

BC Timber Sales Kootenay CLIENT - EMS/SFM INFORMATION SHEET April 2019



This information sheet is intended to highlight new and key EMS/SFM program expectations requirements for the Kootenay Business Area (BA) clients.

A useful guide, for reference at pre-works and project activities.

For BCTS Public EMS/SFM website [CLICK HERE](#)

Project Binders

- Provided by BCTS staff at time of pre-work
- To be maintained on site during active operations (appropriate documentation)
- Utilize contents to promote awareness i.e. field books, stickers etc.

Site Supervision - *plays a key role in project plan success.*

- ✓ Meets BCTS Environmental Field Procedure (EFP) #02 expectations/requirements, for details [CHECKOUT THIS LINK](#) and,
- ✓ Is current with provincial EMS supervision training
- ✓ Provides on-site supervision, project monitoring, pre-workers, worker training etc.
- ✓ Be familiar with BCTS Kootenay Supervisors Field book, a good source of information

EMS / SFM Training

- Road Construction Initiated Slide Training **NEW**- applicable for supervisors/equipment operators *constructing a road where a risk of landslide has been identified - review the module [LINK](#). (50 mins)*
- EMS Worker Tailgate Training [CLICK HERE](#) for useful tool tailgate training.
- EMS Supervisor Training....for new site supervisors or a refresher [CLICK HERE](#) to access BCTS EMS/SFM training module.
- SFM Awareness, supervisor/workers be familiar with , sustainable forestry principles [CLICK HERE](#)
- IP and SAR Information Packages Review Invasive Plant & Species at Risk information packages provided in binders with workers

Pre-works

- ✓ Appropriate personnel to attend BCTS pre-work i.e. site supervisor, logging contractor and or forest professional.
- ✓ All workers must receive pre-works, understanding of project plans, roles & responsibilities (documented).
- ✓ Conduct pre-works prior to ops start-up & after periods of extended shutdowns.

Inspections and Monitoring Activities

- ✓ Monitor and inspect current and completed activities as per EFP #02 Project Supervisor Follow-up on actions deficiencies identified in BCTS or client self-inspections, follow-up includes implementation and documentation. Participate in BCTS joint inspections

Emergency Response Preparedness

- ✓ Complete ERP for project
- ✓ Maintain applicable ERP equipment on-site (*spill kits, fire suppression equipment, hand tools*)
- ✓ Fax copy of ERP page 1 to Southeast Fire Centre 250-365-9919
- ✓ Practices ER drills to ensure staff/equipment is prepared for emergencies

Fuel Handling

- ✓ To support fuel handling compliance & best practices, all workers refer to EFP #06 [LINK](#)
- ✓ Distribute fuel handling stickers provided in project binders.

Changing the Plan

- ✓ Communicate changes to the plan with BCTS staff especially at pre-works.
- ✓ Changes to project plans may require updates to mapping information, field marking, review by a forest professionals and subsequent pre-works with operational personnel.
- ✓ Also refer to Kootenay BA changing the plan document [CLICK HERE](#)

Fire Hazard Assessments & Open Burning

- Submit copies of completed fire hazard assessments to BCTS,
- Opening burning activities are subject to open burning regs. i.e. extinguishment
- Best practice to document pre-burn decision. [CLICK HERE](#) for checklist.

Working around Streams

- ✓ **NEW requirement** - Fall and Yard away from streams, where not practicable, clean/remove introduced debris concurrent with harvesting ops.
- ✓ **NEW requirement** - Streams without RRZ will have 5 m machine free zones
- ✓ Minimize footprint in riparian areas, utilize stubbing/high stumps along water features, retain non-merch etc.
- ✓ For more information on best practices refer to FREP report Dec 2017 [FREP Report LINK](#)
- ✓ Also refer to Kootenay BA 2018 FREP Riparian Assessment [LINK](#) for local review details

Water Quality and Sedimentation Best Management Practices

- Utilize Kootenay Wet Weather Operating guide [LINK](#), useful tool to support
- Kootenay temporary-winter crossing guide [LINK](#)
- BCTS EFP 4 and 5 outline expectations for operating during favourable conditions and sediment control measures

Invasive Plants (IP)

Ensure workers are familiar with IP Information Package provided in project binder and Kootenay BA IP Environmental Field Procedure EFP #09 including:

- ✓ Known location of infestation areas & specified measures,
- ✓ Reporting, inspect cleaning equipment requirements
- ✓ **NEW** Grass seed (spring/fall) exposed soils within 12 months following soil exposure

Species of Risk Ensure workers are familiar with SAR Information Package this includes:

- ✓ Species of Management Concern Field book- know what to report in your area [LINK](#)
- ✓ Know location of species of management concern in the project area
- ✓ Kootenay BA SAR guide and reporting requirements [LINK](#)

Logging Completion Report Form

- For TSL Holders, submit to BCTS "completion of primary activities (copy in binder)
Completion of TSL obligations is linked to BCTS deposit release procedures

What to Report

- EMS Incidents = Fires, Spills, Erosion Events, Water Disruption, non-compliance/non-conformance. **Complete Part A. Checklist #09 copy to BCTS.**
- Unidentified Resource Features / Values i.e. Nests, Bear Dens, etc.
- Changes to the Plan
- Sightings of species at risk and identified invasive plants.