



Ministry of
Energy and
Climate Solutions



Low Carbon Fuels Portal User Webinar

Low Carbon Fuels Branch

Energy Decarbonization Division

Binaipal Gill, Director of
Implementation

February 26th, 2025



Ministry of
Energy and
Climate Solutions



Territorial Acknowledgement

We are grateful to live, learn and work on the traditional territory of the ləkʷəŋən Peoples, known today as the Songhees and Esquimalt Nations.



Agenda

- TFRS → LCFS Portal Purpose
- BCeID Authentication Service
- Roles
- User Management & Notifications
- Credit Transfers
- Compliance Reporting
- FSE upload function



Switching from TFRS to LCFS Portal

- The LCFS Portal was developed to support the new *Low Carbon Fuel Act's* legislative framework with a streamlined reporting process and enhanced user experience.

Improvements you will see:

- Enhanced compliance reporting structure
- Improved file upload capabilities
- Allocated and exported fuel supply
- Simplified credit transfer process



Need Support?

LCFS Portal Support

For inquiries related to the
LCFS portal, contact
lcfs@gov.bc.ca



BCeID Help Desk

For assistance with
Business BCeID-related
questions or problems,
please visit bceid.ca



BCeID Authentication Service

- BCeID is an authentication service that provides secure access to online government services, such as the LCFS Portal
- Organizations must register with **Business BCeID**
- Each individual company representative must have their own Business BCeID user account to access LCFS Portal
- Account sharing violates BCeID terms of service



Roles

- LCFS Portal organization account established by 'Manage Users' role
- Can be more than one 'Manage Users' role assigned to each organization

Status

- Active, user can login to LCFS portal
- Inactive, user cannot login to LCFS portal

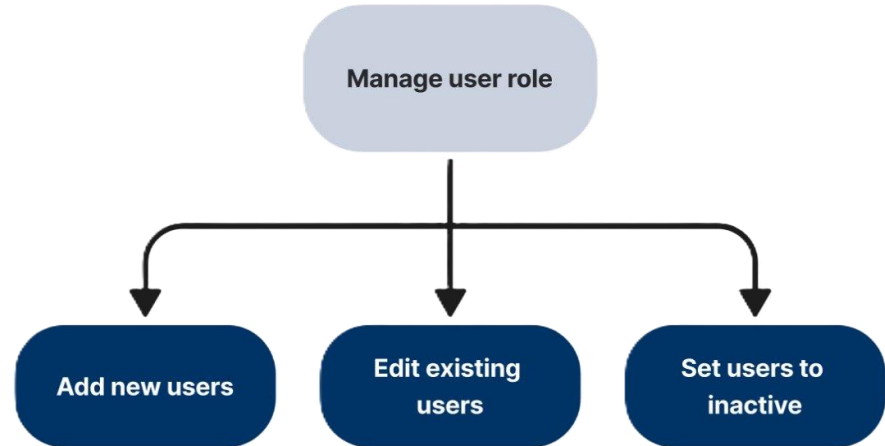
Roles

- Manage Users** — can add/edit BCeID users and assign roles.
- Transfer** — can create/save transfers and submit files.
- Compliance Reporting** — can create/save compliance reports and submit files.
- Signing Authority** — can sign and submit compliance reports to government and transfers to trade partners/government.



User Management

- ‘Manage Users’ role is responsible for managing the user accounts associated with your organization.
- If representing multiple organizations, a **unique** Business BCeID username is required for each organization
- User accounts are never deleted, only set to “Inactive”



Notifications

- To view notifications, click on the bell icon in the top right-hand corner of the page
- Notification configuration selection allows the user to customize the types of notifications received
- Notifications options are none, within the app or sent via email



Configure notifications

<input type="checkbox"/>	<input type="checkbox"/>	Transfers Transfer partner proposed, declined, rescinded or signed & submitted Director recorded/refused	<input checked="" type="checkbox"/> Email notification
<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/> In-app notification
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Initiative agreements and other transactions Director approved	
<input type="checkbox"/>	<input type="checkbox"/>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Compliance & supplemental reports Director assessment	
<input type="checkbox"/>	<input type="checkbox"/>		

email:

Save



Credit Transfers

- Users with the 'Transfer' role can initiate a transfer by selecting the 'New transfer' button on the **Transactions** page
- On the **New Transfer** page, enter transfer details:
 - Quantity of compliance units
 - Transferee organization
 - Fair market value (in Canadian dollars per unit).
 - Date selector to add the transfer agreement date.
- Use comment field for any additional details.
- The 'Signing Authority' role is required to finalize and send a transfer
- An organization **cannot propose to transfer more compliance units than their current balance, including pending transfer proposals**







Compliance Reporting

- The ‘Compliance Reporting’ role is required to create new compliance reports
- The **Compliance reporting** page includes the following information about reporting activities, as well as organization details:
 - Supply of fuel
 - Notional transfers of eligible renewable fuel
 - Fuels for other use
 - Exporting fuel that was previously marketed in British Columbia
 - Final Supply Equipment (FSE) identification form
 - Allocation Agreements
 - Uploading supporting documentation such as hydro bills or invoices for submission with the report
- The ‘Signing Authority’ role is required to submit the reports

Report activities

Did **FS1** engage in any of the following activities between January 1, 2024, and December 31, 2024?

Click links to report activities:

Supply of fuel [Supply of fuel \(e.g., gasoline, diesel, jet fuel, electricity, hydrogen, etc.\)](#)

Notional transfers [Notional transfers of eligible renewable fuel](#)

Fuels for other use [Fuels for other use](#)

Exporting fuel [Exporting fuel that was previously marketed in British Columbia](#)

Verification details:

FSE [Final supply equipment \(FSE\) identification for electricity supply](#)

Allocation agreements [Allocation agreements \(e.g., allocating responsibility for fuel\)](#)

Upload documents [Upload supporting documents for your report](#)



New – FSE Reporting Function

Addresses concern about reporting multiple FSE rows at a time

- Enables download of a blank FSE Excel template or an Excel file with information already populated in the grid
- Enables upload of a completed FSE Excel file to the input grid (must use the template format for proper upload)
 - Upload of the FSE Excel file overwrites any rows where information was already input

Final supply equipment (FSE)

Report dates of supply for your final supply equipment (FSE).

Organization: Enter your organization name unless you are reporting FSE that you have received allocated responsibility. In this case, enter the utility account holder's organization name.
Enter the billing address in the **Notes** field if it is different than the equipment address. Also, enter an explanation in the **Notes** field if you select 'Other' from any of the select options.

Download Excel template ▾ Upload Excel spreadsheet ▾

* indicates a required field

Action	*Organization	Report date range	kWh usage	*Serial #	*Manufacturer	M
<div style="display: flex; align-items: center;"> + - </div>	Select	2024-01-01 to 2024-12-31				

+ Add row
Save & return to report





What's Next?

Upcoming work on the LCFS Portal is expected to include:

- Supplemental report submissions
- Initiative Agreement designated action submission
- Early-issuance applications



Questions?



Contact

Binaipal Gill, Director of Implementation

Low Carbon Fuels Branch
Energy Decarbonization Division
Ministry of Energy and Climate Solutions

Alasdair Ring, Product Owner

Low Carbon Fuels Branch
Energy Decarbonization Division
Ministry of Energy and Climate Solutions

Email contact:

LCFS@gov.bc.ca

Visit our website at:

[Renewable and Low Carbon Fuels - Province of British Columbia](#)





Ministry of
Energy and
Climate Solutions



Thank you

