



Natural Resource Ministries

**GOVERNMENT TRANSFER –
SHARED COST ARRANGEMENT**

Agreement #: XXXXXXXX

Project Title: XXXXXXXX

THIS AGREEMENT dated for reference the **XX** day of **XXXXXX**.

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF
BRITISH COLUMBIA, represented by the Minister of ENERGY MINES
AND LOW CARBON INNOVATION
ELECTRICITY AND ALTERNATIVE ENERGY DIVISION

(the "Province")

AND

XXXXXXXXXXXXX
(the "Recipient")

The parties to this Agreement (the "Parties") agree as follows:

SECTION 1 - DEFINITIONS

1. Where used in this Agreement

- (a) "Business Day" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;
- (b) "Financial Contribution" means the total aggregate value stipulated in Schedule B;
- (c) "Material" means all findings, data, reports, documents, records and material, (both printed and electronic, including but not limited to, hard disk or diskettes), whether complete or otherwise, that have been produced, received, compiled or acquired by, or provided by or on behalf of the Province to, the Recipient as a direct result of this Agreement, but does not include:
 - i. Client case files or Personal Information as defined in the Freedom of Information and Protection of Privacy Act; or
 - ii. Property owned by the Recipient.
- (d) "Project" means the project described in Schedule A;
- (e) "Refund" means any refund or remission of federal or provincial tax or duty available with respect to any items that the Province has paid for or agreed to pay for under this Agreement.
- (f) "Services" means the services described in Schedule A;
- (g) "Term" means the duration of the Agreement stipulated in Schedule A.

SECTION 2 - APPOINTMENT

The Recipient must carry out and complete the Project described in Schedule A and may use the Province's funding only for the purpose (specified in Schedule A) of defraying Eligible Costs incurred by the Recipient in carrying out and completing the Project.

SECTION 3 – PAYMENT OF FINANCIAL CONTRIBUTION

Subject to the provisions of this Agreement, the Province will pay the Recipient in the amount, and at the times set out in Schedule B.

The Province has no obligation to make the Financial Contribution unless the Recipient has complied with the criteria set out in Schedule A.

Notwithstanding any other provision of this Agreement the payment of the Financial Contribution by the Province to the Recipient pursuant to this Agreement is subject to:

- (a) there being sufficient monies available in an appropriation, as defined in the *Financial Administration Act* ("FAA"), to enable the Province, in any fiscal

year when any payment of money by the Province to the Recipient falls due pursuant to this Agreement, to make that payment; and

- (b) Treasury Board, as defined in the FAA, not having controlled or limited, pursuant to the FAA, expenditure under any appropriation referred to in subparagraph (a) of this paragraph.

The Recipient must:

- (a) apply for, and use reasonable efforts to obtain, any available Refund, credit, rebate or remission of federal, provincial or other tax or duty imposed on the Recipient as a result of this Agreement that the Province has paid or reimbursed to the Recipient or agreed to pay or reimburse to the Recipient under this Agreement; and
- (b) immediately on receiving, or being credited with, any amount applied for under paragraph (a), remit that amount to the Province, or deduct that amount from the next request for payment under this Agreement.

The previous paragraph continues in force indefinitely, even after this Agreement expires or is terminated.

The Recipient is responsible for any Provincial Sales Tax (PST) and Goods and Services Tax (GST) and any other charges for which the Province has not expressly agreed to accept responsibility under the terms of this Agreement.

The Recipient must declare any amounts owing to the government under legislation or an agreement. Amounts due to the Recipient under this Agreement may be set-off against amounts owing to the government.

SECTION 4 - REPRESENTATIONS AND WARRANTIES

The Recipient represents and warrants to the Province, with the intent that the Province rely on it in entering into this Agreement, that

- (a) all information, statements, documents and reports furnished or submitted by the Recipient to the Province in connection with this Agreement are true and correct;
- (b) the Recipient has no knowledge of any fact that materially adversely affects, or so far as it can foresee, might materially adversely affect, the Recipient's properties, assets, condition (financial or otherwise), business or operations or its ability to fulfill its obligations under this Agreement; and
- (c) the Recipient is not in breach of, or in default under, any law of Canada or of the Province of British Columbia applicable to or binding on it.

All statements contained in any certificate, application, proposal or other document delivered by or on behalf of the Recipient to the Province under this Agreement or in

connection with any of the transactions contemplated by it are deemed to be representations and warranties by the Recipient under this Agreement.

All representations, warranties, covenants and agreements made in this Agreement and all certificates, applications or other documents delivered by or on behalf of the Recipient are material, have been relied on by the Province, and continue in effect during the continuation of this Agreement.

SECTION 5 - INDEPENDENT RELATIONSHIP

No partnership, joint venture, agency or other legal entity will be created by or will be deemed to be created by this Agreement or by any actions of the Parties pursuant to this Agreement.

The Recipient will be an independent and neither the Recipient nor its servants, agents or employees will be the servant, employee, or agent of the Province.

The Recipient will not, in any manner whatsoever, commit or purport to commit the Province to the payment of money to any person, firm, or corporation.

The Province may, from time to time, give instructions to the Recipient in relation to the carrying out of the Services, and the Recipient will comply with those instructions but will not be subject to the control of the Province regarding the manner in which those instructions are carried out except as specified in this Agreement.

SECTION 6 – RECIPIENT’S OBLIGATIONS

The Recipient will:

- (a) carry out the Services in accordance with the terms of this Agreement during the Term stated in Schedule A;
- (b) comply with the payment requirements set out in Schedule B, including all requirements concerning the use, application and expenditure of the payments provided under this Agreement;
- (c) comply with all applicable laws;
- (d) hire and retain only qualified staff;
- (e) without limiting the provisions of subparagraph (c) of this Section carry out criminal record checks as required by the Criminal Records Review Act, in accordance with Schedule C;
- (f) unless agreed otherwise, supply, at its own cost, all labour, materials and approvals necessary to carry out the Services;
- (g) unless agreed otherwise, retain ownership to all assets acquired or intangible property created in the process of carrying out this Agreement;
- (h) co-operate with the Province on all of the Recipient’s public announcements and media opportunities regarding the Services

and the details of this Agreement, with the understanding that the Province will lead in the decision making on announcement opportunities, and provide sufficient advanced notice to the Province of the same in terms of media requests or other public announcement opportunities;

- (i) acknowledge the financial contribution made by the Province to the Recipient for the Services in Project news releases, public facing Project websites, and other materials relating to the Project that are provided to applicants and potential applicants for the Project, (the “Materials”) produced by or at the direction of the Recipient, by printing on each of the Materials the following statement:

"We gratefully acknowledge the financial support of the Province of British Columbia through the Ministry of Energy, Mines and Low Carbon Innovation"; and

- (j) prominently include the CleanBC and Province of British Columbia logo on all Materials produced by or at the direction of the Recipient, subject to the prior review and approval by the Province before publication of the Materials.

SECTION 7 - RECORDS

The Recipient will:

- (a) establish and maintain accounting and administrative records in form and content satisfactory of the Province, to be used as the basis for the calculation of amounts owing;
- (b) establish and maintain books of account, invoices, receipts and vouchers for all expenses incurred in form and content satisfactory to the Province;
- (c) permit the Province, for monitoring and audit purposes, at all reasonable times, upon reasonable notice, to enter any premises used by the Recipient to deliver the Services or keep any documents or records pertaining to the Services, in order for the Province to inspect, audit, examine, review and copy any findings, data, specifications, drawings, working papers, reports, surveys, spread sheets, evaluations, documents, databases and material, (both printed and electronic, including, but not limited to, hard disk or USBs'), whether complete or not, that are produced, received or otherwise acquired by the Recipient as a result of this Agreement.
- (d) if applicable, obtain the consent of clients to allow provincial employees or designates access to client case files for the purposes of service monitoring and evaluation and research purposes, as outlined in Schedule E.

The Parties agree that the Province does not have control, for the purpose of the *Freedom of Information and Protection of Privacy Act*, of the records held by the Recipient.

SECTION 8 - NON EXPENDED FINANCIAL CONTRIBUTION

At the sole option of the Province, any portion of the Financial Contribution provided to the Recipient under this Agreement and not expended at the end of the Term shall be:

- (a) returned by the Recipient to the Minister of Finance; or
- (b) retained by the Recipient as supplemental funding provided for under an amendment to this Agreement; or
- (c) deducted by the Province from any future funding requests submitted by the Recipient and approved by the Province.

SECTION 9 - CONFLICT OF INTEREST

The Recipient will not, during the Term, perform a service for or provide advice to any person, or entity where the performance of such service or the provision of the advice may, in the reasonable opinion of the Province, give rise to a conflict of interest between the obligations of the Recipient to the Province under this Agreement and the obligations of the Recipient to such other person or entity.

SECTION 10 - CONFIDENTIALITY

The Recipient will treat as confidential all information and material supplied to or obtained by the Recipient, or any third party, as a result of this Agreement and will not, without the prior written consent of the Province, except as required by applicable law, permit its disclosure except to the extent that such disclosure is necessary to enable the Recipient to fulfill its obligations under this Agreement.

SECTION 11 - DEFAULT

Any of the following events will constitute an Event of Default,:

- (a) the Recipient fails to comply with any provision of this Agreement;
- (b) any representation or warranty made by the Recipient in accepting this Agreement is untrue or incorrect;
- (c) any information, statement, certificate, report or other document furnished or submitted by or on behalf of the Recipient pursuant to or as a result of this Agreement is untrue or incorrect;
- (d) the Recipient ceases, in the opinion of the Province, to operate;
- (e) a change occurs with respect to any one or more, including all, of the properties, assets, condition (financial or otherwise), business or operations of the Recipient which, in the opinion of the Province, materially

- adversely affects the ability of the Recipient to fulfill its obligations under this Agreement;
- (f) an order is made or a resolution is passed or a petition is filed for the liquidation or winding up of the Recipient;
 - (g) the Recipient becomes insolvent or commits an act of bankruptcy or makes an assignment for the benefit of its creditors or otherwise acknowledges its insolvency;
 - (h) a bankruptcy petition is filed or presented against, or a proposal under *the Bankruptcy and Insolvency Act* (Canada) is made by, the Recipient;
 - (i) a receiver or receiver-manager of any property of the Recipient is appointed; or
 - (j) the Recipient permits any sum which is not disputed to be due by it to remain unpaid after legal proceedings have been commenced to enforce payment thereof.

SECTION 12 – RESULTS OF AN EVENT OF DEFAULT

Upon the occurrence of any Event of Default and at any time thereafter that the Province may, despite any other provision of this Agreement, at its option, elect to do any one or more of the following:

- (a) terminate this Agreement, in which case the payment of the amount required under the last paragraph of Section 12 of this Agreement will discharge the Province of all liability to the Recipient under this Agreement;
- (b) require the Event of Default be remedied within a time period specified by the Province;
- (c) suspend any installment of the Financial Contribution or any amount that is due to the Recipient while the Event of Default continues;
- (d) waive the Event of Default;
- (e) require repayment of any portion of the Financial Contribution not spent in accordance with this Agreement;
- (f) pursue any other remedy available at law or in equity.

The Province may also, at its option, either:

- (a) terminate this Agreement on 30 days written notice, without cause; or
- (b) terminate this Agreement immediately if the Province determines that the Recipient's failure to comply places the health or safety of any person at immediate risk;

and in either case, the payment of the amount required under the last paragraph of Section 12 of this Agreement will discharge the Province of all liability to the Recipient under this Agreement.

Where this Agreement is terminated before 100% completion of the Project, the Province will pay to the Recipient that portion of the Financial Contribution which is equal to the portion of the Project completed to the satisfaction of the Province prior to termination.

SECTION 13 – DISPUTE RESOLUTION

Dispute resolution process:

In the event of any dispute between the Parties arising out of or in connection with this Agreement, the following dispute resolution process will apply unless the Parties otherwise agree in writing:

- (a) the Parties must initially attempt to resolve the dispute through collaborative negotiation;
- (b) if the dispute is not resolved through collaborative negotiation within 15 Business Days of the dispute arising, the Parties must then attempt to resolve the dispute through mediation under the rules of the British Columbia Mediator Roster Society; and
- (c) if the dispute is not resolved through mediation within 30 Business Days of the commencement of mediation, the dispute must be referred to and finally resolved by arbitration under the *Commercial Arbitration Act*.

Location of arbitration or mediation:

Unless the Parties otherwise agree in writing, an arbitration or mediation under the aforementioned dispute resolution process will be held in Victoria, British Columbia.

Unless the Parties otherwise agree in writing or, in the case of an arbitration, the arbitrator otherwise orders, the Parties must share equally the costs of a mediation or arbitration under the aforementioned dispute resolution process other than those costs relating to the production of expert evidence or representation by counsel.

SECTION 14 – INSURANCE AND INDEMNITY

Insurance

During the Term of this Agreement, the Recipient will provide, maintain and pay for insurance as specified in Schedule D, which may be amended from time to time at the sole discretion of the Province.

Without limiting the provisions of subparagraph (c) of Section 6, the Recipient will comply with the Workers' Compensation Legislation for the Province of British Columbia.

The Recipient must indemnify and save harmless the Province, its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the Province may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the Province.

SECTION 15 – ASSIGNMENT AND SUB-CONTRACTING

The Recipient will not, without the prior, written consent of the Province:

- (a) assign, either directly or indirectly, this Agreement or any right of the Recipient under this Agreement; or
- (b) sub-contract any obligation of the Recipient under this Agreement.

No sub-contract entered into by the Recipient will relieve the Recipient from any of its obligations, including Section 6, under this Agreement or impose upon the Province any obligation or liability arising from any such sub-contract.

This Agreement will be binding upon the Province and its assigns and the Recipient, the Recipient's successors and permitted assigns.

SECTION 16 - REPAYMENT OR REDUCTIONS

An amount paid by the Province to the Recipient or which is treated as such pursuant to the terms of this Agreement, and to which the Recipient is not entitled according to the terms of this Agreement is repayable to the Province and until repaid constitutes a debt due to the Province.

SECTION 17 – OTHER FUNDING

If the Recipient receives funding for or in respect of the Services from any person, firm, corporation or other government or governmental body, then the Recipient will immediately provide the Province with full and complete details thereof.

SECTION 18 - NOTICES

Where in this Agreement any notice or other communication is required to be given by any of the Parties, it will be made in writing. It will be effectively given:

- (a) by delivery, to the address of the Party set out below, on the date of delivery;
- (b) by pre-paid registered mail, to the address of the Party set out below, on the fifth business day after mailing; or

(c) by e-mail, to the e-mail address of the Party mentioned in this Agreement, on the date the e-mail is sent.

The contact details of the Parties are

Province: B.C. Ministry of Energy and Mines and Low Carbon Innovation
Electricity and Alternative Energy Division
4th Floor - 1810 Blanshard Street, Victoria, BC V8T 4J1
Nat Gosman
Executive Director, Built Environment
E-mail: Nathaniel.Gosman@gov.bc.ca
Ph : 778.698.7282

Recipient: Organization
Address
Name
Email
Phone

The address, phone number, or email set out above may be changed by notice in the manner set out in this provision.

SECTION 19 - NON-WAIVER

No term or condition of this Agreement and no breach by the Recipient of any term or condition will be deemed to have been waived unless such waiver is in writing signed by the Province and the Recipient.

The written waiver by the Province of any breach by the Recipient of any term or condition of this Agreement will not be deemed to be a waiver of any other provision of any subsequent breach of the same or any other provision of this Agreement.

SECTION 20 – ENTIRE AGREEMENT

The Schedules to this Agreement (including any appendices or other documents attached to, or incorporated by reference into, those Schedules) are part of this Agreement.

SECTION 21 - MISCELLANEOUS

All of the provisions of this Agreement in favour of the Province and all of the rights and remedies of the Province, either at law or in equity, will survive any expiration or sooner termination of this Agreement.

Nothing in this Agreement operates as a consent, permit, approval or authorization by the Province thereof to or for anything related to the Project that by law, the Recipient is required to obtain unless it is expressly stated herein to be such a consent, permit, approval or authorization.

SECTION 22 – EXECUTION AND DELIVERY OF AGREEMENT

This Agreement may be entered into by a separate copy of this Agreement being executed by, or on behalf of, each Party and that executed copy being delivered to the other Party by a method provided for in Section 18 or any other method agreed to by the Parties.

The Parties have executed this Agreement as follows:

SIGNED AND DELIVERED on behalf of the Recipient

Signature of Recipient's Signing Authority

Date

Name
Organization

SIGNED AND DELIVERED on behalf of the Province,

Signature of Province's Signing Authority

Date

Nat Gosman, Executive Director, Built Environment
Ministry of Energy, Mines and Low Carbon Innovation

SCHEDULE A – SERVICES

The Project

TERM

Notwithstanding the date of execution of this Agreement, the Term of this Agreement starts on March 1, 2022 and ends on March 31, 2024.

PROJECT

The CleanBC Building Innovation Fund (“BIF”) will provide a contribution of up to \$XXXX to the Recipient to administer the XXXXXX (“Project”).

[Project description goes here.]

PURPOSE & EXPECTED RESULTS

In collaboration with the BIF, the purpose of the Project is to accelerate the availability and affordability of low-carbon energy efficiency solutions, in support of broad market transformation in the B.C. building industry. The Project will help promote building sector innovation in building designs, construction practices, systems, materials or technologies currently available in the marketplace in order to build industry capacity and public acceptance.

[Project specific, purpose and expected results go here.]

OUTCOMES

Through the delivery of the Services the Province wishes to realize the following outcomes and, without limiting the obligation of the Recipient to comply with other provisions of this Schedule A, the Recipient must use commercially reasonable efforts to achieve them:

The results of this Project will help the Province to achieve energy and GHG reduction commitments as articulated in the CleanBC Roadmap to 2030; and the Ministry’s 2020/21 – 2022/23 Service Plan (Objective 1.1: Decarbonize B.C.’s energy sectors and usage in support of the provincial CleanBC plan).

The Parties acknowledge that the Recipient does not warrant that these outcomes will be achieved.

DELIVERABLES

The Recipient will work to accelerate the availability and affordability of low-carbon energy efficiency solutions through the completion of the Project. The deliverables for this are as follows:

1. Submit a final Project work plan (March 5, 2022).

The Recipient will produce a final Project work plan, outlining the scope and relevant details of the Project, to be submitted to the Province no later than March 5, 2022. The Project work plan should provide a detailed summary of the project and its outcomes and correspond to the provided template. The Project work plan should contain the following components:

- Project overview;
- Purpose and expected results;
- Project deliverables;
- Project budget; and
- Key personnel

2. Submit a Project reporting plan (March 26, 2022)

The Recipient will produce a reporting plan and submit it to the Province no later than March 26, 2022. The reporting plan will outline the Recipient's proposed reporting template and methodology, as it pertains to the reporting requirements in Schedule A. The reporting plan should contain, but is not limited to the following components:

- Project's economic impact;
- Project's alignment with CleanBC; and
- Project's contribution to Provincial equity goals

3. *[Project's in-depth deliverables and action plan goes here].*

4. Work with the Province and its delegates to provide the information required to develop, synthesize and disseminate a variety of information sharing materials (e.g., case studies, research reports, informational videos, etc.) and undertake related activities (e.g. workshops), in addition to those produced or undertaken directly by the Recipient.

PROJECT BUDGET

[Project budget (costs and funding sources) goes here.]

KEY PERSONNEL

The Project will be delivered by members of the Recipient's organization and supported by project partners. Roles and responsibilities are as follows:

[Project team and their roles and responsibilities.]

ELIGIBLE COSTS

Eligible costs are defined as all direct costs properly and reasonably incurred and paid solely and specifically in relation to the Project. Eligible cost categories are outlined in the table below.

Eligible Costs	Ineligible Costs
<ul style="list-style-type: none"> • Energy performance modelling, design, testing, analysis and engineering services • Product certification and regulatory costs • Development of high-performance building components, materials and technologies (TRL 6 or higher) • Development of digital tools including software • Consulting services related to project management • Professional and technical costs required to plan and conduct project activities • Capital costs for related equipment, components, machinery or retooling • Training of personnel on related equipment or processes • Costs related to development of documentation, case studies, and public dissemination of information • In the case of a program, incentive disbursements for the above noted eligible costs • Existing staff costs within the applicant's organization that are related to project implementation 	<ul style="list-style-type: none"> • PST and GST; • Organizational overhead and administration costs (un-related to program delivery); • Costs incurred prior to the signing of a Shared Cost Arrangement (SCA); • Existing staff costs within the applicant's organization, unrelated to project implementation; • Land and building acquisition; and • Legal costs.

REPORTING REQUIREMENTS:

Financial Reporting:

Interim Reporting

The Recipient must provide an accounting for the use of advanced funds upon written request by the Province.

Quarterly Reporting

The Recipient will provide an accounting for the use of funds on a quarterly basis, to be received by the Province no later than one week after the periods ending March 31, June 30, September 30, and December 31.

Final Reporting

Following completion of the Project the Recipient must, no later than 30 days after the end of the Term, provide a final financial report including

- a Project income and expenditure summary which identifies all sources and use of the total Project funds over the duration of the entire Agreement;
- a statement detailing the use of the Province's Financial Contribution provided over the duration of the entire Agreement, including an explanation of any financial variances.

Certification / Attestation

All financial reports submitted by the Recipient must be certified by a senior officer of the Recipient's organization (such as a Chief Executive Officer or Chief Financial Officer) attesting to the correctness and completeness of the financial information provided.

Project Reporting:

Ongoing Communication

The Recipient must make all reasonable efforts to respond to ad-hoc requests by the Province for information on Project progress. The Recipient must also advise the Province immediately of any substantial events that could impact the Project timeline.

Quarterly Reporting

The Recipient will provide a quarterly report on Program performance, to be received by the Province no later than one week after the periods ending June 30, September 30, and December 31. This report will include, but is not limited to:

- A status update on the completion of project deliverables, and an explanation of any changes to the project timeline.

- A status update on knowledge-dissemination activities undertaken directly by the Recipient, and assistance provided to the Province or its delegates to undertake knowledge-dissemination activities. This includes preparatory activities such as tracking and recording of costs, performance data, before/after photos/designs/plans, and occupant experience surveys.

Annual Reporting

The Recipient will provide an annual report on Program performance, to be received by the Province no later than one month after the period ending on March 31. This report will include, but is not limited to:

- Deliverables listed under Quarterly Reporting
- A description of the Project's alignment with CleanBC objectives, including:
 - Increased availability of products - The number of new high-performance products (e.g. windows, heat pumps) developed or manufactured in B.C. as a result of funds awarded to the Recipient. Report on impacts to date and expected impacts at the end of the term, and, if possible, in 2030.
 - Increased awareness and market transformation – The number of knowledge dissemination activities (e.g. case studies published, knowledge sharing events) resulting from funds awarded to the Recipient. Report on impacts to date, and expected impacts at the end of the term, and, if possible, in 2030.
- The Project's economic impact:
 - Direct Jobs – The number of people directly employed (new or restored) as a result of funds awarded to the Recipient. Report on impacts to date, and expected impacts at the end of the Term, including:
 - List both the number of jobs incrementally impacted and the full-time equivalent (e.g. two half-time jobs = 1 full-time-equivalent) and their expected duration.
 - Include the job-years (e.g. 1 person working for 6 months is 0.5 job-years).

Final Reporting

Following completion of the Project the Recipient must, no later than 30 days after the end of the Term, provide a Project performance report with Project highlights, description of outcomes with respect to results set out in this Schedule A, quantitative and qualitative description of the accomplishments / success of the Project; challenges faced and solutions found, information on results (negative or positive) that were not anticipated, and lessons learned. It should also report on:

- Deliverables listed under Annual Reporting
- The Project's economic impact:
 - Direct Jobs - In addition to the information provided in annual reports, also provide details about the employment impacts of a project, including the rationale for additional hiring, the length and nature of the jobs being

- created, and the qualifications needed to fill the role. Report on impacts to date and, if possible, expected impacts in 2030.
- Indirect Jobs – Estimate the number of indirect jobs created as a result of funds awarded to the Recipient—for example are you creating new jobs within the supply chain, upstream (e.g. in the forestry sector) or downstream (e.g. product distribution)? If possible, please estimate the number of full-time equivalent jobs, the length and nature of the jobs, the necessary qualifications to fill these types of jobs, and the total job-years. Report on estimated impacts to date, and, if possible, expected impacts in 2030.
 - Revenue generation – The value of exports/sales of high-performance building products before and after receiving funding. Report on impacts to date, and, if possible, expected impacts in 2030.
 - Investment in future revenue-generation – The Recipient's spending on product development before and after receiving funding. Report on impacts to date, and if possible, expected impacts at the end of the term.
- The Project's contribution to provincial equity goals:
 - To the extent possible, jobs created or restored for youth, underemployed, indigenous individuals, persons with disabilities, visible minorities, persons living with substance use or mental health issues, and women. Report on impacts to date and, if possible, expected impacts in 2030.
 - To the extent possible, support of Provincial Indigenous reconciliation priorities. Report on impacts to date and, if possible, expected impacts in 2030.

SCHEDULE B - FINANCIAL CONTRIBUTION

PAYMENTS

1. The Province will pay the Recipient up to the total aggregate of \$XXXXXX for the Term of this Agreement based on the payment schedule below.
2. Payments will be made as follows:
 - (a) upon receipt and acceptance by the Province of the Final Workplan, due to the Province by March 5, 2022, a payment amount of \$XXXXX; and
 - (b) upon receipt and acceptance by the Province of a Reporting Plan, due to the Province by March 26, 2022, a payment amount of \$XXXXXX.

The Recipient must submit to the Province upon completion of each deliverable, a written statement of account showing

- (a) the Recipient's legal name and address;
 - (b) the date of the statement and a statement number for identification;
 - (c) the Agreement Number;
 - (d) the calculation of the Financial Contribution being claimed, with reasonable detail of the applicable part of the Project completed to statement date; and
 - (e) any other billing information reasonably requested by the Province.
3. Any future contributions by the Province under this Project are conditional upon the Recipient having complied with the terms and conditions of this Agreement.

SCHEDULE C - CRIMINAL RECORDS CHECKS

The purpose of the *B.C. Criminal Records Review Act* (the “Act”) is to help protect children from physical and sexual abuse. The legislation applies to all organizations that work with children and are operated, licensed or receive operating funds from the provincial government of British Columbia.

The Act makes a criminal record check mandatory for anyone who works with children. In the Act, “works with children” means:

Working with children directly or having or potentially having unsupervised access to children in the ordinary course of employment or in the practice of an occupation.

The Act defines “child” as an individual under 19 years of age.

In consideration of the above, the Recipient will;

1. comply with all requirements and regulations of the Act;
2. ensure all new and existing employees, volunteers, and sub-contractors comply with the Act including those who have previously completed a criminal records review check; and
3. maintain and make available to the Province, upon request, documentation showing that the criminal record check requirement, as set out in this Schedule, has been met.

Schedule D - Insurance

1. The Recipient shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in British Columbia and in forms and amounts acceptable to the Province.
 - (a) Automobile Liability on all vehicles owned, operated or licensed in the name of the Recipient, and if used for government business, in an amount not less than \$1,000,000.
 - (b) Comprehensive/Commercial General Liability in an amount not less than \$2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage. The Province is to be an additional insured under this policy. Such insurance shall include, but not be limited to
 - Products and completed Operations Liability;
 - Owner's and Contractor's Protective Liability;
 - Blanket Written Contractor Liability;
 - Contingent Employer's Liability;
 - Personal Injury Liability;
 - Non-Owned Automobile Liability;
 - Cross Liability;
 - Employees as Additional Insured;
 - Broad Form Property Damage; and
 - If applicable, Tenant's Legal Liability in an amount adequate to cover a loss to premises of the Province occupied by the Recipient.
2. The foregoing insurance shall be primary and not require the sharing of any loss by any insurer of the Province.
3. The Recipient shall provide the Province with evidence of all required insurance prior to the commencement of the work or services. Such evidence shall be in the form of a completed Province of British Columbia Certificate of Insurance, duly signed by the Insurance Broker and the Insured. When requested by the Province, the Recipient shall provide certified copies of required policies.
4. All required insurance shall be endorsed to provide the Province with 30 days advance written notice of cancellation or material change.
5. The Recipient hereby waives all rights of recourse against the Province with regard to damage to the Recipient's property.
6. The Recipient will comply with the *Workers' Compensation Act* legislation for the Province of British Columbia.

SCHEDULE E - PRIVACY PROTECTION

Not Applicable.