|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section A** | Business Area: | | | | | Field Team: | | | ORCS/ARCS File(s): | | | Date of Inspection:  Click here to enter a date. | |
| Timber Sale Licence: | | | | | Road Tenure: | | | Log Dump Permit: | | | **Inspection Type:** | |
| Licensee*:* | | | | | Agent: | | | On-site Supervisor: | | | **Geographic Location:** | |
| **Section B** | **Inspection Detail & Activity Status** | | | **Indicate which Blocks & Road Permit were inspected. / Percent % of Work Completed is an ocular estimate only.**  **Inspection Method (INSP): D = Detailed Observation, G = General Observation / Note: Block access is in-block roads only.** | | | | | | | | | |
| **Block       INSP**  Access:  Falling:  Yarding:  Loading: | | | | **Block       INSP**  Access:  Falling:  Yarding:  Loading: | | **Block** **INSP**  Access:  Falling:  Yarding**:**  Loading**:** | | | **Block**I**NSP**  Access:  Falling:  Yarding:  Loading: | **Road Permit** **INSP**  R/W Falling:  Sub-grade:  Final Grade:  Structures: | | |
| **Active during Inspection**  **Harvesting Activities**  Falling  Decking and Processing  Skidder/Hoe Forwarding  Loading & Hauling  Cable Yarding  Equip. Mob or Demob  Helicopter Logging  Other (Specify): | | | | | | **Road Activities**  Construction  Maintenance  Deactivation  Rehabilitation | | | **Structure Work**  Structure Install  Engineered Earthworks  Structure Removal  Deactivation | **Log Dump Activities**  Construction  Maintenance  Deactivation  Rehabilitation | | |
| **Section C** | **Requirement ID # & Status** | | **Yes:** Inspector’s opinion requirement is being met. **Comments optional – Section E**  **No:** Inspector’s opinion of non-conformance requiring **Corrective Actions – Section D or,**  Incident requiring Incident Root Cause Investigation **Issue(s) – Section D.**  **NI:** Not inspected. **NA:** Not applicable. **Note:** Refer to Guidance Document for requirement detail. | | | | | | | | | | |
| **ID #** | **03: TSL – Safety Requirements** | | | | | | **Status**  **Y N NI NA** | **ID #** | **05: Legislative - Stream and Riparian Requirements** | | | **Status**  **Y N NI NA** |
| 0301 | SAFE Company Status | | | | | |  | 0501 | Road outside RMA, Cutting in RRZ, RMZ Retention as authorized | | |  |
| 0302 | No Safety concerns reported | | | | | |  | 0502 | RMA Retention on Temperature Sensitive Streams followed | | |  |
| 0303 | No Unsafe conditions / acts reported (3.10) | | | | | |  | 0503 | Stream Crossing to protect channels/mitigate disturbance followed | | |  |
| **ID #** | **04: Legislative - Area and General Requirements** | | | | | | **Status**  **Y N NI NA** | 0504 | Fish Passage and Fish Habitat protection followed | | |  |
| 0401 | Damage to the environment prevented | | | | | |  | 0505 | Stream Sediment in Community Watersheds prevented | | |  |
| 0402 | Authorized Timber Harvesting specifications followed | | | | | |  | 0506 | Drinking Water Quality & Licensed Waterworks followed | | |  |
| 0403 | Soil Disturbance Levels (Area & Roadside) as per Site Plan followed | | | | | |  | **ID #** | **06: Legislative - Road, Trail and Structure Requirements** | | | **Status**  **Y N NI NA** |
| 0404 | Landslide or Gully Process with Adverse Effects prevented | | | | | |  | 0601 | Permanent Access Limits as per Site Plan followed | | |  |
| 0405 | Fan Destabilization resulting from activities prevented | | | | | |  | 0602 | Re-vegetate Roads within 2 years followed | | |  |
| 0410 | Wildlife Tree Retention Areas Requirements followed | | | | | |  | 0605 | Road & Structures Constructed & Maintained to be Sound & Safe | | |  |
| 0411 | Coarse Woody Debris Retention per hectare followed | | | | | |  | 0606 | Maintain Natural Surface Drainage Patterns in Road Construction | | |  |
| 0412 | General Wildlife Measures followed | | | | | |  | 0607 | Build, Repair and/or Install Bridges & Culverts as designed | | |  |
| 0413 | Resource Features followed | | | | | |  | 0608 | Road Clearing Widths Appropriate for Conditions including Safety | | |  |
| 0414 | Wildlife Habitat Features followed | | | | | |  | 0609 | Road Deactivation Requirements followed | | |  |
| 0416 | Smoke Venting Index checked for air quality/burning in a prescribed manner | | | | | |  | 0610 | Road Maintenance Requirements followed | | |  |
| 0417 | FSP Results, Strategies & Measures followed | | | | | |  | 0611 | 48 Hour Notification for Road Works in Community Watersheds provided | | |  |
| 0419 | DM Notified of start or re-start of Harvesting & Road Construction | | | | | |  | **ID #** | 08: Environmental Emergency Response Requirements | | | **Status**  **Y N NI NA** |
| 0420 | Other Legislative Requirements (Federal & BC) followed | | | | | |  | 0801 | Env Emergency Response Plan onsite, location known | | |  |
| 0421 | First Nations Requirements met | | | | | |  | 0802 | Awareness of roles, responsibilities and procedures confirmed | | |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 0803 | Incident Reporting documented and reported | | |  | | 1213 | Obtain approvals to cross land or join to a Forest Service Road | | | | |  |
| 0804 | Test and Drills scheduled and completed | | |  | | 1214 | Access Controls Installed to be safe for other road users | | | | |  |
| 0805 | Emergency response equipment onsite and maintained | | |  | | **ID #** | **13: Specific Conditions TSL Schedule “A”** | | | | | **Status**  **Y N NI NA** |
| 0806 | 24 hour contact # provided to local Fire Centre | | |  | | 1301 | TSM Notification requirements followed | | | | |  |
| 0807 | Fire Danger Class discussed | | |  | | 1302 | Dangerous trees clauses followed | | | | |  |
| 0808 | Fire Hazard Assessments and Abatement conducted, as required | | |  | | 1303 | Environmental clauses followed | | | | |  |
| **ID #** | **09: EMS Documents, Records & General Requirements** | | | **Status**  **Y N NI NA** | | 1304 | Harvesting clauses followed | | | | |  |
| 0901 | Pre-work meetings done & documented | | |  | | 1305 | Forest Health clauses followed | | | | |  |
| 0902 | Self Inspections & Corrective Actions complete, documented & followed up | | |  | | 1306 | Other Utilities and Occupiers clauses followed | | | | |  |
| 0903 | Project Plan documents on-site and available | | |  | | 1307 | Road clauses followed | | | | |  |
| 0904 | Training current – records completed, updated and available | | |  | | 1308 | Silviculture clauses followed | | | | |  |
| 0905 | Industrial Waste contained and timely removal | | |  | | 1309 | Skid trail clauses followed | | | | |  |
| 0906 | Conformance to BCTS Fuel Handling (EFP 06) requirements | | |  | | 1310 | Slashing clauses followed | | | | |  |
| 0907 | Other Environmental Field Procedures followed | | |  | | 1311 | Timber processing clauses followed | | | | |  |
| **ID #** | **10: General Contractual Conditions** | | | **Status**  **Y N ND NA** | | **ID #** | **14: Specific Conditions of Road, Log Dump Permit or Contract** | | | | | **Status**  **Y N NI NA** |
| 1006 | Industrial Camp Standards Requirements | | |  | | 1405 | Construction specifications met | | | | |  |
| **ID #** | **12: General Contractual Conditions of Licence** | | | **Status**  **Y N NI NA** | | 1411 | Log dump specifications met | | | | |  |
| 1201 | Designated Supervisor directing workers | | |  | | **ID #** | **80: Sustainable Forest Management Certification** | | | | | **Status**  **Y N NI NA** |
| 1202 | Timber Marking Practices followed | | |  | | 8001 | SFM Certification Requirements met | | | | |  |
| 1204 | Pre-harvest meeting held | | |  | | **ID #** | **90: Business Area Specific Requirements** | | | | | **Status**  **Y N NI NA** |
| 1205 | Reserved Timber Requirements followed | | |  | | 9204 | Where practicable, avoid parking equipment within any riparian areas when not in use discussed/met | | | | |  |
| 1206 | Restrictions on Timber Processing Facility followed | | |  | | 9205 | Temporary periods of Shutdown requirements discussed/met | | | | |  |
| 1207 | Manufacture of products on site | | |  | | 9211 | Species at Risk Management addressed | | | | |  |
| 1208 | Waste Determination Completion per Manual | | |  | | 9222 | Invasive Plant Management addressed (i.e. grass  seeding) | | | | |  |
| 1209 | TSM notification of Intent / Deviation from Harvest Plan followed | | |  | | 9216 | Wet Weather Shutdown Guidelines followed | | | | |  |
| 1210 | Survey for Monetary Billing completion prior to Waste Disposal | | |  | | 9212 | Operational requirements around active Bird nests and the Migratory Bird Act discussed | | | | |  |
| 1211 | Onsite Signage: Timber Mark & Radio frequency | | |  | | 9213 | Training records must be completed and documented prior to harvest commencement. ALL LPC supervisors must have the LPC Supervisor on-line training. | | | | |  |
| 1212 | Licence / Road Permit Road Specifications followed | | |  | | 9214 | Roads/Ditchlines-.change to plan required? Professional prepare a rationale that it’s feasible to not create a ditchline. | | | | |  |
| **Section D** | ID # | | CORRECTIVE ACTION – 1 | | | | | | | | | | |
|  | | Requirement: | | | | | | | Responsibility: | | | |
| Description: | |  | | | | | | | Target Date:  Click here to enter a date. | | Completion Date:  Click here to enter a date. | |
| Corrective Action: | |  | | | | | | | Follow-up: | | | |
| ID # | | CORRECTIVE ACTION – 2 | | | | | | | | | | |
|  | | Requirement: | | | | | | | Responsibility: | | | |
| Description: | |  | | | | | | | Target Date:  **Click here to enter a date.** | | Completion Date:  **Click here to enter a date.** | |
| Corrective Action: | |  | | | | | | | Follow-up: | | | |
| ID # | | CORRECTIVE ACTION – 3 | | | | | | | | | | |
|  | | Requirement: | | | | | | | Responsibility: | | | |
| Description: | |  | | | | | | | Target Date:  Click here to enter a date. | Completion Date:  **Click here to enter a date.** | | |
| Corrective Action: | |  | | | | | | | Follow-up: | | | |
| ID # | | CORRECTIVE ACTION – 4 (add extra sheets for more actions) | | | | | | | | | | |
|  | | Requirement: | | | | | | | Responsibility: | | | |
| Description: | |  | | | | | | | Target Date:  Click here to enter a date. | Completion Date:  **Click here to enter a date.** | | |
| Corrective Action: | |  | | | | | | | Follow-up: | | | |
| **ISSUE(S)** | | | Complete Incident Report Form for each incident type. Enter in Issue Tracking System (ITS) linked to the Pre-work. ITS required for significant or repeat non-conformance, potential non-compliance, or Incident (as defined in EOP-04). | | | | | | | **Issue #:**       **Issue Type:**  **Issue #:**       **Issue Type:** | | | |
| **Section E** | GENERAL INSPECTION COMMENTS  (Reference Requirement ID # where appropriate, add extra sheets for more comments) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Inspected by:**  **Signature X**: | | | | | **Received by:**  **Signature** ***X***:  ***I accept receipt of this inspection report and am in agreement with the stated actions.*** | | | | | | | |
| Attachment:  Additional Pages  Photos  Maps  Correspondence  Incident Report  Other | | | Date of Delivery to Licensee or Agent:  Click here to enter a date.  Planned Inspection Date:  Click here to enter a date. | | | | | Delivery Method:  On-site  Email  Fax  Mail  Hand Delivered | | | | |