

BC Timber Sales Kootenay

CLIENT - EMS/SFM INFORMATION SHEET

October 2022

This information sheet is intended to highlight new and key EMS/SFM program expectations requirements for the Kootenay Business Area (BA) clients.

A useful guide, for reference at pre-works and project activities.

For BCTS Public EMS/SFM website [CLICK HERE](#)

Project Binders

- Provided by BCTS staff at time of pre-work
- To be maintained on site during active operations (appropriate documentation)
- Utilize contents to promote awareness i.e. field books, stickers etc.

Site Supervision - *plays a key role in project plan success.*

- ✓ Meets BCTS Environmental Field Procedure (EFP) #02 (**updated**) expectations/requirements, for details [Click Here](#) and,
- ✓ Is current with provincial EMS supervision training
- ✓ Provides on-site supervision, project monitoring, pre-workers, worker training etc.
- ✓ Be familiar with BCTS Kootenay Supervisors Field book, a good source of information

EMS / SFM Training

- *New Training Requirements*** – Table 008-1 LPC Training Matrix/Table 008-1A LPC Training Summary
 - LPC Supervisors – Introductory Information on Working with Indigenous Peoples [Click Here](#)
 - LPC Workers – Summary, Working with Indigenous Peoples [Click Here](#)
 - LPC Supervisors – SFM Program Continuing Education [Click Here](#)
 - Changes to frequency of training - Increase in how often training courses are to be re-taken
- EMS Worker Tailgate Training for useful tool tailgate training [Click Here](#)
- EMS Supervisor Training....for new site supervisors or a refresher [Click Here](#)
- SFM Awareness, supervisor/workers be familiar with , sustainable forestry principles [Click Here](#)
- IP and SAR Information Packages Review Invasive Plant & Species at Risk information packages provided in binders for workers
- Road Construction Initiated Slide Training - applicable for supervisors/equipment operators constructing a road where a risk of landslide has been identified - review the module [Click Here](#) (50 mins)

Pre-works

- ✓ Appropriate personnel to attend BCTS pre-work i.e. site supervisor, logging contractor and or forest professional.
- ✓ All workers must receive pre-works, understanding of project plans, roles & responsibilities (documented).
- ✓ Conduct pre-works prior to ops start-up & after periods of extended shutdowns.

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Inspections and Monitoring Activities

- ✓ Monitor and inspect current and completed activities as per EFP #02 Project Supervisor (**updated**)
- ✓ Follow-up on actions and deficiencies identified in BCTS or client self-inspections, follow-up includes implementation and documentation. Participate in BCTS joint inspections

Emergency Response Preparedness

- ✓ Complete ERP for project
- ✓ Maintain applicable ERP equipment on-site (spill kits, fire suppression equipment, hand tools)
- ✓ Fax copy of ERP page 1 to Southeast Fire Centre 250-365-9919
- ✓ Practices ER drills to ensure staff/equipment is prepared for emergencies

Fuel Handling

- ✓ To support fuel handling compliance & best practices, all workers refer to EFP #06 [Click Here](#)
- ✓ Distribute fuel handling stickers provided in project binders.

Changing the Plan

- ✓ Communicate changes to the plan with BCTS staff especially at pre-works.
- ✓ Changes to project plans may require updates to mapping information, field marking, review by a forest professionals and subsequent pre-works with operational personnel.
- ✓ Also refer to Kootenay BA changing the plan document [Click Here](#)

Fire Hazard Assessments & Open Burning

- Submit copies of completed fire hazard assessments to BCTS,
- Opening burning activities are subject to open burning regs, e.g. fuel break and extinguishment,
- Best practice to document pre-burn decision. [Click Here](#) for helpful checklist.

Working around Streams

- ✓ Fall and Yard away from streams, where not practicable, clean/remove introduced debris concurrent with harvesting ops.
- ✓ Streams without RRZ will have 5 m machine free zones
- ✓ Minimize footprint in riparian areas, utilize stubbing/high stumps along water features, retain non-merch etc.
- ✓ For more information on best practices refer to FREP report Dec 2017 [Click Here](#)

Water Quality and Sedimentation Best Management Practices

- Utilize Kootenay Wet Weather Operating Guide, useful tool [Click Here](#)
- Kootenay temporary-winter crossing guide [Click Here](#)
- BCTS EFP 4 and 5 (**updated**) outline expectations for operating during favourable conditions and utilizing sediment control measures.

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Invasive Plants (IP)

Ensure workers are familiar with IP Information Package provided in project binder and Kootenay BA IP Environmental Field Procedure EFP #09 including:

- ✓ Known location of infestation areas & specified measures,
- ✓ Reporting, inspect cleaning equipment requirements
- ✓ Grass seed (spring/fall) exposed soils within 12 months following soil exposure

Species of Risk

Ensure workers are familiar with SAR Information Package this includes:

- ✓ Species of Management Concern Handbook- know what to report in your area [Click Here](#)
- ✓ Know location of species of management concern in the project area
- ✓ Kootenay BA SAR guide and reporting requirements [Click Here](#)

Logging Completion Report Form

- For TSL Holders, submit to BCTS "completion of primary activities (copy in binder) Completion of TSL obligations is linked to BCTS deposit release procedures

What to Report

- a) EMS Incidents = Fires, Spills, Erosion Events, Water Disruption, non-compliance/non-conformance. Complete Part A. Checklist #09 (**updated**) copy to BCTS.
- b) Unidentified Resource Features / Values i.e. Nests, Bear Dens, etc.
- c) Changes to the Plan
- d) Sightings of species at risk and identified invasive plants.