop_lpc_bird_nest_encounters.pdf \(gov.bc.ca\)](#).
Copies available in field supervisor field book.
 - BCTS EMS stop work requirements.
- Review SOMC, WHF and Bird Nest field sightings and reporting expectations.

Project Monitoring (LPC supervisor-staff)

- Monitoring staff awareness to any operational requirements/constraints specific to activity/project.
- Ensure any field sightings are reported to BCTS staff including situations of stop work.

Field Sightings and Reporting: any field sightings of wildlife species of concern, wildlife habitat features or stick nest encounters.

1. Notify BCTS Project Supervisor ASAP via email or phone
2. For observations, note (at the minimum) the following:
 - Location (gps coordinates or sufficient information to locate on a map), Date of observation, Species. #s observed (seen/heard), health of species. name and contact (phone/email) of observer
 - Habitat (plant or special features of observation location), Land status of observation (e.g. crown, federal, private), Adjacent landscape (e.g. disturbance, roads)
 - Condition of habitat (quality of habitat) Take photo, make field notes.
3. To document identified wildlife habitat features use [WHF Observation Form \(gov.bc.ca\)](#) .
4. Forwarded observations/information to BCTS Project Supervisor who will report information to [Submit Wildlife / Plant Data and Information - Province of British Columbia \(gov.bc.ca\)](#)
5. BCTS staff will recommend appropriate site level measures to be implemented and or if an assessment by qualified professional is required.